

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Tuesday, May 31, 2011
10:00 a.m.**

**Conference Room – La Crete County Office
La Crete, Alberta**

AGENDA

			Page
CALL TO ORDER:	1.	a) Call to Order	
AGENDA:	2.	a) Adoption of Agenda	
ADOPTION OF PREVIOUS MINUTES:	3.	a) Minutes of the May 10, 2011 Regular Council Meeting	9
BUSINESS ARISING OUT OF THE MINUTES:	4.	a) b)	
DELEGATIONS:	5.	a) S/Sgt. Shane Ramteemal, High Level RCMP – 11:30 a.m.	25
		b) Daishowa Marubeni International Ltd. – General Development Plan – 1:30 p.m.	43
GENERAL REPORTS:	6.	a) Mackenzie Housing Management Board Meeting Minutes – March 28, 2011	55
		b) Mackenzie County Library Board Meeting Minutes – April 12, 2011	63
		c)	
PUBLIC HEARINGS:	7.	a) Bylaw 807-11 Land Use Bylaw Amendment to Rezone Part of Plan 032 3561, Block 7, Lot 2A from Hamlet Residential District 2 “HR2” to Hamlet Residential District 3 “HR3” (La Crete)	67

TENDERS:	8.	a)	Blumenort and Rocky Lane Waste Transfer Station Caretaking Tenders – 1:00 p.m.	
		b)		
COUNCIL COMMITTEE, CAO AND DIRECTORS REPORTS:	9.	a)	None	
CORPORATE SERVICES:	10.	a)	Bylaw 816-11 Local Improvement Tax for Curb, Gutter and Sidewalk on 100 Avenue for Plan 952 3854, Lots 3-9, Block 21 & Lot 11, Block 13, and Plan 785 1076, Lots 5-7, Block 13, and Lot 9, Block 11, Plan 862 2277 in the Hamlet of La Crete	85
		b)	Policy FIN018 Frontage on Curb, Gutter, Pavement and Sidewalks	93
		c)	Finance Committee Terms of Reference	99
		d)	Policy FIN028 Credit Card Use Policy	103
		e)	Agricultural Land Sale	111
		f)	Northwest Corridor Development Corporation	113
		g)	Finance and Investment Report – April 30, 2011	117
		h)	Mackenzie Charity Golf Sponsorship	129
		i)	Fort Vermilion Ratepayers Meeting	131
		j)	Alberta Forest Products Association Annual General Meeting and Conference	135
		k)		
		l)		
OPERATIONAL SERVICES:	11.	a)	Fort Vermilion Airport Instrument Approaches	141
		b)	AJA Friesen Drainage Project	143
		c)	100 th Ave Reconstruction – Phase 2 Hamlet of La	145

Crete

- d)
- e)

**PLANNING &
 DEVELOPMENT:**

- | | | | |
|-----|----|--|-----|
| 12. | a) | Bylaw 817-11 Plan Cancellation for Consolidation Purposes Plan 842 0527, Block 1, Lots 5, 6 and 7 (Fort Vermilion) | 147 |
| | b) | Development Permit 28-DP-08 Time Extension Part of SE 13-106-14-W5M (88 Connector Area) Direct Control District 1 "DC1" | 157 |
| | c) | Development Permit 74-DP-11 for a Shop on Plan 082 7605, Block 18, Lot 14 (1054 Tower Road) Direct Control 1 "DC1" (Zama) | 167 |
| | d) | Development Permit 96-DP-11 Ancillary Building (Detached Garage) with Height Variance within One Mile of the La Crete Airport (La Crete) | 183 |
| | e) | Subdivision Application 05-SUB-11 Subdivision within One Mile of the La Crete Airport (La Crete Rural) | 201 |
| | f) | Development Statistics Reports January through March 2009 to 2011 Comparison | 215 |
| | g) | | |
| | h) | | |

**EMERGENCY &
 ENFORCEMENT
 SERVICES:**

- | | | | |
|-----|----|--|--|
| 13. | a) | | |
| | b) | | |

**INFORMATION /
 CORRESPONDENCE:**

- | | | | |
|-----|----|----------------------------------|-----|
| 14. | a) | Information/Correspondence Items | 217 |
|-----|----|----------------------------------|-----|

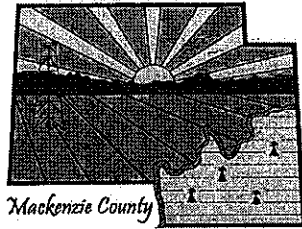
**IN CAMERA
 SESSION:**

- | | | | |
|-----|----|-------|--|
| 15. | a) | Legal | |
| | b) | | |
| | c) | | |

- d)
- e)

NEXT MEETING DATE: 16. a) Regular Council Meeting
Wednesday, June 29, 2011
10:00 a.m.
Fort Vermilion Council Chambers

ADJOURNMENT: 17. a) Adjournment



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	May 31, 2011
Presented By:	Joulia Whittleton, Acting Chief Administrative Officer
Title:	Minutes of the May 10, 2011 Regular Council Meeting

BACKGROUND / PROPOSAL:

Minutes of the May 10, 2011 Regular Council meeting are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

That the minutes of the May 10, 2011 Regular Council meeting be adopted as presented.

Author: C. Gabriel Review by: _____ CAO _____

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Tuesday, May 10, 2011
10:00 a.m.**

**Conference Room
La Crete County Office, Alberta**

PRESENT: Bill Neufeld Reeve
Jacquie Bateman Councillor
Peter F. Braun Councillor
Elmer Derksen Councillor
Dicky Driedger Councillor
John W. Driedger Councillor
Odell Flett Councillor
Eric Jorgensen Councillor (arrived at 10:18 a.m.)

REGRETS: Walter Sarapuk Deputy Reeve
Lisa Wardley Councillor

ADMINISTRATION: J. Roy Brideau Chief Administrative Officer
Joulia Whittleton Director of Corporate Services
John Klassen Director of Operations South
Al Hoggan Director of Operations North
Marion Krahn Supervisor of Planning & Development
Carol Gabriel Executive Assistant

ALSO PRESENT: Members of the media and the public.

Minutes of the Regular Council meeting for Mackenzie County held on May 10, 2011 at the Conference Room, La Crete County Office, Alberta.

CALL TO ORDER: 1. a) Call to Order

Reeve Neufeld called the meeting to order at 10:04 a.m.

AGENDA: 2. a) Adoption of Agenda

MOTION 11-05-421 MOVED by Councillor J. Driedger

That the agenda be adopted with the following additions:

- 8. a) Deletion
- 10. f) Fort Vermilion FCSS & Recreation Board
- 10. g) Food for Thought Conference

15. d) Ainsworth High Level OSB Facility

CARRIED

**ADOPTION OF
PREVIOUS MINUTES:**

3. a) Minutes of the April 28, 2011 Regular Council Meeting

MOTION 11-05-422

MOVED by Councillor Braun

That the minutes of the April 28, 2011 Regular Council meeting be adopted as amended.

CARRIED

**BUSINESS ARISING
OUT OF THE MINUTES:**

4. a) None

GENERAL REPORTS:

6. a) Municipal Planning Commission Meeting Minutes – April 4, 2011

MOTION 11-05-423

MOVED by Councillor Derksen

That the Municipal Planning Commission meeting minutes of April 4, 2011 be received for information.

CARRIED

6. b) Rural Waterline Committee Meeting Minutes – April 15, 2011

MOTION 11-05-424

MOVED by Councillor J. Driedger

That the minutes of the April 15, 2011 Rural Waterline Committee meeting be received for information.

CARRIED

PUBLIC HEARINGS:

7. a) None

TENDERS:

8. a) Blumenort and Rocky Lane Waste Transfer Station Caretaking Tenders – 1:00 p.m.

Item was deleted from the agenda.

**COUNCIL COMMITTEE,
CAO AND DIRECTORS**

9. a) Council Committee Reports

REPORTS:

Councillor Braun reported on the Recycling & Waste Conference, Back Alley meetings, FCSS meeting, meeting with the CAO, Finance Committee meeting, Think Local Market grand opening, REDI Tourism, Road Tours, and the REDI Tourism Conference.

Councillor D. Driedger reported on the Road tours, Mackenzie Applied Research Association Annual General Meeting, Agricultural Land Use Planning Committee Meeting, Tompkins Ferry, and the Creating Rural Connections Conference.

Councillor Bateman reported on the Northern Lights Forest Education Society, road tours, and the Agricultural Land Use Planning Committee.

Reeve Neufeld reported on the meeting with Minister Ouellette, and the Mackenzie Applied Research Association Annual General Meeting.

Councilor Jorgensen arrived at 10:18 a.m.

Councillor J. Driedger reported on the Waste Management workshop, Municipal Planning Commission, Rural Waterline Committee, Tompkins Ice-bridge, Back Alley meeting, Think Local Market grand opening, Mackenzie Housing Management Board, and the Road Tours.

Councillor Flett reported on the Parks & Recreation Committee, Economic Development Officers Conference, Creating Rural Connections Conference, Road Tours, and the Community Education Council meeting.

Councillor Derksen reported on the Municipal Planning Commission, Think Local Market grand opening, Rural Waterline Committee, Agricultural Land Use Planning Committee and the Road Tours.

Councillor Jorgensen reported on the Commuter Air Access Network of Alberta (Quality Health Council Report), meeting with Chris Warkentin, Rural Waterline Committee, Agricultural Land Use Planning Committee, and the Road Tours.

MOTION 11-05-425

MOVED by Councillor Flett

That the Council committee reports be received for information.

CARRIED

MOTION 11-05-426

MOVED by Councillor Jorgensen

That administration prepare a draft letter for review by Council regarding continued medevac services at the Edmonton Municipal Airport.

CARRIED

9. b) CAO and Director Reports

MOTION 11-05-427

MOVED by Councillor Derksen

That the request for road construction located on SW8-107-14-W5M be considered following the construction of the number one priority roads.

CARRIED UNANIMOUSLY

Reeve Neufeld recessed the meeting at 11:15 a.m. and reconvened the meeting at 11:30 a.m.

MOTION 11-05-428

MOVED by Councillor Bateman

That the Chief Administrative Officer and Director reports be received for information.

CARRIED

DELEGATIONS:

5. a) S/Sgt. Tom Love, Fort Vermilion RCMP

MOTION 11-05-429

MOVED by Councillor Bateman

That the report by S/Sgt. Tom Love, Fort Vermilion RCMP, be received for information.

CARRIED

**CORPORATE
SERVICES:**

**10. a) Bylaw 806-11 Being a Bylaw to Amend Local
Improvement Bylaw 658/07**

MOTION 11-05-430

MOVED by Councillor Braun

That administration review Policy FIN018 Frontage for Curb, Gutter, Pavement and Sidewalks.

CARRIED

MOTION 11-05-431

MOVED by Councillor Flett

That first reading be given to Bylaw 806-11 being a bylaw to amend the Local Improvement Levy Bylaw 658/07.

CARRIED

MOTION 11-05-432

MOVED by Councillor J. Driedger

That second reading be given to Bylaw 806-11 being a bylaw to amend the Local Improvement Levy Bylaw 658/07.

CARRIED

MOTION 11-05-433

Requires Unanimous

MOVED by Councillor Braun

That consideration be given to proceed to third reading of Bylaw 806-11 being a bylaw to amend the Local Improvement Levy Bylaw 658/07.

CARRIED UNANIMOUSLY

MOTION 11-05-434

MOVED by Councillor Jorgensen

That third reading be given to Bylaw 806-11 being a bylaw to amend the Local Improvement Levy Bylaw 658/07.

CARRIED UNANIMOUSLY

10. b) Bylaw 815-11 Being a Bylaw to Amend Local Improvement Bylaw 765-10

MOTION 11-05-435

MOVED by Councillor Bateman

That first reading be given to Bylaw 815-11 being a bylaw to amend the Local Improvement Levy Bylaw 765-10.

CARRIED

MOTION 11-05-436

MOVED by Councillor Derksen

That second reading be given to Bylaw 815-11 being a bylaw to amend the Local Improvement Levy Bylaw 765-10.

CARRIED

MOTION 11-05-437
Requires Unanimous

MOVED by Councillor Flett

That consideration be given to proceed to third reading of Bylaw 815-11 being a bylaw to amend the Local Improvement Levy Bylaw 765-10.

CARRIED UNANIMOUSLY

MOTION 11-05-438

MOVED by Councillor Jorgensen

That third reading be given to Bylaw 815-11 being a bylaw to amend the Local Improvement Levy Bylaw 765-10.

CARRIED

Reeve Neufeld recessed the meeting at 12:05 p.m. and reconvened the meeting at 12:54 p.m.

10. c) Agricultural Land Sale by Alberta Sustainable Resource Development (SRD)

MOTION 11-05-439

MOVED by Councillor Jorgensen

That the unsold parcels of land from Phases 1, 2 and 3 be offered for sale after the sales completion of all three phases.

Councillor J. Driedger requested a recorded vote

In Favor:

Councillor Jorgensen
Councillor Bateman
Councillor Flett

Opposed:

Councillor Derksen
Councillor J. Driedger
Reeve Neufeld
Councillor D. Driedger
Councillor Braun

DEFEATED

MOTION 11-05-440

MOVED by Councillor D. Driedger

That the unsold parcels of lands be offered for sale one additional time at the current appraised value.

Councillor Bateman requested a recorded vote.

MOTION 11-05-441

Moved by Councillor Jorgensen

That the vote on Motion #11-05-440 be tabled to the next meeting.

DEFEATED

MOTION 11-05-440

MOVED by Councillor D. Driedger

That the unsold parcels of lands be offered for sale one additional time at the current appraised value.

Councillor Bateman requested a recorded vote.

In Favor:

Councillor Derksen
Councillor J. Driedger
Reeve Neufeld
Councillor D. Driedger
Councillor Braun

Opposed:

Councillor Jorgensen
Councillor Flett
Councillor Bateman

CARRIED

MOTION 11-05-442

MOVED by Councillor D. Driedger

That the agricultural land sales 5 and 6 be deferred to the committee for further review and recommendation.

CARRIED

8. b) Regravelling Tender – 1:30 p.m.

MOTION 11-05-443

MOVED by Councillor J. Driedger

That the regravelling tenders be opened.

CARRIED UNANIMOUSLY

Tenders Received:

Contractor:	Treetech
Schedule A	\$239,000.00
Schedule B	\$143,400.00

Schedule C	\$264,600.00
Schedule D	\$121,800.00
Schedule E	\$ 20,790.00

Contractor:	Knelsen Sand & Gravel
Schedule A	\$191,140.00
Schedule B	\$142,000.00
Schedule C	\$211,595.00
Schedule D	\$107,310.00
Schedule E	\$ 11,100.00

MOTION 11-05-444

MOVED by Councillor Braun

That the regravelling tenders be awarded to the lowest qualified tender.

CARRIED

8. c) La Crete 100th Avenue Improvements Project – 1:30 p.m.

MOTION 11-05-445

MOVED by Councillor Derksen

That the La Crete 100th Avenue Improvements Project tenders be opened.

CARRIED

Tenders Received:

Knelsen Sand & Gravel	Schedule A	\$ 880,098.00
	Schedule B	\$ 126,162.00
	Total	\$1,161,573.00

Ruel Bros. Contracting	Schedule A	\$1,172,745.00
	Schedule B	\$ 171,755.00
	Total	\$1,516,725.00

MOTION 11-05-446

MOVED by Councillor J. Driedger

That the La Crete 100th Avenue Improvements Project tenders be awarded to the lowest qualified tender, subject to budget amendment.

CARRIED

10. d) La Crete Agricultural Society – Jubilee Celebration

MOTION 11-05-447

MOVED by Councillor Braun

That administration be authorized to assist the La Crete Agricultural Society in their pursuit of acquiring a space for the purpose of developing a “Jubilee Plaza”.

CARRIED

10. e) June 9, 2011 Regular Council Meeting

MOTION 11-05-448

MOVED by Councillor J. Driedger

That the June 9, 2011 regular council meeting be cancelled.

CARRIED

10. f) FV FCSS & Recreation Board (ADDITION)

MOTION 11-05-449
Requires Unanimous

MOVED by Councillor Jorgensen

That the Chief Administrative Officer familiarize himself with the Fort Vermillion FCSS and the Recreation board concerns.

CARRIED UNANIMOUSLY

10. g) Food for Thought Conference (ADDITION)

MOTION 11-05-450
Requires unanimous

MOVED by Councillor Jorgensen

That Councillor Flett be authorized to attend the Food for Thought Conference on May 19 & 20, 2011 in Edmonton.

DEFEATED

5. b) La Crete Swimming Pool Committee

A presentation was made to Council by the La Crete Swimming Pool Committee.

Reeve Neufeld recessed the meeting at 2:33 p.m. and reconvened the meeting at 2:48 p.m.

MOTION 11-05-451

MOVED by Councillor J. Driedger

That Council request that staff work with the La Crete Swimming Pool Committee to assist them in the development of a business plan approach for the La Crete Swimming Pool project.

CARRIED

OPERATIONAL SERVICES:

11. a) None

PLANNING & DEVELOPMENT:

12. a) **Bylaw 813-11 Subdivision Plan Cancellation Part of SW 33-106-15-W5M (Plan 062 2511, Block 1, Lot 1) (La Crete Rural)**

MOTION 11-05-452

MOVED by Councillor J. Driedger

That first reading be given to Bylaw 813-11, being a Subdivision Plan Cancellation Bylaw to cancel Plan 062 2511, Block 1, Lot 1 in its entirety for the purpose of reverting the lands back into SW 33-106-15-W5M, from which the subdivision was taken.

CARRIED UNANIMOUSLY

12. b) **Bylaw 814-11 Land Use Bylaw Amendment to Rezone Plan 102 2263, Block 1, Lot 3 (Part of SE 8-106-15-W5M) from Urban Reserve District "UR" to Hamlet Country Residential District 1 "HRC1" (La Crete)**

MOTION 11-05-453

MOVED by Councillor Bateman

That first reading of Bylaw 814-11, being a Land Use Bylaw amendment application to rezone Plan 102 2263, Block 1, Lot 3 (Part of SE 8-106-15-W5M) from Urban Reserve District "UR" to Hamlet Country Residential District 1 "HRC1", be refused.

CARRIED

12. c) **2011 Alberta Development Officers Association Conference**

MOTION 11-05-454

MOVED by Councillor Braun

That Councillor J. Driedger and Councillor Derksen be authorized to attend the 2011 Alberta Development Officers Association Conference in Lethbridge from September 25 – 28, 2011 with funds coming from the Planning and Development and Council operating budgets.

CARRIED

**EMERGENCY &
ENFORCEMENT
SERVICES:**

13. a) None

**INFORMATION /
CORRESPONDENCE:**

14. a) Information/Correspondence Items

MOTION 11-05-455

MOVED by Councillor J. Driedger

That the information/correspondence items be accepted for information purposes.

CARRIED

IN CAMERA SESSION:

MOTION 11-05-456

MOVED by Councillor Flett

That Council move in-camera to discuss issues under the Freedom of Information and Protection of Privacy Regulations 18(1) at 3:19 p.m.

15. a) Legal

15. b) Land

15. c) AUPE Negotiations

15. d) Ainsworth High Level OSB

15. e) Northern Lights Forest Education Society

CARRIED

MOTION 11-05-457

MOVED by Councillor D. Driedger

That Council move out of camera at 3:59 p.m.

CARRIED

IN CAMERA SESSION:

15. a) Legal

Councillor Bateman declared herself in conflict and refrained

from the discussion and the vote.

MOTION 11-05-458

MOVED by Councillor Flett

WHEREAS on August 25, 2010 council passed a resolution to sell lands acquired through the municipal tax recovery process (namely Plan 2938RS, Block 1, Lot 4, municipally described as 4711 River Road, Fort Vermilion, Alberta, the "Lands") to Robyn Currie, as she had submitted an offer to purchase the Lands in the amount of \$50,106.62 and this was the highest tender tabled following a public tender process (the "Transfer");

AND WHEREAS on September 30, 2010 title of the Lands was transferred to Currie and her common law partner Raymond Toews ("Toews");

AND WHEREAS the transfer of tax recovery lands to a municipal Councillor is not allowed (Municipal Government Act RSA 2000 c. M-26, s. 429), and Toews was a Councillor at the time of the transfer, but no longer is a Councillor of Mackenzie county;

NOW THEREFORE, County Council hereby resolves to sell the Lands to Currie and Toews on the same terms as the Transfer, and to authorize administration to execute, register and endorse any documents necessary to do so.

CARRIED

15. b) Land

Information item.

15. c) AUPE Negotiations

MOTION 11-05-459

MOVED by Councillor Derksen

That the AUPE negotiations be received for information.

CARRIED

15. d) Ainsworth High Level OSB Facility (ADDITION)

MOTION 11-05-460

Requires Unanimous

MOVED by Councillor Braun

That the Ainsworth High Level OSB facility be received for

information.

CARRIED

15. e) Northern Lights Forest Education Society

MOTION 11-05-461

MOVED by Councillor Jorgensen

That the Northern Lights Forest Education Society be received for information.

CARRIED

NEXT MEETING DATE:

16. a) Regular Council Meeting
Tuesday, May 31, 2011
10:00 a.m.
Conference Room, La Crete County Office

ADJOURNMENT:

17. a) Adjournment

MOTION 11-05-462

MOVED by Councillor J. Driedger

That the regular council meeting be adjourned at 4:00 p.m.

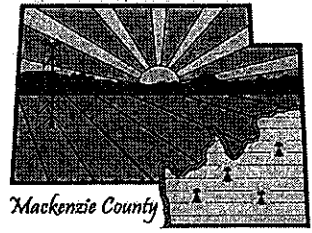
CARRIED

These minutes will be presented to Council for approval on May 31, 2011.

Bill Neufeld
Reeve

J. Roy Brideau
Chief Administrative Officer

UNAPPROVED



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	May 31, 2011
Presented By:	Joulia Whittleton, Acting Chief Administrative Officer
Title:	DELEGATION S/Sgt. Shane Ramteemal, High Level RCMP – 11:30 a.m.

BACKGROUND / PROPOSAL:

See attached 2010-2011 Fiscal Year End Report.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

That the report by S/Sgt. Shane Ramteemal, High Level RCMP, be received for information.

Author: C. Gabriel Review by: _____ CAO _____

(



Royal Canadian
Mounted Police

Gendarmerie royale
du Canada

Security Classification/Designation
Classification/désignation sécuritaire

PROTECTED A

From: S/Sgt. S.A. RAMTEEMAL
NCO I/C High Level Detachment
10010 100 Avenue,
Box 30,
High Level, Alberta. T0H 1Z0

Your File - Votre référence

Our File - Notre référence

To: Reeve Bill Neufeld and Council
County of Mackenzie,
4511 46 Avenue,
Fort Vermilion, Alberta.
T0H 1N0

Date

April 24th, 2011

RE Fiscal Year End Report - Last Quarter 2010/2011
Reeve Neufeld and Council,

I am pleased to present to you the year end statistics for High Level Detachment for fiscal year 2010 - 2011. There was a total of 1164 reported occurrences in High Level's rural area for this period, compared to 1282 occurrences for the same period the previous year. This is a difference of 118 (9.2%) less reported occurrences. There were small increases in Provincial Traffic charges (27), Impaired Driving offences (13), Drug Trafficking and Possession (4) and Related Police Activities (15). High Level Detachment housed 2947 prisoners during this time, which is a decrease of 170 (5.5%) from the same time last year (3117).

As the fiscal year 2010 - 2011 has now ended, I want to provide a report card on how successful we were in meeting the objectives we set out to accomplish over the last year. Again, the four areas of focus that we agreed upon last year were: Traffic Safety, Organized Crime, Substance Abuse - Alcohol (includes excessive problems of street people in the Town of High Level) and Domestic Violence/Bullying.

Traffic Safety: High Level Detachment conducted three different traffic enforcement operations throughout the detachment area last year. We set out to target specific areas, which included speeding, seatbelts and Impaired drivers. Our targets in these areas were 300 Speeding and Seatbelt charges and 50 Impaired driving charges. Overall, we wrote 348 speeding tickets and 44 seatbelt tickets (total of 392) and issued 63 Impaired driving charges. I am pleased to say we achieved our targets. The detachment has been, and continues to support other traffic safety initiatives, including the Youth Traffic Safety Conference and the Annual Health Fair. The detachment also continues to support the Pace Car Program, as coordinated by Alberta Health Services.

Organized Crime: There has been some strong efforts over the last year in targeting drug traffickers and the sale of illicit drugs. Three search warrants were executed over the last year on residences in High Level. Charges have been levied against persons for possession and trafficking crack cocaine. Other seizures of marihuana, of varying amounts, have been made throughout the year. In this area, we set out to achieve 30 charges under the Controlled Drugs and Substances Act. We laid three trafficking and 21 drug possession charges. Our goal was to execute ten Search Warrants. While we have missed our targets in these two areas, I am confident that we made several efforts to apply for search warrants. In some cases, efforts to gain these court orders were unsuccessful.



Substance Abuse: This area continues to be one of our more busy calls for service. In the fiscal year 2010 - 2011, there were reported 1402 incidents of causing a disturbance. This is our typical call of someone being drunk somewhere and causing problems. The unfortunate number is that only 56 charges were laid in this area. A further 89 Gaming and Liquor Act tickets were issued. This is a dismal number compared to the number of incidents reported. The Town of High Level continues to identify this as a very large concern and as such, I have identified this as one of our priorities again for the coming fiscal year. I am hopeful to increase our focus in this area by laying more charges and I am anticipating having less calls for service of this nature, as a result.

Domestic Violence/Bullying: High Level Detachment remains one of the highest detachments in the Province reporting incidents of domestic violence. In 2010, High Level Detachment responded to 163 domestic violence occurrences. In 2009, there were 143 reported incidents. Our target for 2010 - 2011 was to reduce the number of domestic violence incidents from 163 to 130. There was a total of 155 reported incidents of domestic violence for 2010 - 2011. While there was a small reduction, we did not meet the target we set out to achieve.

High Level Detachment's Domestic Violence Response Unit continues to work towards reducing this number. As of this reporting date, I am pleased to advise that we have been running group sessions for domestic violence offenders. This initial programming has proved to be very successful and initial indications are that there may be some change in attitudes with the participants. As well, with the hiring of our Victim Therapist, there are victims that are receiving some excellent and timely counseling. Our Children Service workers are expected to be on strength with the unit in the next couple of weeks. This will enhance our efforts when working with our Victims.

Our Officer who is assigned to the Unit has also been very busy. She has been delivering the DARE Program at the Upper Hay River School, as well as the Go Grrrls curriculum with several young ladies in Meander River. This second program has been well received amongst the participants. They are receiving some good direction and guidance on developing positive relationships, as well as building on their self esteems. The member assigned to the Unit has also been delivering Anti-Bullying presentations to students at Spirit of the North. This has been very informative for the students and has assisted the school with their Anti-Bullying efforts.

As the new fiscal year has begun, I find myself a little behind in our annual planning for the new fiscal year. To this point, I have met with the Town of High Level and the Paddle Prairie Metis Settlement Council. They have identified their priorities for the next fiscal year; High Level: Substance Abuse/Vagrancy and Speeding, Paddle Prairie: Impaired Driving. As I look to meet with you on May 10th, 2011, at the La Crete County Office, to provide my annual report, I would also like to discuss your Council's interests and priorities for this new fiscal year. At that time, I would like to gain your input on what we have done over the last year and what your interests are for the coming year, in relation to policing priorities for Mackenzie County in High Level Detachment's policing area. I look forward to your candid thoughts and opinions, to drive our focus for the next year.

Respectfully submitted for your consideration and approval,

A handwritten signature in black ink, appearing to be 'S.A. RAMTEEMAL', written over a horizontal line.

(S.A. RAMTEEMAL) S/Sgt.
NCO I/C High Level Detachment
(780)926-3013.

Occurrence Stats (All Violations)

Violation group - Crimes Against Property - Theft over \$5000.00	Clearance			Rate
	Reported	Unfounded	Actual	
2131 0091 Taking Motor Vehicle/Vessel over \$5000 without consent of owner	0	0	0	0.0%
	3	0	3	100.0%
Violation group - Crimes Against Property - Possession of Stolen Goods	Clearance			
2150 0010 Possession of property obtained by crime less than or equal \$5000	0	0	0	0.0%
2150 0020 Possession of property obtained by crime over \$5000	0	0	0	0.0%
	0	0	0	0.0%
Violation group - Crimes Against Property - Mischief	Clearance			
2170 0070 Mischief - Damage to, or Obstruct enjoyment of property	18	3	15	46.7%
2174 0010 Mischief equal to or under \$5,000 - Damage to, or Obstruct enjoyment of property	0	0	0	0.0%
	18	3	15	53.3%
Violation group - Crimes Against Property - Break and Enter	Clearance			
2120 0010 Break and Enter - Business	3	0	3	0.0%
2120 0020 Break and Enter - Residence	3	1	2	50.0%
2120 0040 Break and Enter - Other	1	0	1	0.0%
	7	1	6	16.7%
Violation group - Crimes Against Property - Arson (excluding offences related to death)	Clearance			
2110 0010 Arson - damage to property	1	0	1	0.0%
	1	0	1	0.0%
Violation group - Common Police Activities - Related Police Activities	Clearance			
8550 0010 Index Checks	0	0	0	0.0%
8550 0020 Abandoned Vehicles	20	0	20	115.0%

Occurrence Stats (A. Violations)

Violation group - Common Police Activities - Related Police Activities	Reported	Unfounded	Actual	Clearance		Rate
				By Charge	Otherwise	
8550 0030 Suspicious Person/ Vehicle/ Property	-10	0	3	0	3	100.0%
8550 0040 Animal Calls	-6	0	16	0	16	100.0%
8550 0050 False Alarms	-21	0	5	0	5	100.0%
8550 0060 Items Lost/Found - except passports	-3	0	6	0	5	83.3%
8550 0170 J.K & M Div Only - False/Abandoned 911 Call	+30	0	32	0	32	100.0%
	+15	0	82	0	85	103.7%

Violation group - Common Police Activities - Assistance to General Public	Reported	Unfounded	Actual	Clearance		Rate
				By Charge	Otherwise	
8545 0130 Assistance to General Public	+1	0	1	0	1	100.0%
8550 0080 Person Reported Missing	+2	0	2	0	2	100.0%
8550 0101 Request to locate individual	-3	0	4	0	4	100.0%
		0	7	0	7	100.0%

Totals	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
	1164	33	1131	571	458	91.0%

Prisoners
 April 2009 to March 2010 - 3117
 April 2010 to March 2011 - 2947
 - 170
 (- 5.5%)

2009/10
 1282 35 1247
 - 118 - 2 - 116
 (- 9.2%)

ZANA cury.

Violation group - Traffic Offences - Traffic Accidents

Violation Code	Description	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
9930 0030	Traffic Collision(s) - Property Damage - Reportable	2	0	2	0	1	50.0%
9930 0040	Traffic Collision(s) - Property Damage - Non - Reportable	1	0	1	0	1	100.0%
		3	0	3	0	2	66.7%

Violation group - Traffic Offences - Provincial Traffic Offences

Violation Code	Description	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
9900 0020	Moving Traffic - Intersection Related Violations - Provincial/Territorial	1	0	1	0	1	100.0%
9900 0070	Other Non-Moving Traffic - Provincial/Territorial	2	0	2	1	1	100.0%
		3	0	3	1	2	100.0%

Violation group - Traffic Offences - Off-road Vehicle Collisions

Violation Code	Description	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
9940 0030	Off-Road Vehicle Collision - Property Damage	1	0	1	0	0	0.0%
		1	0	1	0	0	0.0%

Violation group - Provincial Statutes {except traffic}

Violation Code	Description	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
7100 0012	Liquor Act (Provincial/Territorial) - Offences Only	1	0	1	1	0	100.0%
8840 0336	Mental Health Act - Other Activities	2	0	2	0	2	100.0%
		3	0	3	1	2	100.0%

Violation group - Other Criminal Code - Other Criminal Code

Violation Code	Description	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
3410 0010	Failure to comply with condition of undertaking or recognizance / direction in remand order	1	0	1	1	0	100.0%
3430 0010	Disturbing the peace	1	0	1	0	1	100.0%
		2	0	2	1	1	100.0%

Violation group - Other Criminal Code - Offensive Weapons

Violation Code	Description	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
3375 0050	Unauthorized possession of a firearm/prohibited weapon or restricted weapon	1	0	1	1	0	100.0%

Occurrence Stats (Violations)

Violation group - Other Criminal Code - Offensive Weapons	Reported			Unfounded			Actual			Clearance		
	By Charge	Otherwise	Rate	By Charge	Otherwise	Rate	By Charge	Otherwise	Rate	By Charge	Otherwise	Rate
3720 0010 Careless use of a firearm	1	0	100.0%	0	0	0.0%	1	0	100.0%	1	0	100.0%
	2	0	100.0%	0	0	0.0%	2	0	100.0%	2	0	100.0%

Violation group - Other Criminal Code - Corruption	Reported			Unfounded			Actual			Clearance		
	By Charge	Otherwise	Rate	By Charge	Otherwise	Rate	By Charge	Otherwise	Rate	By Charge	Otherwise	Rate
3730 0200 Public Mischief	1	0	0.0%	0	0	0.0%	1	0	0.0%	0	0	0.0%
	1	0	0.0%	0	0	0.0%	1	0	0.0%	0	0	0.0%

Violation group - National Survey Codes	Reported			Unfounded			Actual			Clearance		
	By Charge	Otherwise	Rate	By Charge	Otherwise	Rate	By Charge	Otherwise	Rate	By Charge	Otherwise	Rate
8999 3046 Searches with consent	1	0	100.0%	0	0	0.0%	1	0	100.0%	0	1	100.0%
8999 3057 Prisoners Held	7	0	100.0%	0	0	0.0%	7	0	100.0%	7	0	100.0%
8999 3065 Victim Services Offered - Accepted	4	0	100.0%	0	0	0.0%	4	0	100.0%	4	0	100.0%
	12	0	100.0%	0	0	0.0%	12	0	100.0%	11	1	100.0%

Violation group - FES - Other FES Statutes	Reported			Unfounded			Actual			Clearance		
	By Charge	Otherwise	Rate	By Charge	Otherwise	Rate	By Charge	Otherwise	Rate	By Charge	Otherwise	Rate
6450 0010 Youth Criminal Justice Act - Offences Only	2	0	100.0%	0	0	0.0%	2	0	100.0%	2	0	100.0%
	2	0	100.0%	0	0	0.0%	2	0	100.0%	2	0	100.0%

Violation group - Drug Enforcement - Drug Enforcement Other	Reported			Unfounded			Actual			Clearance		
	By Charge	Otherwise	Rate	By Charge	Otherwise	Rate	By Charge	Otherwise	Rate	By Charge	Otherwise	Rate
8840 0001 Controlled Drugs & Substance Act - Other Activities	0	0	0.0%	0	0	0.0%	0	0	0.0%	0	1	0.0%
	0	0	0.0%	0	0	0.0%	0	0	0.0%	0	1	0.0%

Violation group - Crimes Against the Person - Robbery/Extortion/Harassment/Threats	Reported			Unfounded			Actual			Clearance		
	By Charge	Otherwise	Rate	By Charge	Otherwise	Rate	By Charge	Otherwise	Rate	By Charge	Otherwise	Rate
1625 0010 Criminal Harassment	3	2	100.0%	0	0	0.0%	1	0	100.0%	1	0	100.0%
1626 0020 Harassing phone calls	2	0	50.0%	0	0	0.0%	2	0	50.0%	0	1	50.0%
1627 0010 Uttering threats against a person	3	2	100.0%	0	0	0.0%	1	0	100.0%	1	0	100.0%
	8	4	75.0%	0	0	0.0%	4	0	75.0%	2	1	75.0%

Occurrence Stats (All Violations)

		Clearance			Rate		
		Reported	Unfounded	Actual	By Charge	Otherwise	Rate
Violation group - Crimes Against the Person - Assaults (excluding sexual assaults)							
1430 0010 Assault	-1	3	0	3	3	0	100.0%
	-5	3	0	3	3	0	100.0%
Violation group - Crimes Against Property - Theft under \$5000.00							
2141 0041 Theft of other motor vehicle under or equal to \$5000	+1	1	0	1	0	0	0.0%
		1	0	1	0	0	0.0%
Violation group - Crimes Against Property - Mischief							
2170 0070 Mischief - Damage to, or Obstruct enjoyment of property	+1	2	0	2	0	1	50.0%
		2	0	2	0	1	50.0%
Violation group - Common Police Activities - Related Police Activities							
8550 0020 Abandoned Vehicles		1	0	1	0	1	100.0%
8550 0170 J,K & M Div Only - False/Abandoned 911 Call	+15	15	0	15	0	15	100.0%
	+11	16	0	16	0	16	100.0%
Violation group - Common Police Activities - Assistance to General Public							
8550 0101 Request to locate individual		1	0	1	0	1	100.0%
		1	0	1	0	1	100.0%
Totals		60	4	56	23	28	91.1%

2009/10 71 2 69
-11 TZ -13

K : WESTERN A. RTA : High Level : MD23 : ZAR
 All codes

Occurrence Stats (Violations)

ZANA ACCESS ROAD.

From 2010/04/01 to 2011/03/31

Clearance

Violation group - Traffic Offences - Traffic Accidents

9930 0030 Traffic Collision(s) - Property Damage - Reportable

Reported	Unfounded	Actual	By Charge	Otherwise	Rate
-2	2	2	0	2	100.0%
-2	2	2	0	2	100.0%

Totals

Reported	Unfounded	Actual	By Charge	Otherwise	Rate
2	0	2	0	2	100.0%

2009/10 6 0 6
 [4 0 -4]

Occurrence Stats (All Violations)

K : WESTERN ALBERTA : High Level : MD23
All codes

Mayor's Report
From 2010/04/01 to 2011/03/31

Violation group - Unknown

Reported	Unfounded	Actual	By Charge	Otherwise	Rate
1	0	1	0	1	100.0%
1	0	1	0	1	100.0%

Violation group - Traffic Offences - Traffic Accidents

Violation Code	Description	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
9930 0010	Traffic Collision(s) - Fatal	-3	2	2	1	3	200.0%
9930 0020	Traffic Collision(s) - Non - Fatal Injury	-2	11	11	1	9	90.9%
9930 0030	Traffic Collision(s) - Property Damage - Reportable	+12	141	141	7	134	100.0%
9930 0040	Traffic Collision(s) - Property Damage - Non - Reportable	-4	17	16	0	14	87.5%
		+3	171	170	9	160	99.4%

Violation group - Traffic Offences - Provincial Traffic Offences

Violation Code	Description	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
9510 0010	Fail to Stop or Remain at Accident Scene (Provincial/Territorial)	-6	1	1	0	0	0.0%
9520 0020	Driving without Due Care or Attention (Provincial/Territorial)	+5	2	2	0	0	0.0%
9530 0010	Driving While Disqualified or License Suspension (Provincial/Territorial)	-7	8	8	8	0	100.0%
9900 0010	Non-Moving Traffic - Occupant Restraint/Seatbelt Violations - Provincial/Territorial	-4	5	5	5	0	100.0%
9900 0020	Moving Traffic - Intersection Related Violations - Provincial/Territorial	+78	2	2	0	1	50.0%
9900 0030	Moving Traffic - Speeding Violations - Provincial/Territorial	-20	312	312	306	0	98.1%
9900 0040	Other Moving Traffic Violations - Provincial/Territorial	-2	47	44	11	16	61.4%
9900 0050	Motor Vehicle Insurance Coverage Violations-Provincial/Territorial	-17	4	4	4	1	125.0%
9910 0010	Roadside Suspensions - alcohol related - No grounds to charge	+1	56	55	47	9	101.8%
9910 0015	Roadside Suspensions - drug related - No grounds to charge	+1	7	7	4	3	100.0%
9910 0030	Drivers Licence Suspensions - By Police	-4	1	1	1	0	100.0%
		+127	446	442	387	30	94.3%

Violation group - Traffic Offences - Other Traffic Related Duties

Violation Code	Description	Reported	Unfounded	Actual	By Charge	Otherwise	Rate
8840 0386	Motor Vehicle Act - Other Activities (except traffic warnings)	-4	2	2	0	2	100.0%

Occurrence Stats (Violations)

Violation group - Traffic Offences - Other Traffic Related Duties	Reported		Unfounded		Actual		Clearance		Rate
	By Charge	Otherwise	By Charge	Otherwise	By Charge	Otherwise	By Charge	Otherwise	
9960 0020 Checkstop	2	0	0	0	2	0	2	0	100.0%
	4	0	0	0	4	0	2	2	100.0%
Violation group - Traffic Offences - Other Criminal Code Traffic Offences	Clearance								
9320 0010 Driving while disqualified/prohibited	4	0	0	0	4	0	4	0	100.0%
	4	0	0	0	4	0	4	0	100.0%
Violation group - Traffic Offences - Off-road Vehicle Collisions	Clearance								
9940 0030 Off-Road Vehicle Collision - Property Damage	1	0	0	0	1	0	0	0	0.0%
	1	0	0	0	1	0	0	0	0.0%
Violation group - Traffic offences - Impaired Operation of Related Offences	Clearance								
9230 0010 Impaired Operation (by Alcohol) of Motor Vehicle	60	10	50	14	3	34.0%			
9230 0015 Impaired Operation of Motor Vehicle over 80mg.	7	0	7	6	0	85.7%			
9230 0030 Impaired Care & Control (by Alcohol) of Motor Vehicle	8	0	8	7	0	87.5%			
9235 0010 Impaired Operation (by a Drug) of Motor Vehicle	2	0	2	0	0	0.0%			
9235 0030 Impaired Care & Control (by a Drug) of Motor Vehicle	1	0	1	1	0	100.0%			
9240 0010 Failure/Refusal to Provide Breath Sample	3	0	3	3	0	100.0%			
	81	10	71	31	3	47.9%			
Violation group - Traffic offences - Dangerous Operation of Motor Veh./Vessel/Aircraft	Clearance								
9130 0010 Dangerous operation of Motor Vehicle	1	0	1	2	0	200.0%			
9133 0010 Operation of Motor Vehicle while being pursued by police	1	0	1	1	0	100.0%			
	2	0	2	3	0	150.0%			

Occurrence Stats (All Violations)

Violation group - Provincial Statutes (except traffic)	Clearance			Rate
	Reported	Unfounded	Actual	
7100 0012 Liquor Act (Provincial/Territorial) - Offences Only	-1	16	11	3 87.5%
8840 0281 Liquor Act (Provincial/Territorial) - Other Activities	-5	0	0	1 0.0%
8840 0291 Child Welfare Act - Other Activities	-4	3	0	3 150.0%
8840 0297 Coroner's Act - Sudden Death/Other Activities		1	0	0 0.0%
8840 0306 Family Relations Act - Other Activities	-3	1	0	1 100.0%
8840 0311 Fire Prevention Act - Other Activities	+3	2	0	2 100.0%
8840 0336 Mental Health Act - Other Activities	-40	7	0	7 100.0%
8840 0341 911 Act - Other Activities	-64	1	0	3 300.0%
		31	11	20 103.3%

Violation group - Other Federal Statutes - Firearms Act	Clearance			Rate
	Reported	Unfounded	Actual	
6550 0010 Firearms Act - offences only	41	0	1	0 0.0%
8840 0391 Firearms Act - Other Activities	+1	1	0	1 100.0%
		2	0	1 50.0%

Violation group - Other Criminal Code - Other Criminal Code	Clearance			Rate
	Reported	Unfounded	Actual	
3410 0010 Failure to comply with condition of undertaking or recognizance / direction in remand order	+1	1	8	8 100.0%
3410 0017 Fail to Comply with an Undertaking	+1	0	2	2 100.0%
3430 0010 Disturbing the peace	-15	4	88	3 63 75.0%
3470 0010 Resists/obstructs peace officer	-2	0	1	1 100.0%
3520 0010 Fail to comply probation order	+1	0	1	1 100.0%
3540 0010 Uttering Threats Against Property or an Animal	+1	0	2	1 100.0%
	-18	5	102	16 64 78.4%

Violation group - Other Criminal Code - Offensive Weapons	Clearance			Rate
	Reported	Unfounded	Actual	
3375 0050 Unauthorized possession of a firearm/prohibited weapon or restricted weapon	+1	0	2	2 100.0%
3395 0010 Unsafe storage of firearms	+1	0	1	1 100.0%

Occurrence Stats (A... Violations)

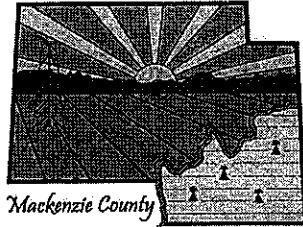
		Clearance			Clearance		
		Reported	Unfounded	Actual	By Charge	Otherwise	Rate
Violation group - Other Criminal Code - Offensive Weapons							
3720 0010	Careless use of a firearm	41	3	2	2	0	100.0%
			6	5	5	0	100.0%
Violation group - Other Criminal Code - Corruption							
3730 0110	Disobeying order of court	41	1	1	0	1	100.0%
3730 0200	Public Mischief		2	2	1	0	50.0%
			3	3	1	1	66.7%
Violation group - National Survey Codes							
8999 3006	Request for Service of Legal Document - Warrant Other than Search Warrants-Criminal Code		1	1	1	0	100.0%
8999 3012	Search warrant executed-Positive		1	1	0	0	0.0%
8999 3046	Searches with consent		3	3	2	1	100.0%
8999 3057	Prisoners Held	-14	107	107	52	57	101.9%
8999 3064	Written Traffic Offence Warnings - Provincial/Territorial		1	1	0	1	100.0%
8999 3065	Victim Services Offered - Accepted	-1	9	9	8	3	122.2%
8999 3066	Victim Services Offered - Declined	-5	3	3	2	1	100.0%
	* Accidental Release Doubt - 47	-61	125	125	65	63	102.4%
Violation group - FES - Public Safety							
8840 0021	Canada Health Act - Other Activities	41	1	1	0	1	100.0%
8840 0051	Aeronautics Act - Other Activities		1	1	0	1	100.0%
			2	2	0	2	100.0%
Violation group - FES - Other FES Statutes							
6450 0010	Youth Criminal Justice Act - Offences Only	41	2	2	2	0	100.0%
			2	2	2	0	100.0%

Occurrence Stats (All Violations)

Violation group - FES - Environment and Wildlife	Clearance		
	Reported	Unfounded	Actual
8840 0106 Canadian Environmental Protection Act - Other Activities	2	0	2
	2	0	2
	0	2	100.0%
	0	2	100.0%
Violation group - Drug Enforcement - Trafficking	Clearance		
	Reported	Unfounded	Actual
4220 0020 Possession for the Purpose of Trafficking - Schedule I: Cocaine	2	0	2
4240 0040 Possession for the Purpose of Trafficking - Schedule VI: Cannabis	1	0	1
	3	0	3
	41		
Violation group - Drug Enforcement - Possession	Clearance		
	Reported	Unfounded	Actual
4120 0010 Possession - Schedule I: Cocaine	2	0	2
4130 0020 Possession - Schedule III: Other	1	0	1
4140 0010 Possession - Schedule II: Cannabis more than 30 grams	1	0	1
4140 0020 Possession - Schedule II: Cannabis Resin more than 1 gram	1	0	1
4140 0050 Possession - Schedule VIII: Cannabis Marihuana - 30 grams or less	3	0	3
	8	0	8
	43		
Violation group - Drug Enforcement - Drug Enforcement Other	Clearance		
	Reported	Unfounded	Actual
8840 0001 Controlled Drugs & Substance Act - Other Activities	0	0	0
	0	0	0
	0	1	0.0%
	0	1	0.0%
Violation group - Crimes Against the Person - Sexual Offences	Clearance		
	Reported	Unfounded	Actual
1330 0010 Sexual Assault	2	0	2
1355 0010 Sexual exploitation of young person	1	0	1
	3	0	3
	41		

Occurrence Stats (A... violations)

Violation group - Crimes Against the Person - Robbery/Extortion/Harassment/Threats	Clearance			
	Reported	Unfounded	Actual	Rate
1625 0010 Criminal Harassment	3	2	1	100.0%
1626 0020 Harassing phone calls	4	1	3	66.7%
1627 0010 Uttering threats against a person	10	4	6	83.3%
	17	7	10	80.0%
Violation group - Crimes Against the Person - Kidnapping/Hostage/Abduction	Clearance			
1510 0030 Forcible confinement	3	0	3	100.0%
	3	0	3	100.0%
Violation group - Crimes Against the Person - Assaults (excluding sexual assaults)	Clearance			
1420 0010 Assault With Weapon or Causing Bodily Harm	4	0	4	100.0%
1430 0010 Assault	7	0	7	85.7%
1457 0010 Pointing a firearm	1	0	1	100.0%
1480 0020 Overcoming resistance to the commission of an indictable offence	1	0	1	100.0%
	13	0	13	92.3%
Violation group - Crimes Against Property - Theft under \$5000.00	Clearance			
2140 0011 Other theft under \$5000	5	0	5	40.0%
2141 0041 Theft of other motor vehicle under or equal to \$5000	2	0	2	0.0%
2141 0091 Taking motor vehicle/vessel under or equal to \$5000 without consent of owner	1	0	1	100.0%
2143 0010 Theft under or equal to \$5000 - Shoplifting	1	0	1	100.0%
	9	0	9	44.4%
Violation group - Crimes Against Property - Theft over \$5000.00	Clearance			
2131 0021 Theft of truck over \$5000	2	0	2	50.0%
2131 0028 Theft of sport utility vehicle (SUV) over \$5000	1	0	1	0.0%
2131 0031 Theft of motorcycle over \$5000	0	0	0	0.0%



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	May 31, 2011
Presented By:	Joulia Whittleton, Acting Chief Administrative Officer
Title:	DELEGATION Daishowa Marubeni International Ltd. – General Development Plan – 1:30 p.m.

BACKGROUND / PROPOSAL:

Al Dumouchel and Travis Johnson from the DMI Peace River Pulp Division will be presenting the General Development Plan (attached).

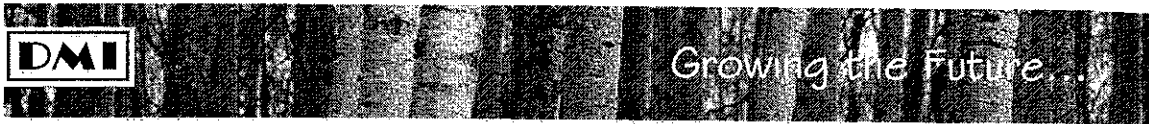
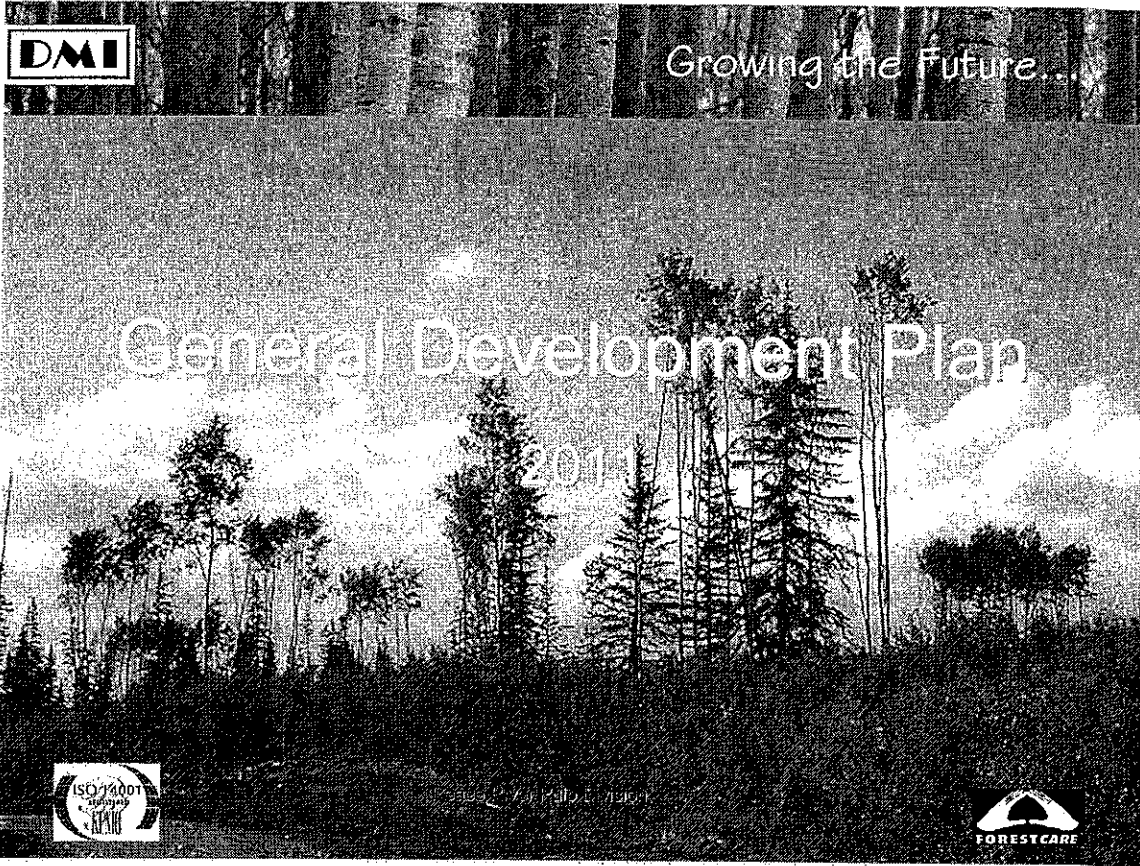
OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

That the presentation by Daishowa Marubeni International Ltd. on their General Development Plan be received for information.

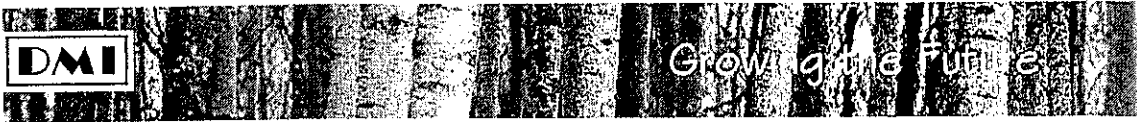
Author: C. Gabriel Review by: _____ CAO _____



Agenda

- Operations
 - 2010 Highlights
 - 2011 Plans
 - Hauling Plans





General Development Plan

- Objectives:
 - Schedule and integrate activities:
 - Harvesting
 - Hauling
 - Silviculture and Planting Schedule submitted under separate cover.
 - Co-ordinate development and reclamation of roads.



General Development Plan 2011



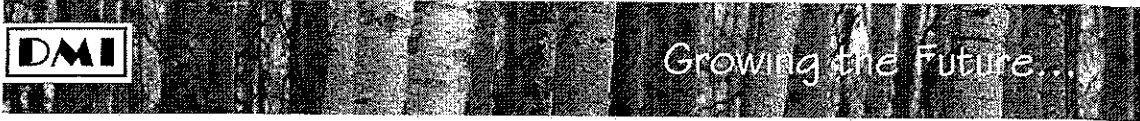
General Development Plan

- GDP Map:
 - Overview of operations.
 - Proposed haul routes and satellite yards.
 - Shows planned operating areas for 5 years.

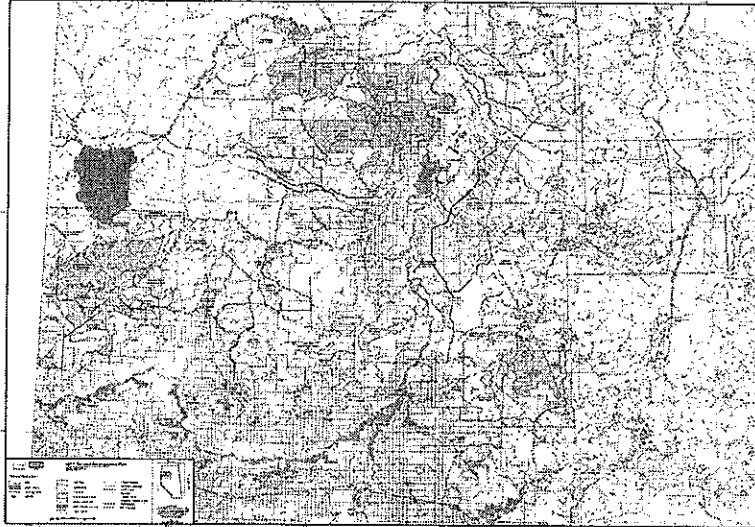


General Development Plan 2011





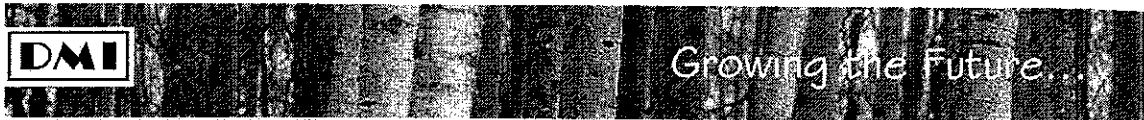
GDP Map



General Development Plan 2011



5



Harvest Operations

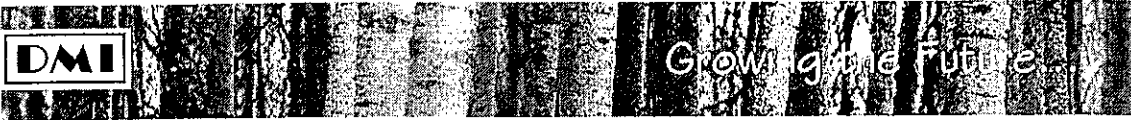
- Portable chippers
 - Currently 8 operating
 - Crown and private lands
 - Operations run all year round



General Development Plan 2011



6



Highlights – 2010 Season

- Harvested a total of 131 cut blocks on crown land.
 - Total Area (ha): 4,643
 - Average size (ha): 36.0
 - Largest Block (ha): 200.6
 - Smallest block (ha): 1.6



General Development Plan 2011



2010 Harvest Statistics

Disposition	No. of Blocks	Block Size (ha)			Total Ha	Total m3
		Avg	Max	Min		
CL-HarmonValley	22	23.7	77.2	5.6	522	106,810
CTLP130004	6	21.6	47.9	2.5	130	3,460
CTLP130005	8	23.0	63.2	2.6	184	9,289
CTPP530294	2	6.5	11.2	1.7	13	238
DH-P2100	31	37.0	102.1	3.9	1,148	223,965
DTLP140001	11	12.9	40.3	2.2	141	39,326
DTLP160001	13	27.1	126.9	5.4	352	74,148
DTLP530001	7	126.0	177.1	79.5	882	198,033
DTPS210001	11	32.0	62.6	6.7	352	62,307
EP-CacheC	9	54.2	200.6	1.6	488	115,515
EP-KeplerC	8	45.6	157.9	4.1	365	57,073
EP-WhiskeyJack	3	22.2	39.0	8.7	67	12,965
Grand Total	131				4,643	903,127
Average		36.0	92.2	10.4		



General Development Plan 2011





Growing the Future...

2011 Season Operations

- Trucking
 - ~500,000 BDT
 - ~20,000 loads
 - Primarily chip trucks (B-train)
 - Satellite yard volume is brought in tree length on Log trucks
 - Satellite yard volume usually consists of salvage, incidental and some wood that is bought.



General Development Plan 2011



9



Growing the Future...

2011 Season Operations

Type	Disposition Description	Volume		Truckloads
		M3	BDT	Trucks
DTL	DTLP140001	38,002	13,823	633
	DTLP160001	163,000	59,290	2,717
	DTLP530001	150,024	54,570	2,500
DTP	DTPS210001 (Kimiwan)	5,001	1,819	83
FMA	CL-Harmon Valley	40,001	14,550	667
	DH-P2100	280,000	101,848	4,667
	EP-Cache Creek	50,000	18,187	833
	EP-Whiskeyjack	250,001	90,936	4,167
	SU-P2200	183,000	66,565	3,050
Private	Deadwood	5,125	1,864	85
	Dixonville	4,734	1,722	79
	High Prairie	8,737	3,178	146
	Nampa	2,986	1,086	50
	Northstar	5,526	2,010	92
	Paddle	63,583	23,128	1,060
	Whitelaw	4,003	1,456	67
Yard	PRPD	200,002	72,749	3,333
Total		1,453,724	528,781	24,229



General Development Plan 2011

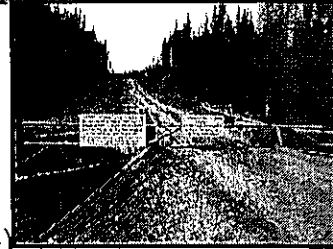


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Access

- Roadside sanctuary corridors
 - Roads P2-100, P2-200 and P5-100
(East haul road up to Whiskey Jack Creek Gate)
- Controlled Access
 - Whiskey Jack Creek Bridge (P5-100 road)
 - Keg River Road
 - Restrictions where requested by GOA
- Road construction minimized through co-ordination with other users.
- Construction began on a new spur road off the East haul road called the Whiskey Jack road.



General Development Plan 2011

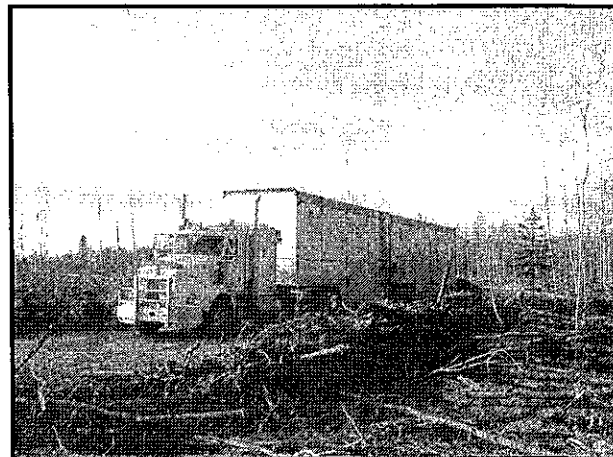


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Access (cont'd)

- In-block roads in 2010:
 - 159 km of roads built.
 - 60 km of existing roads utilized.
- Existing lines used whenever possible.
 - (e.g. seismic, oilfield roads)
- Wherever possible, existing access is utilized.
- In-block roads are rehabilitated and planted when necessary following harvest.



General Development Plan 2011



12

Reforestation

- The system for regeneration surveys changed in 2010 (RSA)
- There is 1 Establishment survey and 3 Performance surveys to be done in 2011.



Item	Activity (ha)	
	2010	2011
Site Preparation	220	588
Planting	577	1088
Stand Tending	291	231

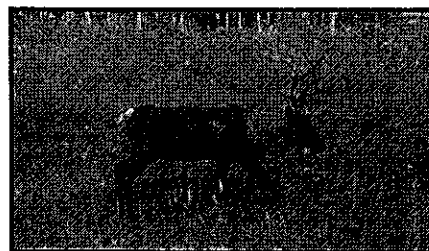


General Development Plan 2011



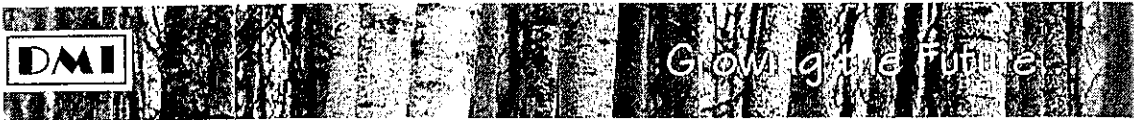
Timing of Operations

- Non-frozen Operations
 - July 16th to freeze-up
- Frozen Operations
 - Freeze-up (starting end of November) to break-up (mid to end of march)
These dates are dependent on weather.
- Operations in satellite yards
 - End of March to August
- Private land operations
 - June to October
 - February and March
 - * (Sourfell operations)



General Development Plan 2011





Forest Management Planning

- Development of New Detailed Forest Management Plans
 - Public Advisory Committee meetings continuing
 - Plan Development Team (Quota holders)
- Operational Ground Rules (DMI FMA)
 - Initiated development in Oct 2009
 - DMI Ground Rules for FMA0900045 approved in 2011



General Development Plan 2011



15



Environment

- ISO 14001 Registration
 - Registered since 2006.
 - Audited internally and externally each year.
- Certified to CSA Z809-2002 in 2008
- Chain-of-Custody
 - PEFC (wood from certified sources. (FMA))
 - FSC Controlled Wood (wood from controlled sources)



General Development Plan 2011



16



Initiatives/Achievements

- Wet Areas Mapping used in planning
 - LiDAR enhanced version in development
- FMA renewed
 - FMA divided into two FMAs West (FMA0900045) and East (FMA0900044) of the Peace River
- White Zone
 - DMI completing a Timber Supply Analysis.



General Development Plan 2011



For further information on the General Development Plan, please feel free to contact us:

Trina Tosh
 Planning Supervisor
 Daishowa-Marubeni International Ltd.
 Peace River Pulp Division
 Phone: (780) 624-7337
 ttosh@prpddmi.com

Peggy Pike
 Planning Supervisor
 Daishowa-Marubeni International Ltd.
 Peace River Pulp Division
 Phone: (780) 624-7429
 ppike@prpddmi.com

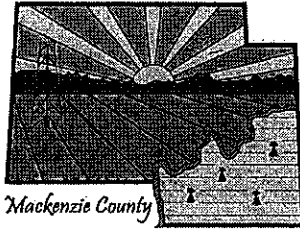
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 mjackman@prpddmi.com



General Development Plan 2011





MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	May 31, 2011
Presented By:	Joulia Whittleton, Acting Chief Administrative Officer
Title:	Mackenzie Housing Management Board Meeting Minutes – March 28, 2011

BACKGROUND / PROPOSAL:

Information item. The adopted minutes of the March 28, 2011 meeting are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

That the Mackenzie Housing Management Board meeting minutes of March 28, 2011 be received for information.

Author: C. Gabriel Review By: _____ CAO _____

(

**MACKENZIE HOUSING MANAGEMENT BOARD
REGULAR BOARD MEETING
March 28, 2011 – 10:00 A.M.
Fireside Room – Heimstaed Lodge**

In Attendance: George Friesen, Chair
John W. Driedger, Vice Chair
Abe Peters
Ellis Forest
Peter Wieler
Shirley Rechlo
Wally Olorenshaw
Dave Neufeld
Reuben Derksen

Regrets: Dawn Moberly

Administration: Barb Spurgeon, Chief Administrative Officer
Dorothy Klassen, Lodge Manager
Lisa Unruh, Executive Assistant
Lloyd Janzen, Kitchen Supervisor
Nettie Wolfe, Housekeeping Supervisor
Henry Goertzen, Maintenance Supervisor

Call to Order: Chair George Friesen called the Board meeting to order at 10:00 a.m.

Agenda: Approval of Agenda

11-045 Moved by Ellis Forest

That the agenda be approved as presented.

Carried.

Minutes: **February 28, 2011 Board Meeting**

11-046 Moved by Peter Wieler

That the minutes of the February 28, 2011 Regular Board meeting be approved as distributed.

Carried

March 9, 2011 Special Board Meeting

11-047 Moved by John W. Driedger

That the minutes of the March 9, 2011 Special Board meeting be approved as distributed.

Carried

Reports: **CAO Report**

11-048 Moved by Shirley Rechlo

That the Chief Administrative Officer report be accepted for information.

Carried

Financial Reports **Housing – February 28, 2011**

11-049 Moved by Dave Neufeld

That the February 28, 2011 Housing financial report be accepted for information.

Carried

Lodge – February 28, 2011

11-050 Moved by Wally Olorenshaw

That the February 28, 2011 Lodge financial report be accepted for information.

Carried

Assisted Care – February 28, 2011

11-051 Moved by John W. Driedger

That the February 28, 2011 Assisted Care financial report be accepted for information.

Carried

Arrears Report

11-052 Moved by Peter Wieler

That the February 2011 arrears report be received for information.

Carried

New Business: Handi-Van Policy

11-053 Moved by Ellis Forest

That Mackenzie County Policy ADM048 be received for information.

Carried

Operating Reserve Response from Minister

11-054 Moved by Ellis Forest

That a letter be written to Mackenzie County, Town of High Level and the Town of Rainbow Lake to seek approval for the establishment of an operating reserve in the amount of \$500,000.

Carried

Vaccinations Policy

11-055 Moved by Wally Olorenshaw

That Policy NUR – 215 Influenza (Flu) Vaccination – Employees be approved.

Carried

Chairman Friesen recessed the regular board meeting at 11:16 a.m.

Chairman Friesen reconvened the regular board meeting at 11:22 a.m.

Information Items:

11-056 Moved by John W. Driedger

That the following items be accepted for information:

Bank reconciliation for February 2011

Carried

In Camera

Management Letter

11-057 Moved by Peter Wieler

That consideration be given to move in camera at 11:23 a.m.

Carried

Board Minutes
March 28, 2011

11-058

Moved by Abe Peters

That consideration be given to move out of in-camera at 11:50 a.m.

Carried

11-059

Moved by Abe Peters

That the Chief Administrative Officer is not required to submit a time sheet, however must provide with a detailed written report at each regular board meeting.

Carried

Next Meeting Date:

Regular Board Meeting
May 2, 2011 - 10:00 a.m.
Fireside Room – Phase I
Heimstaed Lodge

Adjournment:

11-060

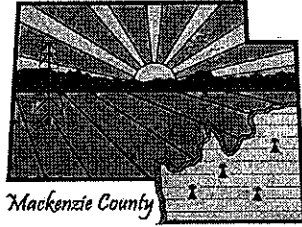
Moved by Shirley Rechlo

That the board meeting of March 28, 2011 be adjourned at 11:55 a.m.

Carried

George Friesen, Chair

Lisa Unruh, Executive Assistant



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	May 31, 2011
Presented By:	Joulia Whittleton, Acting Chief Administrative Officer
Title:	Mackenzie County Library Board Meeting Minutes – April 12, 2011

BACKGROUND / PROPOSAL:

Information item. The adopted minutes of the April 12, 2011 meeting are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

That the Mackenzie County Library Board meeting minutes of April 12, 2011 be received for information.

Author: C. Gabriel Review by: _____ CAO _____

(

Mackenzie County Library Board (MCLB)
April 12th, 2011 Board Meeting Minutes
Room 110 High Level Town Office
High Level, Alberta

Present: Lisa Wardley, Wally Schroeder, Daryl Zielsdorf, Beth Kappelar, John W. Driedger,
La Dawn Dachuk, Lorraine Peters, Jake Wiebe, Dawn Moberly.

Absent: None

High Level Municipal Library Board Members Present: Monica Longard (chair), Tammie Peacock (vice chair), Jenny Boire (library director)

1.0 Call to Order: The meeting was called to order by Beth Kappelar at 7:08 p.m.

2.0 Approval of Agenda: Additional items: 8.2 Municipal Development Grant Application, 8.3 Alberta Association of Library Technicians Conference, 9.4 Book Scan Stations.

MOTION #2011-03-01 Lisa Wardley moved the approval of the agenda as revised. **CARRIED**

3.0 Approval of the Minutes:

MOTION #2011-03-02 Lorraine Peters moved the approval of the Feb. 14/11 minutes as presented. **CARRIED**

4.0 Review of Action Items:

- Lorraine Peters will be contacting Community Development in May or June.
- Letters and cheques were sent to the 4 libraries
- Jim Thompson has invoiced MCLB for keeping the web site current.

5.0 Financial:

5.1 Financial Report as of Mar. 31/2011.

- Balance Brought Forward: \$ 34,066.11
- Total Revenues \$ 93,392.02
- Total Expenses \$ 97,816.11
- Ending Bank Balance \$ 29,631.92

MOTION #2011-03-03 Daryl Zielsdorf/Dawn Moberly moved to accept the financial report as presented. **CARRIED**

5.2 MCLB 2011 Budget:

MOTION #2011-03-04 Daryl Zielsdorf/Wally Schroeder moved that Lorraine Peters develop a budget for the next board meeting which includes \$25,000 for board expenses and \$15,000 for regional programing **CARRIED**

6.0 Library Reports:

6.1 La Crete:

- None available.

6.2 Fort Vermilion:

- The following positions were filled at the Fort Vermilion Library Society AGM:
Chair: Dina Clark; Vice Chair: Corrine Ward; Secretary: Misty Darraug; Treasurer: Glenda Auger.

6.3 Zama:

- 32 first time members signed up in March. The prizes helped the membership drive.
- The hours of operation were doubled.
- The provincial survey data was tracked manually.
- The new building is hot.

6.4 High Level:

- They will be extending their hours.
- They shared their membership, loan, and program statistics.
- About 100 rural residents use the High Level library.

MOTION #2011-03-06 John W. Driedger moved to accept the library reports as presented. **CARRIED**

...2

7.0 Old Business:

7.1 MCLB Web Site:

- Jim Thompson has updated the MCLB web site and paid the renewal fee.
- Library operating hours will be put on the web site.

7.2 La Crete Library Building:

- Nothing new to report. No meeting has been held.

MOTION #2011-03-07 Lisa Wardley moves that John W. Driedger and Jake Wiebe look at the vacant building owned by Tina Peters. **CARRIED**

7.3 Peace Library System:

- The services offered by the Peace Library System were discussed.
- High Level rural residents receive all services at the High Level Library except those that are offered on-line.
- A form will be developed which details the services offered by the High Level Library, their hours of operation and a section where complaints can be noted. i.e. what services patrons want that they are not currently getting.

8.0 New Business:

8.1 Public Library Survey and Annual Report:

MOTION #2011-03-08 Lorraine Peters moved that the MCLB approve the Public Library Survey and the 2010 Annual Reports submitted by the Fort Vermilion, La Crete and Zama libraries. **CARRIED**

8.2 Municipal Development Grant Application:

- Lorraine Peters will send in the application form for the Municipal Development Grant.
- The deadline for applications is June 15, 2011.

8.3 Alberta Association of Library Technicians Conference:

- It will be held in Edmonton on May 26 to 29.
- Registration is \$425 for non-members

9.0 Correspondence:

9.1 Agriculture Information Catalogue:

9.2 Canadian Parliamentary Handbook 2011

9.3 Seniors and Community Supports: Seniors Week

9.4 Book Scan Stations

MOTION #2011-03-09 Jake Wiebe moved to accept the correspondence for information. **CARRIED**

10.0 In Camera:

MOTION #2011-03-10 Jake Wiebe moved to go in camera at 9:15 p.m. **CARRIED**

MOTION #2011-03-11 John Driedger moved to come out of in camera at 9:27 p.m. **CARRIED**

- No actions came out of the in camera discussions.

11.0 Next Meeting Date and Location: May 17/11 in the Fort Vermilion Library at 5:30 p.m. for supper followed by the meeting. The Fort Vermilion Library Society and library staff will be invited to the supper and the meeting.

12.0 Adjournment:

MOTION # 2011-03-12 John Driedger moved the meeting adjourned at 9:32 pm. **CARRIED**

“DWELLING - MULTIPLE” means a residential building containing at least three or more dwelling units, separated by common walls and located either on a single site or each unit on a separate individual lot, each dwelling unit having at least one separate entrance. This definition applies to forms of housing that include, but is not limited to, a triplex, a fourplex, a sixplex, condominiums and townhouses.

COSTS & SOURCE OF FUNDING:

All costs will be borne by the applicant.

RECOMMENDED ACTION:

MOTION 1

That second reading be given to Bylaw 807-11, being a Land Use Bylaw amendment to rezone Part of Plan 032 3561, Block 7, Lot 2A from Hamlet Residential District 2 “HR2” to Hamlet Residential District 3 “HR3”.

MOTION 2

That third reading be given to Bylaw 807-11, being a Land Use Bylaw amendment to rezone Part of Plan 032 3561, Block 7, Lot 2A from Hamlet Residential District 2 “HR2” to Hamlet Residential District 3 “HR3”.

CAO COMMENTS

I support the recommended action and request that Council approve 2nd & 3rd reading as noted.

Author: M. Krahn Reviewed by: _____ CAO J. Roy Brideau

Mackenzie County

PUBLIC HEARING FOR LAND USE BYLAW AMENDMENT

BYLAW 807-11

Order of Presentation

_____ This Public Hearing will now come to order at _____.

_____ Was the Public Hearing properly advertised?

_____ Will the Development Authority _____, please outline the proposed Land Use Bylaw Amendment and present his submission.

_____ Does the Council have any questions of the proposed Land Use Bylaw Amendment?

_____ Were any submissions received in regards to the proposed Land Use Bylaw Amendment? *If yes, please read them.*

_____ Is there anyone present who would like to speak in regards of the proposed Land Use Bylaw Amendment?

_____ If YES: Does the Council have any questions of the person(s) making their presentation?

_____ This Hearing is now closed at _____.

REMARKS/COMMENTS:

BYLAW NO. 807-11

**BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA**

**TO AMEND THE
MACKENZIE COUNTY LAND USE BYLAW**

WHEREAS, Mackenzie County has a Municipal Development Plan adopted in 2009, and

WHEREAS, Mackenzie County has adopted the Mackenzie County Land Use Bylaw in 2004, and

WHEREAS, the Council of Mackenzie County, in the Province of Alberta, has deemed it desirable to amend the Mackenzie County Land Use Bylaw to accommodate a multi-family dwelling.

NOW THEREFORE, THE COUNCIL OF THE MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That the land use designation of the subject parcel known as:

Part of Plan 032 3561, Block 7, Lot 2A

be rezoned from Hamlet Residential District 2 "HR2" to Hamlet Residential District 3 "HR3", as outlined in Schedule "A".

READ a first time this 12th day of April, 2011.

READ a second time this ___ day of _____, 2011.

READ a third time and finally passed this ___ day of _____, 2011.

Bill Neufeld
Reeve

J. Roy Brideau
Chief Administrative Officer

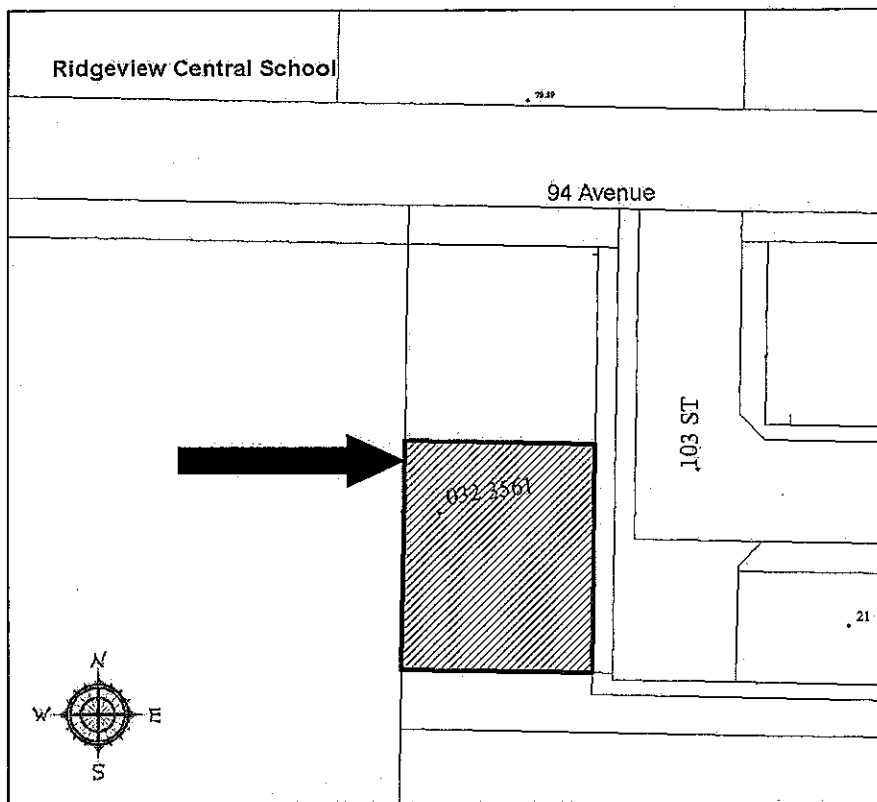
BYLAW No. 807-11

SCHEDULE "A"

1. That the land use designation of the following property known as:

Part of Plan 032 3561, Block 7, Lot 2A

within the Hamlet of La Crete, be rezoned from Hamlet Residential District 2 "HR2" to Hamlet Residential District 3 "HR3".



FROM: Hamlet Residential District 2 "HR2"

TO: Hamlet Residential District 3 "HR3"

Housekeeping Award granted in La Crete

Abley Foley

La Crete Motel has won the 2011 Housekeeping Award.

Tina Nickel, a housekeeper for five years, said the rooms must be "spotless," and that last year they had "zero" points against them.

The housekeeping award is based on a points system, explained hotel manager Esther Giesbrecht, who manages with her husband, Martin.

The points system is mainly based on cleanliness and maintenance, explained Giesbrecht. The checklist includes the entry, bathroom, guestroom, furnishing, window, bed, and public area, which includes the parking lot.

Clean floors, walls, ceilings and windows is just the start of it. Many of the guidelines are much more specific than that, explained Aganetha Wolfe, a housekeeper for over five years.

For example, each room must have two lamps and six hangers, explained Giesbrecht.

The La Crete Motel, a two

and a half star facility, has won the Housekeeping award five years now; 2004, 2005, 2006, 2009, and now 2011.

The award is determined by the Alberta Hotel and Lodging Association, explained Giesbrecht. This year, only 134 awards were given out in the province of Alberta.

Nickel went down to the

Fairmont Lake Louise hotel to receive the award. She was treated like "royalty," explained Giesbrecht and "didn't feel like a housekeeper" at all.

The Alberta Hotel and Lodging Association has already been to the La Crete Motel to compete a random inspect for the next year.

Giesbrecht said they had three points this time, as opposed to zero last year. She said she is uncertain whether they will get the award. The top percentages will be chosen among each hotel star rating, so their three points is compared to how other hotels rate in the province.



Aganetha Wolfe (left) and Tina Nickel, both housekeepers at La Crete Motel for five years, stand with their housekeeping award. Wolfe and Nickel were the only housekeepers at the facility when the award was determined.



Mackenzie County

TAXATION AND ASSESSMENT NOTICES

Taxation and Assessment Notices have been mailed to all property owners on the Assessment Roll of the Mackenzie County as of December 31, 2010.

Any Assessment Appeals must be addressed to the Clerk of the Assessment Review Board and received by July 11, 2011 at the address listed below.

Property Tax payments are due June 30, 2011 and may be made at any County office, through Internet Banking or Telephone Banking.

By this notice all assessed persons are deemed to have received their taxation and assessment notices under the authority of section 311 of the Municipal Government Act RSA 2000.

Roy Brideau
Chief Administrative Officer
Mackenzie County
P.O. Box 640
Fort Vermilion, AB T0H 1N0
Phone 927-3718 Fax 927-4266
Toll Free 1-877-927-0677



Mackenzie County

NOTICE TO RESIDENTS

Council meetings have been scheduled as follows:

Tuesday, May 10, 2011 at 10:00 a.m.
Country Office - La Crete

Tuesday, May 31, 2011 at 10:00 a.m.
Country Office - La Crete

Members of the public are welcome to attend and observe meetings of Council.



MACKENZIE COUNTY

P.O. Box 1690, 9205-100th Street
La Crete, AB T0H 2H0

INVITATION TO TENDER

Carotaking at the Rocky Lane and Blumenort Waste Transfer Stations.

Tender Packages may be obtained at the Mackenzie County Offices in Zama, High Level, La Crete and Fort Vermilion

Sealed tenders will be received at the Mackenzie County office in La Crete, located at 9205-100th Street or by registered mail to the address shown above by 12:00 p.m. local time on May 31, 2011. Tenders will be opened at 1:00 p.m. local time in May 31, 2011 at the Mackenzie County Office in La Crete.

Mackenzie County reserves the right to reject all or any tenders and to accept any tender that is deemed most favorable to the County.

If you have any questions or require further information please do not hesitate to contact:

Al Hoggan
Director of Operations-North
Mackenzie County
Phone: (780) 927-3718
Fax: (780) 927-4266
Toll Free: 1-877-927-0677



Employment Opportunity

Mackenzie County

Custodian - Fort Vermilion

Mackenzie County is currently accepting applications for a Custodian for the County Office and Public Works Shop in Fort Vermilion.

Reporting to the Director of Corporate Services, the successful applicant will be responsible for ensuring a high standard and consistent level of cleanliness throughout the facilities. Some of the daily tasks include:

- Cleaning of washrooms,
- Cleaning of offices,
- Waste removal,
- Floor care (including vacuuming, wet mopping, etc.),
- Window cleaning, etc.

Requirements:

- Previous custodial experience;
- Valid Class 5 Drivers License;
- Grade 12 would be an asset;
- Good Written and Oral Communication Skills;
- Able to Work with Minimal Supervision.

Salary Range: \$17.04 - \$23.17 /hour. Mackenzie County offers a Comprehensive Benefit Program.

Hours: Minimum of 20 Hours per Week (4 hours per day)

For more information regarding this position please contact Joulita Whittleton, Director of Corporate Services at 780.927.3718.

Applications/Resumes can be forwarded to:

Eileen Steumagel, Human Resources
Mackenzie County
Box 640
Fort Vermilion, AB T0H 1N0
Phone: 780.927.3718
Fax: 780.927.4266
E-mail: hr@mackenziecounty.com

Closing Date - 4:30 p.m., Tuesday, May 24, 2011



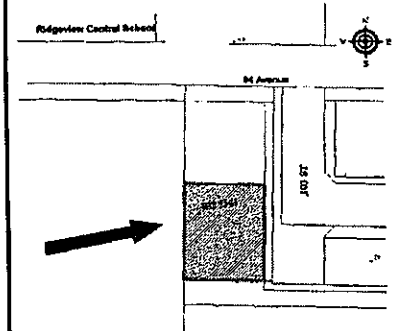
MACKENZIE COUNTY

NOTICE OF PUBLIC HEARING PROPOSED LAND USE BYLAW NO. 807-11

Pursuant to the Municipal Government Act, being Chapter M-26 of the Statutes of Alberta, notice hereby given that the Council of Mackenzie County will hold a public hearing prior to the second reading of Bylaw No. 807-11 for an amendment to Land Use Bylaw No. 462-04. The proposed amendment is:

That the property in the Hamlet of La Crete known as Plan 032 3561, Block 7, Lot 2A, as highlighted below, be rezoned from Hamlet Residential District 2 "HR2" to Hamlet Residential District 3 "HR3". The adoption of this Bylaw may allow various residential uses including an Ancillary Building or use, Park, Boarding or rooming house, Dwelling - Apartment, Dwelling - Group Home, Dwelling - Multiple, Dwelling - Row, Home based business or a Public use. (All use definitions as found in the County Land Use Bylaw 462-04.)

A 10 Unit Dwelling - Multiple is intended for these lands.

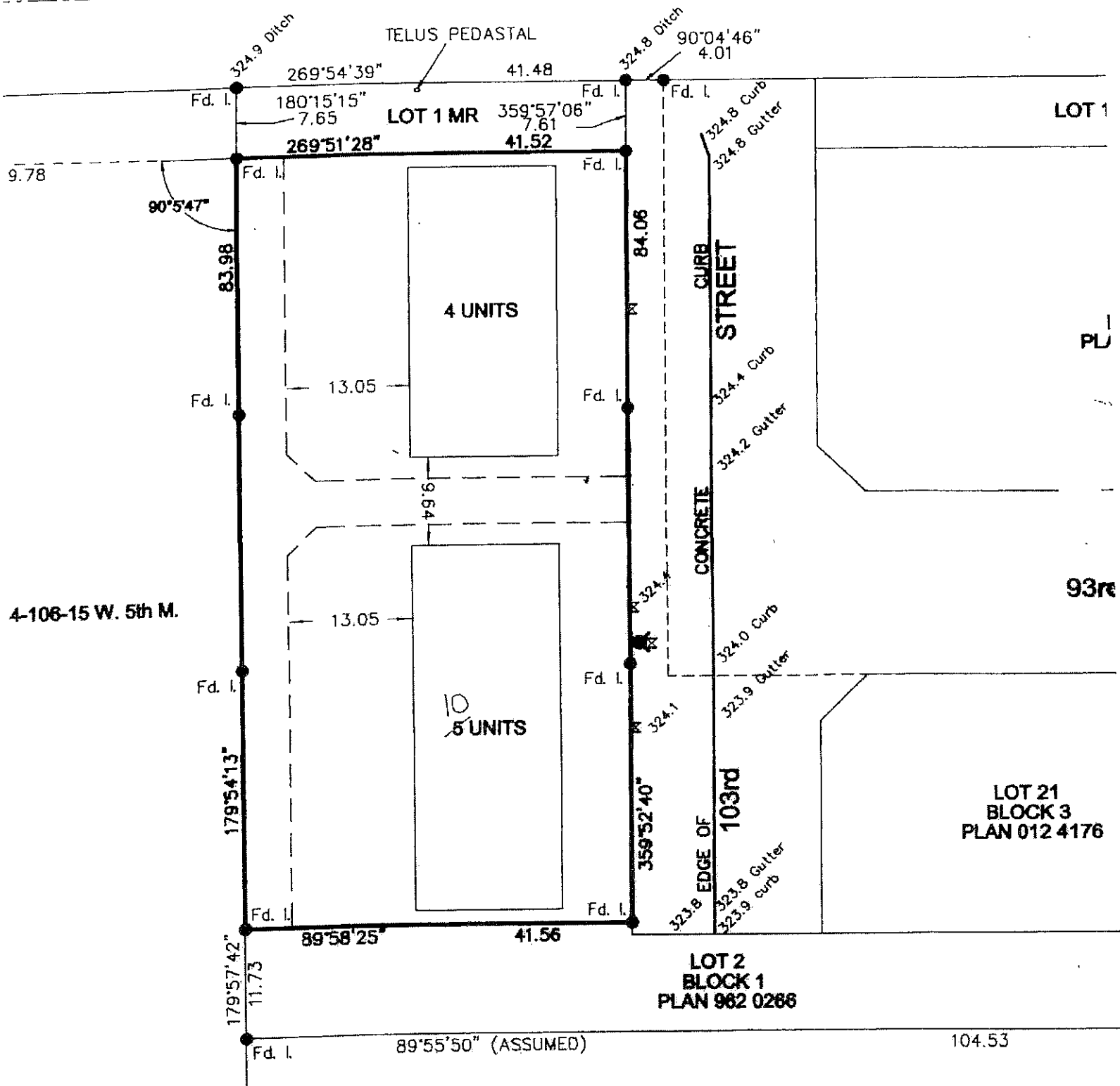


The Public Hearing is to be held at 1:00 p.m., Tuesday, May 31st, 2011 in the Mackenzie County Conference Room in La Crete. The proposed bylaw may be viewed at the Mackenzie County office in La Crete during regular office hours. Please submit written submissions to the Assistant Development Officer prior to 4:30 p.m., Friday, May 27th, 2011. If you have any questions regarding the hearing or the bylaw, please call the Assistant Development Officer at 780-928-3983.

↑
North

94th

AVENUE



RAILSIDE DESIGN

5004 48 Ave.
Box 1014, Stettler, AB
T0C 2L0

Tel: (800) 949-9052
Fax: (856) 305-5686

Email:
galen@railsideesign.com

PLAN FOR:

**RANDY
DERKSEN**

Hamlet of
La Crete, AB

DRAWING TITLE:

**SITE
PLAN**

DATE:

March 22, 2011

SCALE:

N.T.S.

SHEET NO.:

3 of 3

DRAWN BY:

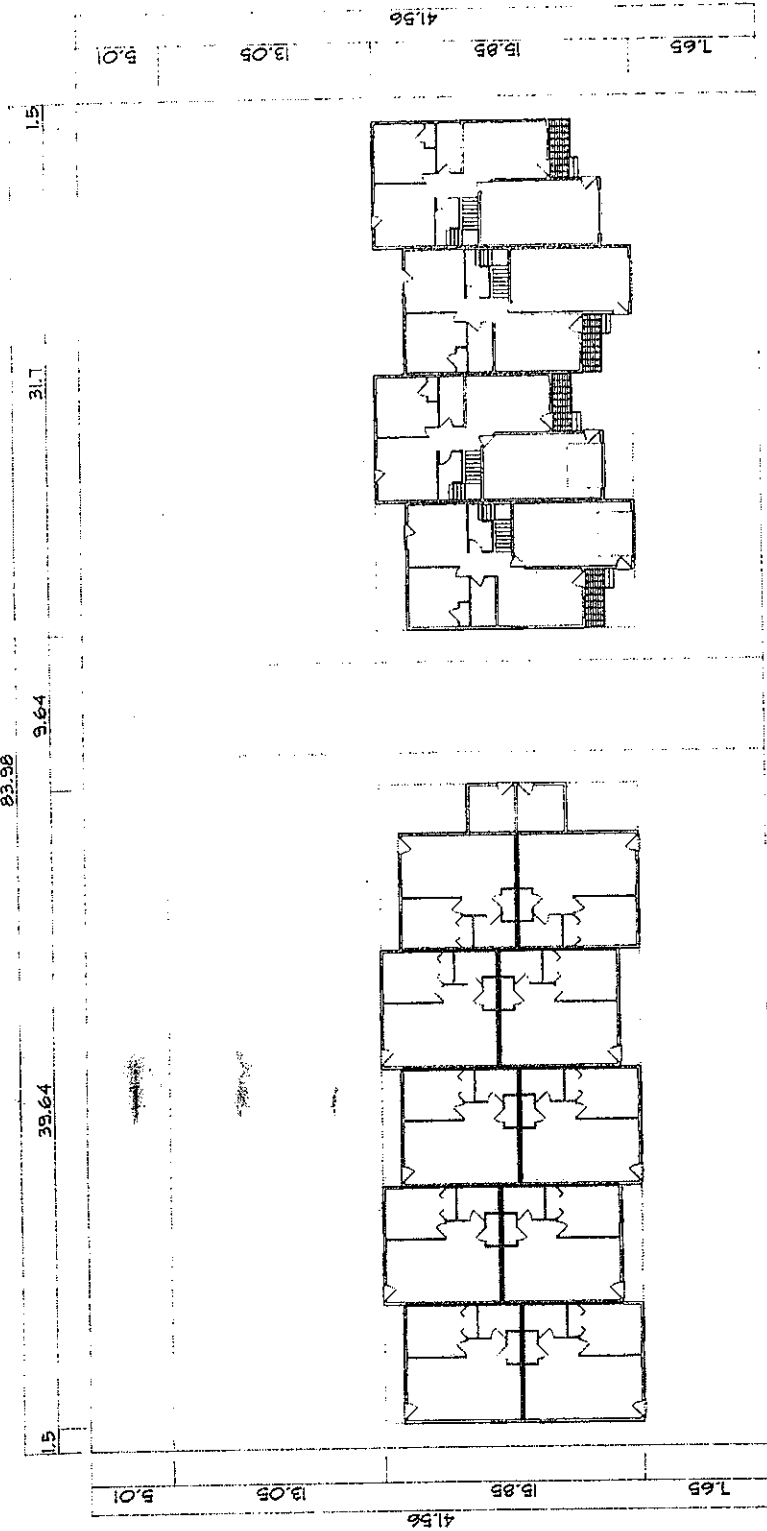
G.W.

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7.19 HAMLET RESIDENTIAL DISTRICT 2 "HR2"

CURRENT ZONING

The general purpose of this district is to restrict development to large lot residential and other compatible uses in urban areas.

A. PERMITTED USES

- (1) Ancillary building or use.
- (2) Dwelling - Single detached.

B. DISCRETIONARY USES

- (1) Dwelling - Duplex.
- (2) Dwelling - Row.
- (3) Home based business
- (4) Modular home.
- (5) Park.
- (6) Playground.
- (7) Public use.

C. MINIMUM LOT WIDTH

22 metres (72 feet).

D. MINIMUM LOT DEPTH

33.5 metres (110 feet).

E. FRONT YARD SETBACK

7.6 metres (25 feet) or as required by the Development Officer.

F. MINIMUM SIDE YARD SETBACK

Side yards shall not be less than 1.2 metres (5 feet). In case of a corner site the exterior side yard shall not be less than 3.0 metres (10 feet).

G. MINIMUM REAR YARD SETBACK

2.4 metres (8 feet).

H. THE DESIGN, CHARACTER AND APPEARANCE OF BUILDINGS

Buildings may be either of new construction only. The architecture, construction materials and appearance of buildings and other structures

shall be to accepted standards and shall compliment the natural features and character of the site to the satisfaction of the Development Officer.

I. ON-SITE PARKING

In accordance to Section 4.28 of this Bylaw.

J. LANDSCAPING

In accordance to Section 4.23 of this Bylaw.

7.20 HAMLET RESIDENTIAL DISTRICT 3 "HR3" *REQUESTED ZONING*

The general purpose of this district is to permit medium and high-density residential development in established hamlets.

A. PERMITTED USES

- (1) Ancillary building or use
- (2) Park

B. DISCRETIONARY USES

- (1) Boarding or rooming house
- (2) Dwelling - Apartment
- (3) Dwelling - Group home
- (4) Dwelling - Multiple
- (5) Dwelling - Row
- (6) Home based business
- (7) Public use

C. MINIMUM LOT WIDTH

22 metres (72 feet).

D. MINIMUM LOT DEPTH

33.5 metres (110 feet).

E. FRONT YARD SETBACK

7.6 metres (25 feet) or as required by the Development Officer.

F. MINIMUM REAR YARD SETBACK

7.6 metres (25 feet) or minimum required for on-site parking.

G. MINIMUM SIDE YARD SETBACK

7.6 metres (25 feet), or as required by Development Officer.

H. MINIMUM INTERIOR SIDE YARD SETBACK

4.6 metres (15 feet), or as required by Development Officer.

I. OTHER

Notwithstanding the above, any apartment projects shall provide for:

- (1) The provision and access to garbage storage.

- (2) Lighting between dwelling units
- (3) Privacy for dwelling units in and adjacent to the development.
- (4) Orientation of buildings and general site appearance.
- (5) Safe pedestrian access to and from the public sidewalk fronting the building.
- (6) Parking areas adjacent to streets must be paved.

J. THE DESIGN, CHARACTER AND APPEARANCE OF BUILDINGS

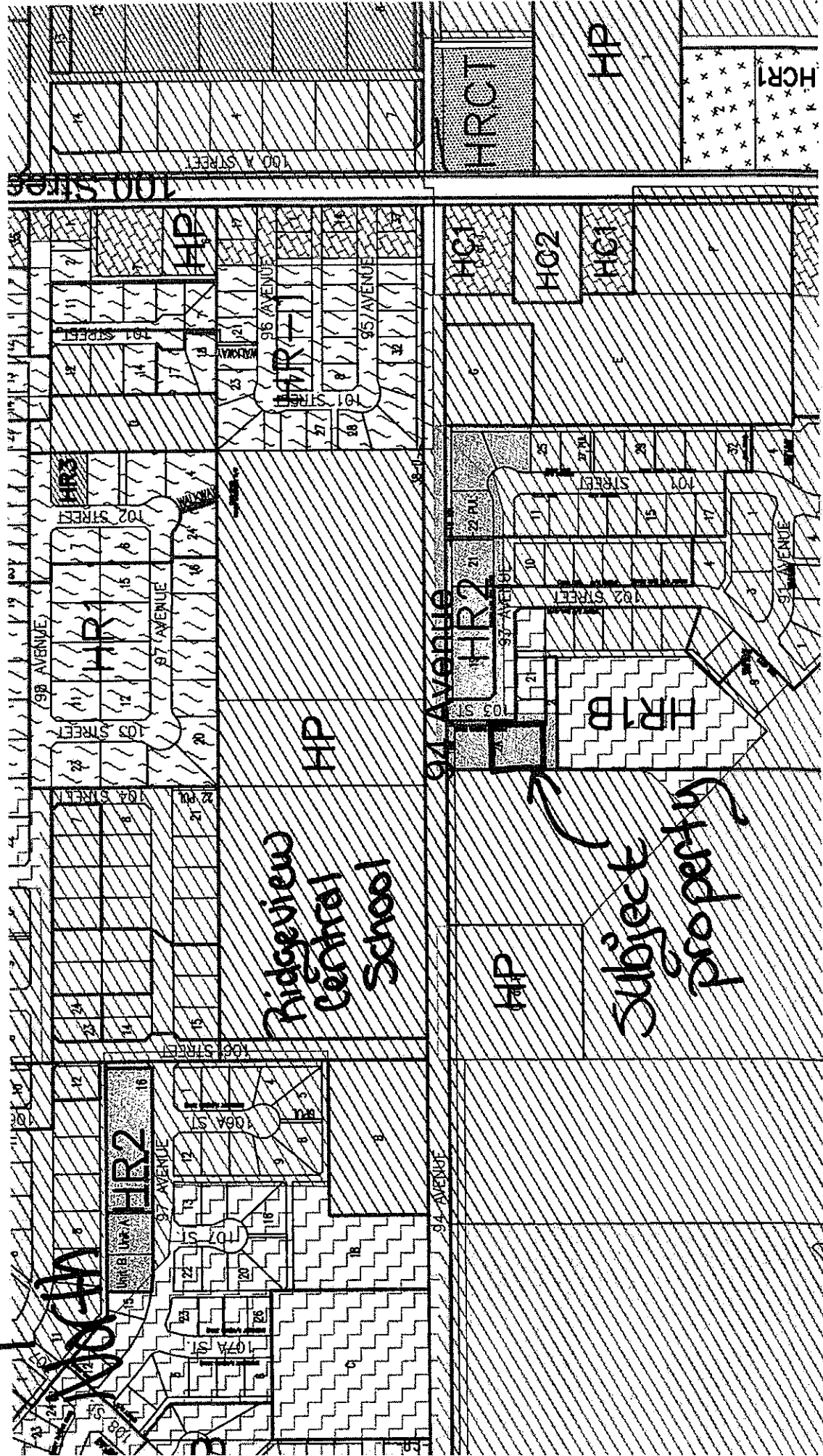
Buildings must be of new construction. The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards and shall compliment the natural features and character of the site to the satisfaction of the Development Officer.

K. ON-SITE PARKING

In accordance to Section 4.28 of this Bylaw.

L. LANDSCAPING

In accordance to Section 4.23 of this Bylaw.



Ridgeview
Central
School

Subject
Property

94 AVENUE

94 AVENUE

HRCT

HP

HCRI

HC1

HC2

HC1

HP

HP

HR2

HR2

106 STREET

104 STREET

102 STREET

101 STREET

100 STREET

96 AVENUE

95 AVENUE

97 AVENUE

97 AVENUE

97 AVENUE

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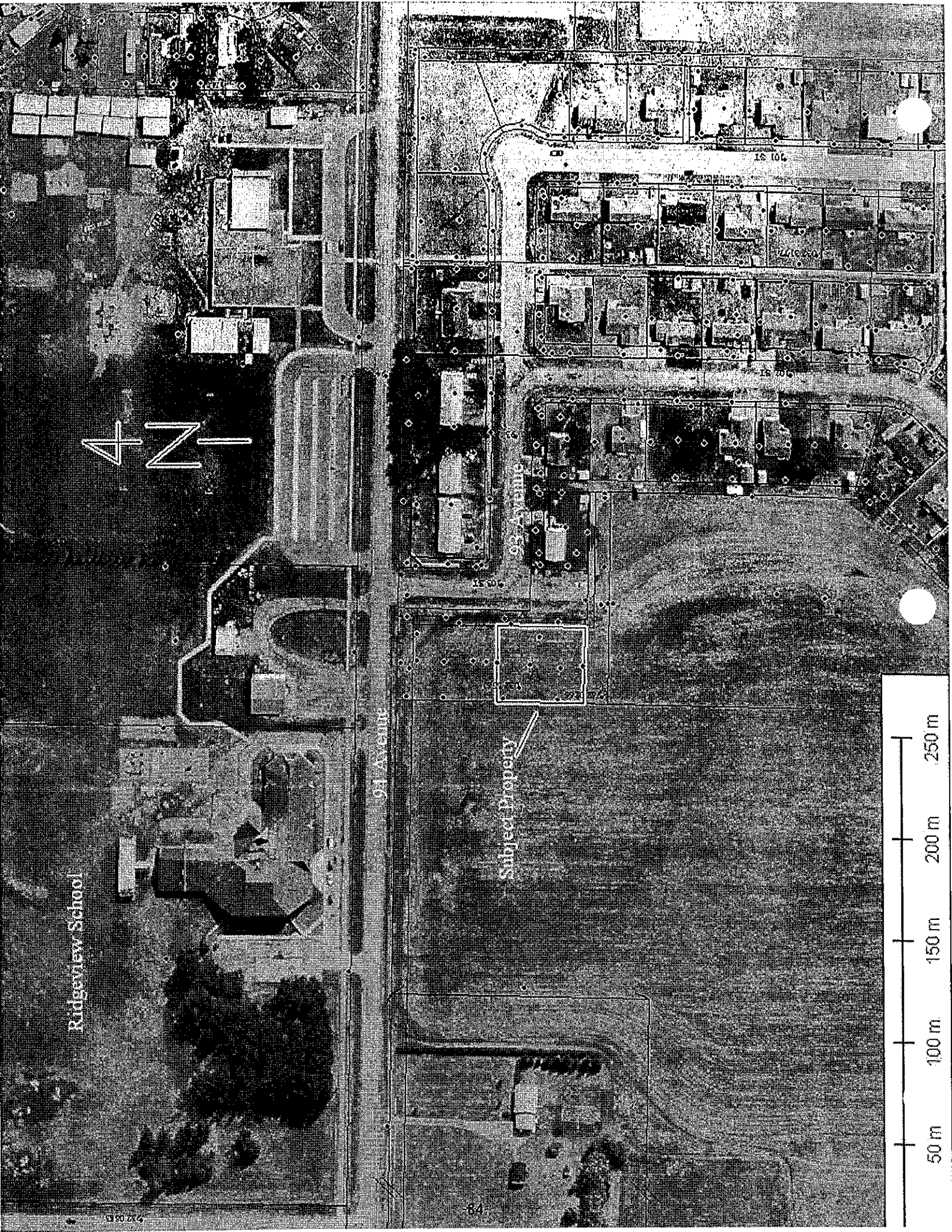
97 AVENUE

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Ridgeview School

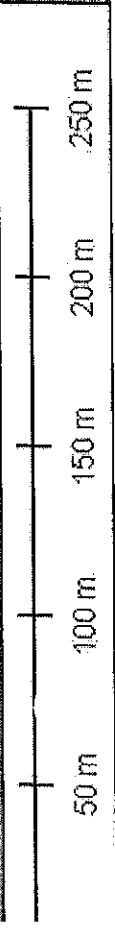
94 Avenue

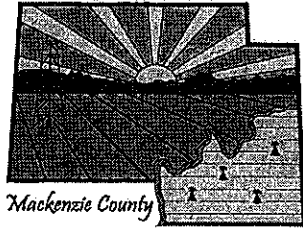
Subject Property

93 Avenue

18 106

18 706





MACKENZIE COUNTY REQUEST FOR DECISION

Meeting: Regular Council Meeting

Meeting Date: May 31, 2011

Presented By: Joulia Whittleton, Director of Corporate Services

Title: Bylaw 816-11 Local Improvement Tax for Curb, Gutter and Sidewalk on 100 Avenue for Plan 952 3854 Lots 3-9, Block 21 & Lot 11, Block 13, and Plan 785 1076, Lots 5-7, Block 13 and Lot 9, Block 11, Plan 862 2277 in the Hamlet of La Crete

BACKGROUND / PROPOSAL:

Council approved undertaking a street improvement project in the Hamlet of La Crete in the County's 2011 Budget.

OPTIONS & BENEFITS:

The current County Policy is to impose a local improvement levy to the benefiting owners when a curb, gutter & sidewalk are installed. The levy is based on 30% cost recovery of the actual cost of the curb, gutter and sidewalk installation when a project is initiated by the County.

The draft bylaw includes the estimated total cost, the benefiting properties and the unit rate. Since the County's share of costs for this component exceeds 50%, the bylaw must be advertized after its first reading.

Administration will be sending notices of intention to construct to the affected owners.

COSTS & SOURCE OF FUNDING:

The project is included in the 2011 capital budget.

Author: J. Whittleton **Review by:** _____ **CAO** J. Roy Brideau

RECOMMENDED ACTION:

That first reading be given to Bylaw 816-11 being a local improvement tax for curb, gutter and sidewalk on 100 Avenue for Plan 952 3854 Lots 3-9, Block 21 & Lot 11, Block 13, and Plan 785 1076, Lots 5-7, Block 13 and Lot 9, Block 11, Plan 862 2277 in the Hamlet of La Crete.

CAO COMMENTS:

I support the action as recommended by the Director of Corporate Services and request that Council approve first reading as required.

Author: J. Whittleton Review by: _____ CAO J. Roy Brideau

BYLAW NO. 816-11

**BEING A BYLAW OF THE
MACKENZIE COUNTY**

IN THE PROVINCE OF ALBERTA

This bylaw authorized council of MACKENZIE COUNTY to impose a local improvement tax for Curb, Gutter and Sidewalk on 100 Avenue for Plan 952 3854 Lots 3-9, Block 21 & Lot 11, Block 13, and Plan 785 1076, Lots 5-7, Block 13 and Lot 9, Block 11, Plan 862 2277 in the Hamlet of La Crete.

WHEREAS, the Council of Mackenzie County in the Province of Alberta has deemed it advisable to charge a local improvement charge for construction of Curb, Gutter and Sidewalk on 100 Avenue for Plan 952 3854 Lots 3-9, Block 21 & Lot 11, Block 13, and Plan 785 1076, Lots 5-7, Block 13 and Lot 9, Block 11, Plan 862 2277 in the Hamlet of La Crete; and

WHEREAS, the Council of the Mackenzie County in the Province of Alberta, duly assembled, has decided to issue a Bylaw pursuant to Section 397 of the Municipal Government Act to authorize a local improvement tax levy to pay for the Curb, Gutter and Sidewalk on 100 Avenue for Plan 952 3854 Lots 3-9, Block 21 & Lot 11, Block 13, and Plan 785 1076, Lots 5-7, Block 13 and Lot 9, Block 11, Plan 862 2277 in the Hamlet of La Crete; and

WHEREAS, the Local Improvement Plan has been prepared and the required notice of the project given to benefiting owners in accordance with the attached Schedule "A" and Schedule "B" and no sufficient objection to the construction of Curb, Gutter and Sidewalk on 100 Avenue for Plan 952 3854 Lots 3-9, Block 21 & Lot 11, Block 13, and Plan 785 1076, Lots 5-7, Block 13 and Lot 9, Block 11, Plan 862 2277 in the Hamlet of La Crete; and

WHEREAS, plans and specifications have been prepared and the estimated sum of One Hundred Seventy Three Thousand Six Hundred Twenty Eight Dollars (\$173,628.00) is required to construct Curb, Gutter and Sidewalk on 100 Avenue for Plan 952 3854 Lots 3-9, Block 21 & Lot 11, Block 13, and Plan 785 1076, Lots 5-7, Block 13 and Lot 9, Block 11, Plan 862 2277 in the Hamlet of La Crete. The said project is subject to the local improvement charge of which 70% will be paid by Mackenzie County and 30% will be collected by way of local improvement assessment as follows:

Mackenzie County	\$121,539.60
Benefiting Owners	<u>\$ 52,088.40</u>
Total Cost	\$173,628.00

Local Improvement Bylaw --100 Avenue from Plan 952 3854 Lots 3-9, Block 21 & Lot 11, Block 13, and Plan 785 1076, Lots 5-7, Block 13 and Lot 9, Block 11, Plan 862 2277 in the Hamlet of La Crete

WHEREAS, all required approvals for the project have been obtained and the project is in compliance with all Acts and Regulations of the Province of Alberta.

NOW, THEREFORE, THE COUNCIL OF THE COUNTY DULY ASSEMBLED, ENACTS AS FOLLOWS:

1. That for the purpose of completing Curb, Gutter and Sidewalk on Plan 952 3854 Lots 3-9, Block 21 & Lot 11, Block 13, and Plan 785 1076, Lots 5-7, Block 13 and Lot 9, Block 11, Plan 862 2277 in the Hamlet of La Crete as a local improvement project, the sum of Fifty Two Thousand Eighty Eight Dollars and Forty Cents (\$52,088.40) be collected by way of annual, uniform local improvement tax rate assessed against the benefiting owners as provided in Schedule "A" attached.
2. The local improvement tax will be collected for Ten (10) years and the total amount levied annually against the benefiting owners is Six Thousand Two Hundred Twenty Nine Dollars and Forty Five Cents (\$6,229.45).
3. The net amount levied under the bylaw shall be applied only to the local improvement project specified by this bylaw.
4. That this bylaw shall come into force and take effect upon receiving third and final reading thereof.

READ a first time this day of , 2011.

READ a second time this day of , 2011.

READ a third time and finally passed this day of , 2011.

Bill Neufeld
Reeve

J. Roy Brideau
Chief Administrative Officer

Local Improvement Bylaw –100 Avenue from Plan 952 3854 Lots 3-9, Block 21 & Lot 11, Block 13, and Plan 785 1076, Lots 5-7, Block 13 and Lot 9, Block 11, Plan 862 2277 in the Hamlet of La Crete

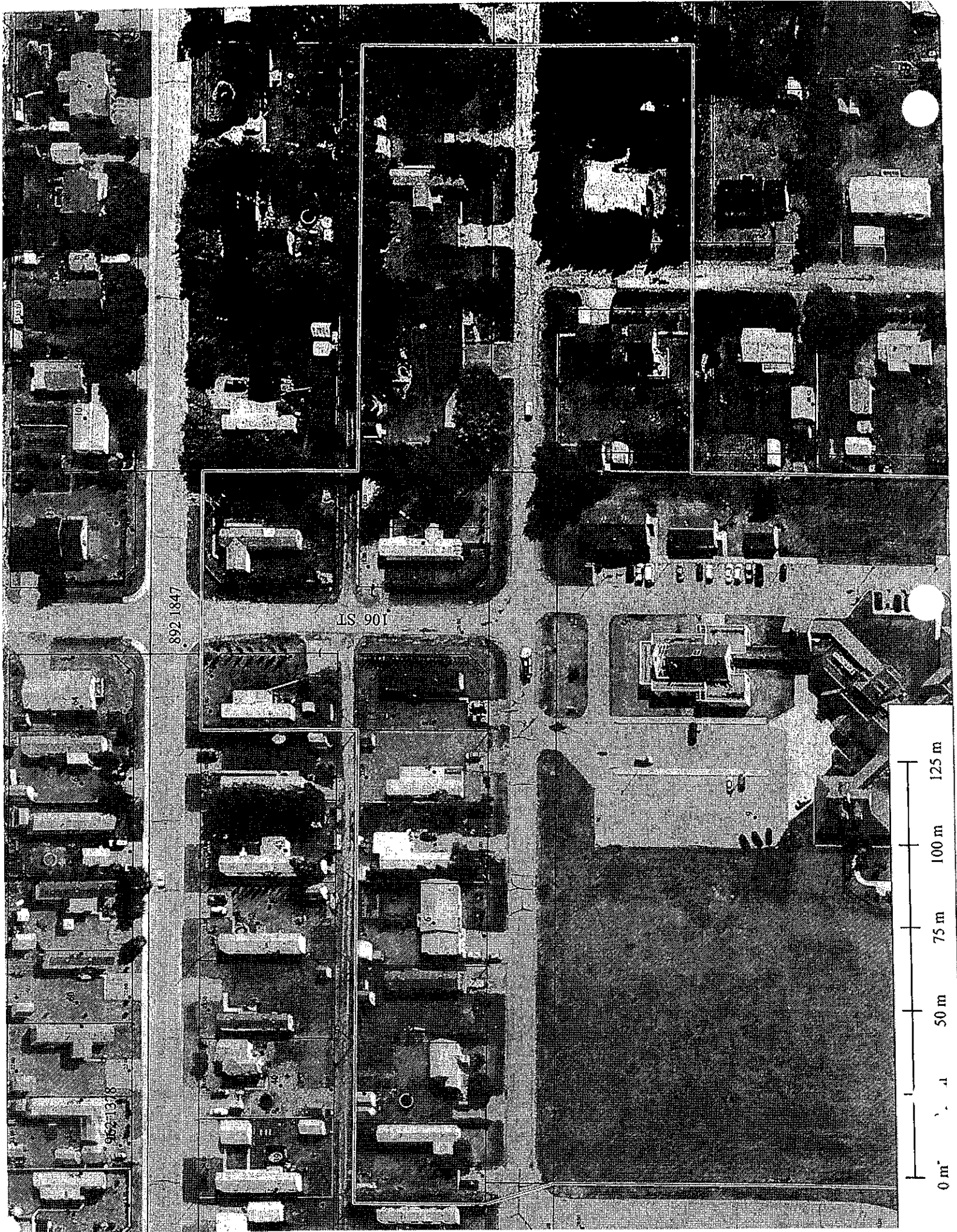
Schedule A to Bylaw No. 816-11

Curb, Gutter and Sidewalk on 100 Avenue in the Hamlet of La Crete.

Lot	Block	Plan	Front	Rear	Average
9	21	9523854	20.71	24.00	22.36
8	21	9523854	24.50	24.50	24.50
7	21	9523854	23.00	23.00	23.00
6	21	9523854	25.00	25.00	25.00
5	21	9523854	24.00	24.00	24.00
4	21	9523854	22.00	22.00	22.00
3	21	9523854	21.24	23.00	22.12
11	13	9523854	16.24	18.00	17.12
12	13	9523854	17.00	17.00	17.00
5	13	7821076	53.86	53.89	53.87
6	13	7821076	36.58	36.58	36.58
7	13	7821076	36.58	36.58	36.58
9	11	8622277	168.86	168.86	168.86

492.99

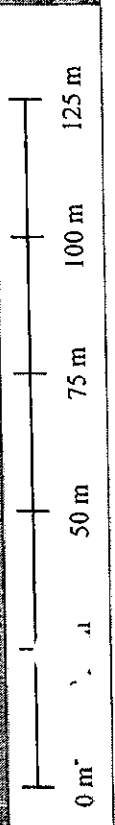
Total Assessable Frontage	492.99 meters
Total Assessment per Front Meter of Frontage	\$105.66
Annual Unit Rate Per Front Meter of Frontage to be payable for a period of 10 years calculated at 5%.	\$13.68
Total Yearly Assessment Against All Above Properties	\$6,745.69

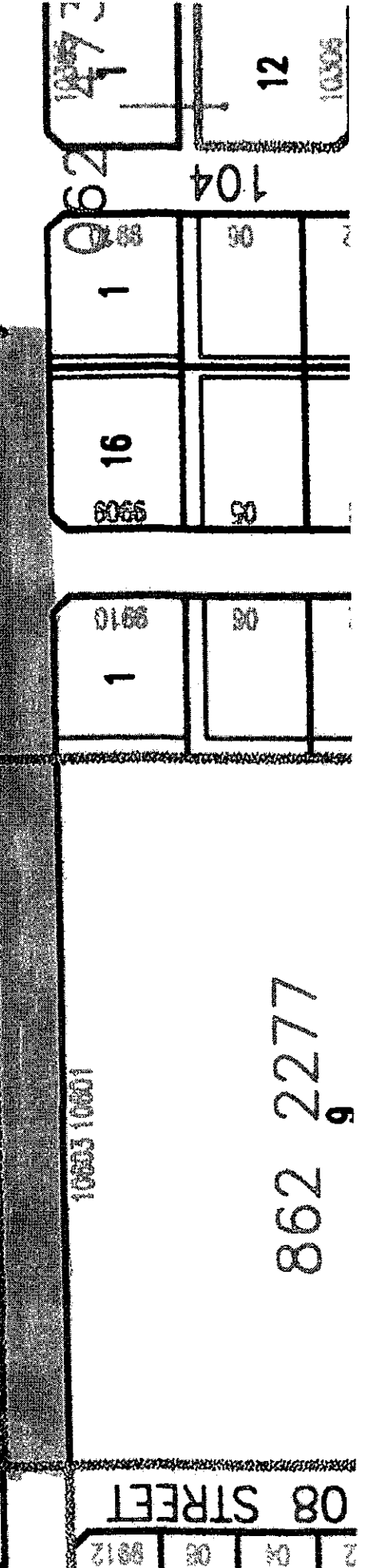
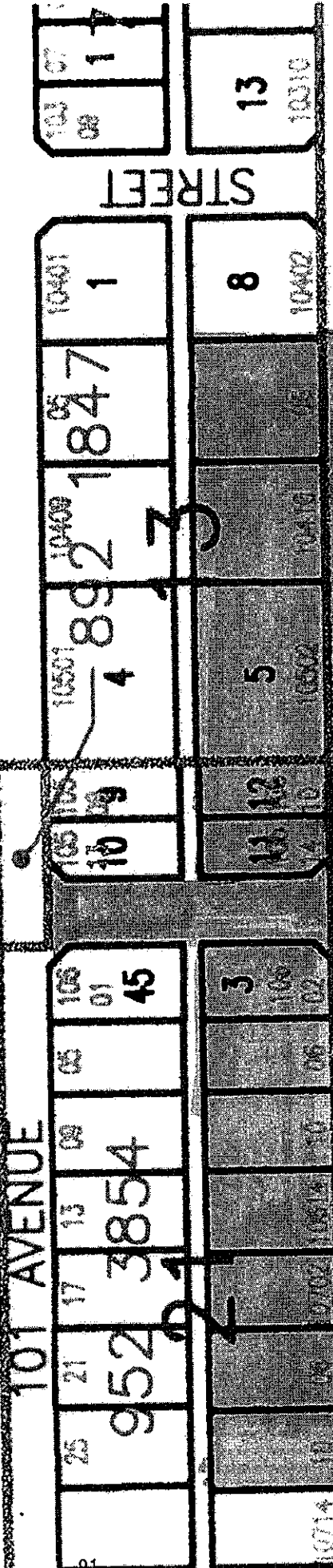
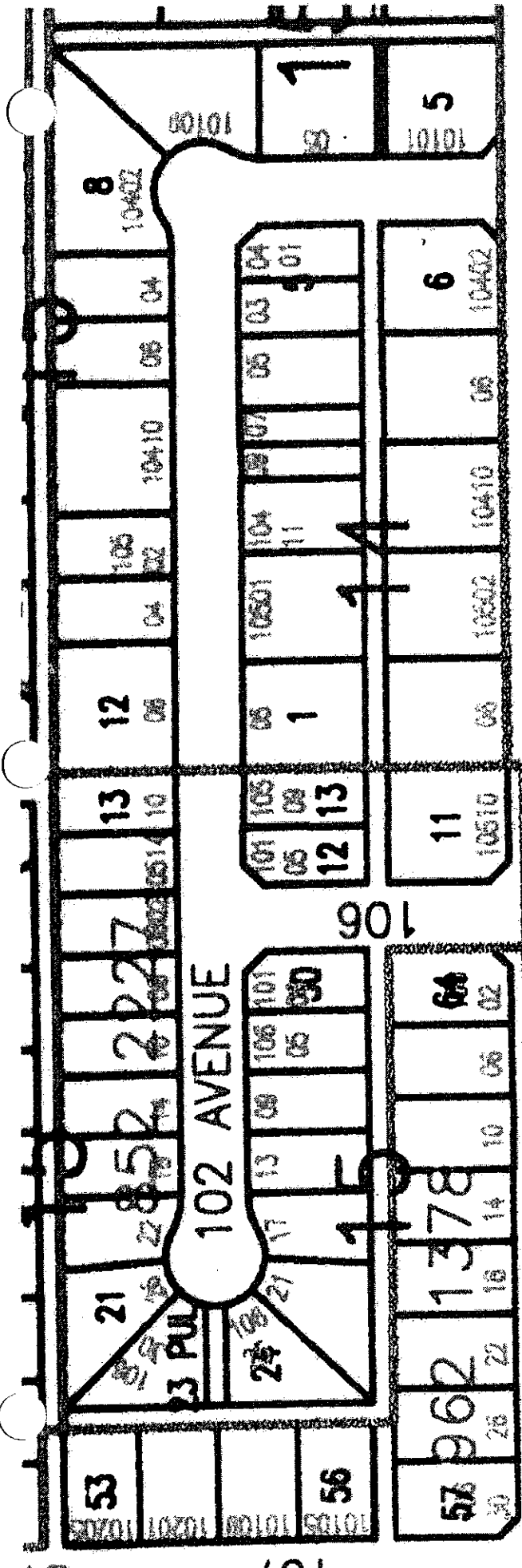


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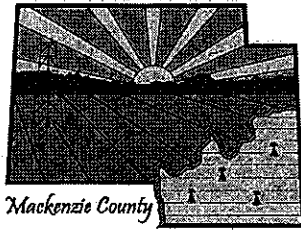
106 St

962-1318





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MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	May 31, 2011
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	Policy FIN018 Frontage for Curb, Gutter, Pavement and Sidewalks

BACKGROUND / PROPOSAL:

Council approved Policy FIN018 Frontage for Curb, Gutter, Pavement and Sidewalks. The current policy establishes the parameters of a project for which a local improvement tax is to be imposed by following the Municipal Government Act.

OPTIONS & BENEFITS:

1. During the May 10, 2011 meeting, Council discussed the variation in the frontage rate. Administration provided an explanation that the rate may vary for different reasons. For example:
 - Contract prices may vary depending on the going prices for construction materials;
 - Volume of preparatory work required in order to install curb, gutter & sidewalk;
 - Width of a sidewalk;
 - Interest rate.

Bylaws	Annual Unit Rate per Front Meter of Frontage
Bylaw 806-11 (658/07, Mackenzie Housing, Fort Vermillion)	7.54
Bylaw 815-11 (100 th Ave, La Crete)	11.01
Bylaw 696-08 (47 th Street, 49 th & 48 th Ave, Fort Vermillion)	9.81
Bylaw 679-08 (102 nd Street & 93 rd Ave, La Crete)	12.18
Bylaw 622/07 (102 nd Street & 91 st Ave, La Crete)	12.03
Bylaw 570/06 (101 Ave from 101 to 102 Street, La Crete)	8.62

Author: J. Whittleton **Review by:** _____ **CAO** J. Roy Brideau

An inquiry was made whether a uniform rate can be implemented to charge a local improvement levy. The short answer is no. The MGA definition of the local improvement project is: a project *“that the council considers to be of greater benefit to an area of the municipality than to the whole municipality”*. If the recovery of cost is to be undertaken through an imposition of a local improvement levy, the legislative requirements must be met (follow the MGA). This means a bylaw must be prepared, notices of intention to construct must be issued to the affected owners and an opportunity must be given to these owners to object to the improvement. If this happens and the objection is sufficient to stop the project, the County should not be proceeding with the project, unless other funding options become available.

That being said, Council has an option to set a “cap” within its policy to state that when the actual rate as per the established local improvement bylaw is higher than a certain amount, the cap will apply. The County would still be required to prepare a bylaw as per the MGA, and go through the full local improvement levy process.

Administration does not recommend setting up a cap as this defeats the purpose of the whole concept of a local improvement and would increase the subsidy to the benefiting owners in the cases where the actual costs would exceed the set cap.

Council also has an option to dismiss/rescind the existing policy and fund projects through using other revenue sources, such as the general municipal taxes instead of the local improvement levies that currently assist in projects financing.

Administration does not recommend dismissing the policy as the ratepayers that enjoy an improvement by their properties (such as curb, gutter and sidewalk) should be required to contribute to this benefit.

Council has inquired regarding using a frontage measure that is consistent from bylaw to bylaw. Administration recommends using the metric system - insert “meters” in the frontage definition paragraph within the established Policy (see attached).

COSTS & SOURCE OF FUNDING:

If a cap is established, the short fall will be financed through the general municipal tax in the cases where the actual costs would exceed the set cap.

If the existing local improvement policy is rescinded (dismissed), the projects financing burden will fall on the general ratepayers at 100%.

RECOMMENDED ACTION:

That the Policy FIN018 Frontage for Curb, Gutter, Pavement and Sidewalks be amended as presented.

Author: J. Whittleton Review by: _____ CAO J. Roy Brideau

CAO COMMENTS:

I support the conclusions presented in this RFD. I request that Council amend Policy FIN018 as proposed.

(

Municipal District of Mackenzie No. 23 Mackenzie County

Title	Frontage for curb, gutter, pavement and sidewalks.	Policy No:	FIN018
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Purpose

To provide for the implementation of frontage to be assessed in all areas for the installation of road improvements such as curb, gutter, pavement and sidewalks. Frontage will be assessed in accordance with Division 7, Local Improvement Tax, of the Municipal Government Act.

Definitions

For the purpose of this policy the following definition shall apply:

Frontage shall mean the side of the property that the Municipal District of Mackenzie has assigned the address of the property.

Frontage, Residential means the entire length in meters of the street-facing property line of a lot with an assigned address, excluding a lane or alleyway.

Frontage, Non-Residential means the length in meters of the property line of non-residential use, parallel to and along each legally accessible public street, excluding a lane or alleyway that it borders.

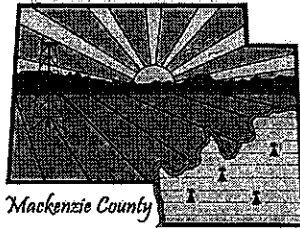
Policy Statement and Guidelines

The Municipal District of Mackenzie County No. 23 recognizes the need for a Local Improvement Tax to be charged for the upgrading of roads and streets in the residential, institutional, industrial and commercial areas within the hamlets. This Tax is needed to supplement the annual budget approvals so that all needed improvements can be made in a timely manner. The percentage of assessment assigned to frontage is to be the specified percentage of the total project costs defined below. These assessment costs will then be evenly distributed amongst the frontage as provided in the Municipal Government Act. The following frontage assessments are to be used:

- 1) A 30% frontage assessment will be assessed to the landowners for projects initiated by the Municipal District of Mackenzie County No. 23. This will be charged in accordance with the Municipal Government Act.
- 2) A 100% frontage assessment will be assessed to the landowners for projects initiated by petition to the Municipal District of Mackenzie County No. 23.

- 3) Improvements are defined as a structural enhancement such as ditch to curb and gutter, and no sidewalk to sidewalk.
- 4) Frontage for an odd shaped or corner residential lot will be assessed on the average between the front and rear property lines for the local improvement it fronts.
- 5) Frontage for a corner non-residential lot:
 - a) lot with one legal access shall be assessed at 100% on the local improvement that it fronts and shall be assessed at 50% on the local improvement that it does not front but abuts and therefore benefits from;
 - b) lot with multiple legal accesses shall be assessed at 100% on both sides.

	Date	Resolution Number
Approved	June 19, 2001	01-323
Amended	March 19, 2002	02-216
Amended	April 29, 2003	03-250
Amended	March 22, 2005	05-151
Amended	April 11, 2007	07-345
Amended		



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	May 31, 2011
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	Finance Committee Terms of Reference

BACKGROUND / PROPOSAL:

Council established the Finance Committee's Terms of Reference.

OPTIONS & BENEFITS:

The committee reviewed recommendations of the CAO to amend the existing TOR in order to remove the administrative functions from the Committee's responsibilities.

The Committee passed a motion to recommend the proposed TOR amendments to Council for their consideration.

COSTS & SOURCE OF FUNDING:

There are no cost related issues to the suggestions made, simply a movement to separate the work of the committee from the functions/responsibilities of staff.

RECOMMENDED ACTION:

That the Finance Committee Terms of Reference be amended as presented.

Author: J. Whittleton **Review by:** _____ **CAO** J. Roy Brideau

CAO COMMENTS:

Changes to the TOR have been reviewed and discussed in detail by the Finance Committee. The changes have been supported by the CAO and Director of Corporate Services as appropriate to our different functions. These changes will further clarify who does what. The role of the Committee for our Union contract activity has been clarified. The review of the CAO expense accounts is the responsibility of the Reeve. Senior staff report to the CAO and as such the CAO is responsible for conducting performance reviews.

Mastercard statements and overdue accounts administration are the responsibility of staff as supported by Council policy and evaluated by our Auditors who are hired and report to Council. My hope is that as we move Council and committees away from what are traditionally administrative roles that more time and energy will be spent by Council and committees on more strategic areas required for the long term development of the County. I request that Council support these changes as recommended by the Finance Committee.

Author: J. Whittleton Review by: _____ CAO J. Roy Brideau

Mackenzie County Finance Committee

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Terms of Reference

1. Committee Designation:

Mackenzie County Finance Committee ("FINCOM")

2. Finance Committee Members:

The Mackenzie County Finance Committee shall be comprised of:

- Four Councillors (with quorum consisting of three (3) committee members)
- Chief Administrative Officer
- Director of Corporate Services
- Others as required

3. Committee Objective, Scope of Activities, and Duties:

The Mackenzie County Finance Committee shall be responsible for oversight of any matters involving finances and in particular:

[A] Financial oversight duties:

1. Review financial reports as and if required.
2. Ensure that municipal investments are pursuant to Section 250 of the Municipal Government Act.
3. Initiate audits and bank proposals.
4. Review auditor's management letters and other audit related communications.

[B] Advisory duties, provide recommendations to Council:

5. Review financial policies, reserve policies, and the format of monthly reports (operating and capital), and make recommendations to Council.
6. Review any Regional matters that may have financial implications, such as Regional Airports.
7. Explore/review and recommend options regarding sale and/or lease of the County owned lands (for example: airport lots/stalls)
8. Review fees and charges (including water, sewer, and garbage) payable by ratepayers under the various bylaws.
9. In general - provide recommendations to Council regarding the financial affairs and the financial management of the County, or as requested or required.

[C] Delegated organizational duties:

10. Be responsible for ~~setting parameters and making a recommendation to Council on the Union negotiations position.~~
11. ~~All senior employees report to the CAO and as such evaluations should be conducted by the CAO.~~
12. Award and administer the Bursary Program.
13. ~~Review and approve CAO's expense claims.~~
14. ~~Review monthly MasterCard statements.~~
15. Review Council monthly expenses and honorariums.
16. ~~Review overdue accounts receivables and utilities listings and make a recommendation to administration with respect to transfers to taxes and/or collections (may use a consultant as required).~~
17. Administer the use of the annually budgeted funds (if any) for the local recreational boards for emergent items.

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4. Time Period Necessary for the Committee to Carry Out its Purpose:

Ongoing. The Finance Committee will meet monthly and/or as required.

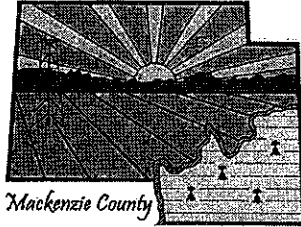
5. Reporting Structure:

The Finance Committee shall report directly to the County's Council.

6. Finance Committee Administrative and Financial Support:

- The Mackenzie County shall provide resource and financial support.
- The Mackenzie County office shall provide meeting space.
- Committee members shall be reimbursed for their expenses as per the Honorariums and Related Expense Reimbursement Bylaw.

	Date	Resolution Number
Approved	11-Dec-07	07-12-1122
Amended	09-Dec-08	08-12-980
Amended	14-Dec-10	10-12-1113
Amended		



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	May 31, 2011
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	Policy FIN028 Credit Card Use Policy

BACKGROUND / PROPOSAL:

Council established the Credit Card Use Policy FIN028.

OPTIONS & BENEFITS:

The current policy refers to the Finance Committee reviewing MasterCard statements. Since the Finance Committee has recommended to Council to amend its Terms of Reference (subsequent to the CAO's recommendations) with one of the amendments being to remove the responsibility to review MasterCard statements, it is advisable to remove the corresponding reference from the Credit Card Use Policy FIN028 (see s. 6.2 (d)).

COSTS & SOURCE OF FUNDING:

NA

RECOMMENDED ACTION:

That Policy FIN028 Credit Card Use Policy be amended as presented.

CAO COMMENTS

In my review of Committees and their functions it became apparent that some functions normally performed by staff are being accomplished by committees. In discussions with the Finance Committee it was agreed to request that Council amend the committee's Terms of Reference and as such this necessitated an amendment to Policy FIN028 as attached. I request that Council support the recommended action.

Author: J. Whittleton **Review by:** _____ **CAO** J. Roy Brideau

Mackenzie County

Title	Credit Card Use	Policy No:	FIN028
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Legislation Reference	Municipal Government Act, Part 6, Section 248
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Purpose To establish a policy and procedure for the use of County credit cards.

Policy Statement:

The County issues credit cards to facilitate certain minor purchases such as authorized traveling arrangements and associated costs, authorized conference registration fees, training fees, specialized equipment parts etc. The County credit cards shall only be used for the purchase of goods and services for official business of Mackenzie County. Credit cards shall be used only in warranted circumstances.

Guidelines/Procedures:

1. Approval authority

A credit card shall only be issued to an employee on approval by the Chief Administrative Officer and in accordance with this policy.

The personnel that may receive an authorization to hold a County credit card are listed in Schedule A.

2. Authorized credit limit

The total combined authorized credit limit of all credit cards issued by the County shall not exceed \$50,000.

3. Allowable Purchases

The allowable purchase limits shall be within the individual's purchasing authorities as outlined in the Purchasing Authority Directive and Tendering Policy FIN025 and/or as authorized by the Chief Administrative Officer and as approved in the County's budgets.

4. Responsibility of Credit Cardholders

4.1 An employee shall be required to enter into a Cardholder Agreement presented as Schedule B.

- 4.2 The employee shall ensure that all credit card purchases are in compliance with the County's Purchasing Authority Directive and Tendering Policy FIN025.
- 4.3 A credit card shall only be used by the employee to whom the card is issued.
- 4.4 The employee issued the credit card is responsible for its protection and custody.
- 4.5 The employee using the credit card must submit receipts, including documentation detailing the goods and services purchased, the associated costs, date of the purchase and the official business explanation.
- 4.6 The above said receipts and documentation must be submitted to the Corporate Services Department in a timely manner to reconcile against the monthly credit card statement.
- 4.7 A credit card shall not be used for cash advances, personal use or any other type of purchase not permitted under the County's purchasing ordinance.
- 4.8 Lost or stolen credit card shall be immediately reported to both ATB Financial and the Chief Administrative Officer.
- 4.9 An employee must immediately surrender the card upon termination of employment. The County reserves the right to withhold the final payroll payout until the card is surrendered.

5. Non-Compliance

- 5.1 Violation of the policy may result in revocation of a credit card use privileges.
- 5.2 An employee found guilty of unauthorized use of a County credit card may be subject to disciplinary action up to and including termination and legal action under the Provincial Statutes.
- 5.3 An employee shall be required to reimburse the County for all costs associated with improper use through direct payment and/or payroll deduction.

6. Internal Controls

- 6.1 The County Chief Administrative Officer is the administrator of this policy and shall be responsible for the issuance and retrieval of assigned credit cards to personnel and generally for overseeing compliance with this policy.
- 6.2 Director of Corporate Services shall be responsible for :
- a) Assisting and maintaining record of issuance and retrieval of credit cards and overseeing compliance with this policy.
 - b) Accounting and payment of expenses.
 - c) Reconciliation of receipts and documentation to the monthly statements.
 - d) ~~Presentation of the monthly credit cards statements to the Finance Committee.~~

	Date	Resolution Number
Approved	14-Dec-10	10-12-1109
Amended		
Amended		

Schedule A

The following employees may be authorized by Chief Administrative Officer and Director of Corporate Services to hold a County credit card:

Position	Credit Card Limit
Chief Administrative Officer	\$7,500
Director of Corporate Services/Assistant CAO	\$5,000
Director of Operations (North)	\$5,000
Director of Operations (South)	\$5,000
Executive Assistant	\$5,000
Supervisor of Planning and Development	\$2,500
Agricultural Fieldman	\$2,500
Supervisor of the Hamlet of Zama	\$2,500
Administrative Assistant (High Level) <i>(for travelling arrangements)</i>	\$5,000
Public Works Administrative Officer/La Crete Office Manager	\$2,500
Taxation and Assessment Clerk <i>(for approved promotional advertising)</i>	\$2,500
TOTAL	\$45,000

Schedule B

Credit Cardholder Agreement

Requirements for use of the County Credit Card:

1. The credit card is to be used only to make purchases at the request of and for the legitimate business benefit of Mackenzie County.
2. The credit card must be used in accordance with the provisions of the Credit Card Use Policy established by Mackenzie County, as attached hereto.

Violations of these requirements shall result in revocation of use privileges. Employees found to have inappropriately used the credit card will be required to reimburse the County for all costs associated with such improper use through a direct payment and/or payroll deduction. Disciplinary action(s) may be taken up to and including termination of employment. Mackenzie County will investigate and commence, in appropriate cases, criminal prosecution against any employee found to have misused the credit card or who violates the provisions of the cardholder agreement.

Credit Card Number: _____

Received by: _____
Name (Please Print)

I acknowledge receipt of the attached Credit Card Policy and agree to abide by said Policy.

Signature: _____

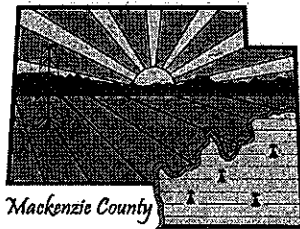
Date: _____

(Below, for Corporate Services Department Use Only)

Credit Card Returned

Authorized Signature: _____

Date: _____



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	May 31, 2011
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	Agricultural Land Sale

BACKGROUND / PROPOSAL:

Agricultural Land Use Planning Committee is tasked with working with AB SRD, reviewing options and making recommendations to Council regarding the agricultural land sales.

OPTIONS & BENEFITS:

After a presentation by AB SRD and a lengthy discussion, the Committee passed the following motions:

That a recommendation be taken to Council to advise AB SRD offering all newly surveyed lands for sale with the exception of the lands scheduled for being logged off next winter.

That a recommendation be taken to Council to advise AB SRD offering the newly surveyed lands for sale, along with the previously unsold parcels from sales 1-4, in three sales as discussed.

Please see the attached map that shows the proposed three sales.

There are a couple of questions still needs to be answered:

1. There is an area on the map identified in dark green (Timber Deck to be removed prior to an auction). These lands were missed by the Committee while identifying the sale order for the upcoming auctions. In what sale Council prefers these lands be offered for sale?

Author: J. Whittleton **Review by:** _____ **CAO** J. Roy Brideau

2. Administration was advised by AB SRD that as long as an eight weeks notice is given, the above mentioned sales can be undertaken with one week intervals between the sales. What would be Council's preference?

COSTS & SOURCE OF FUNDING:

NA

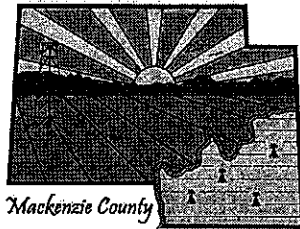
RECOMMENDED ACTION:

That administration advises AB SRD of Council's preferred process of offering the newly surveyed lands for sale, along with the previously unsold parcels from sales 1-4 and inclusive of the lands where the timber deck is to be removed, in three sales with _____ intervals.

CAO COMMENTS

I would encourage Council to deal with this request to conclusion. The importance of us moving forward with these lands sales cannot be overstated.

Author: J. Whittleton Review by: _____ CAO J. Roy Brideau



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	May 31, 2011
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	Northwest Corridor Development Corporation

BACKGROUND / PROPOSAL:

The Northwest Corridor Development Corporation (NCDC) was officially established as a federal not-for-profit organization in 1998 to raise awareness of Canada's underutilized northern transportation corridor.

Mackenzie County is a member of the NCDC.

OPTIONS & BENEFITS:

The County received a request from the Regional Economic Development Initiative (REDI) to support sending William (Bill) Kostiw as the representative attending and speaking on behalf of the three local municipalities (County & Towns of High Level and Rainbow Lake). One of the ongoing projects of REDI has been the extension of Highway 58 from Rainbow Lake to Fort Nelson.

Please see the attached correspondence.

COSTS & SOURCE OF FUNDING:

All costs being absorbed by REDI.

Author: J. Whittleton Review by: _____ CAO J. Roy Brideau

RECOMMENDED ACTION:

That Mackenzie County supports William (Bill) Kostiw's attendance and representation at the Northwest Corridor Development Corporation meeting in Vancouver on June 16, 2011 through and as supported by the Regional Economic Development Initiative.

CAO COMMENTS:

As Mr. Kostiw is familiar with this proposed project and is being engaged by REDI, I recommend that Council support this request. It should be noted that Highway 88 remains Council's number 1 priority and that all costs related to this REDI engagement will be covered by REDI. Further it must be clear that no commitments can be made on the County's behalf without the prior approval of Council.

Author: J. Whittleton Review by: _____ CAO J. Roy Brideau

Carol Gabriel

From: Lindsay Thompson <lthompson@rediregion.ca>
Sent: Friday, May 20, 2011 10:57 AM
To: 'Jennifer Sawatzky'; Carol Gabriel; roffrey@rainbowlake.ca
Subject: NCDC Meeting in Vancouver

Good morning,

The REDI Transportation committee met on Wednesday, May 18th to discuss hiring a consultant to support the extension of highway 58 from Rainbow Lake to Fort Nelson. The Northwest Corridor Development Corporation has extended an invitation to REDI to speak at the meeting in Vancouver on June 16th. REDI would like to send Bill Kostiw as our consultant to attend the meeting and give a presentation. Bill will be meeting with officials from Alberta and B.C. at the meeting, and will report back to the transportation committee regarding his discussions. REDI Transportation Committee members will share the information at the upcoming tri-council meeting.

REDI will cover the cost of his attendance, as well as his consulting fees. We would like to request that the municipalities of the Town of High Level, the Town of Rainbow Lake and Mackenzie County support Bill attending on their behalf. Could we have this request added to the next meeting agendas? If you have any questions, please feel free to contact me.

Thanks very much,

Lindsay



Lindsay Thompson, BA

Regional Economic Development Officer

780-926-7314 (w)

780-926-7235 (c)

9810-99 st

P.O. Box 210

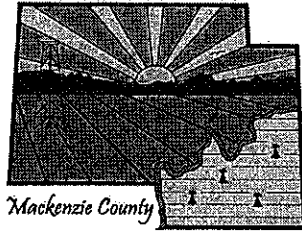
High Level, AB

TOH 1Z0

lthompson@rediregion.ca

www.rediregion.ca

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MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	May 31, 2011
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	Finance and Investment Report – April 30, 2011

BACKGROUND / PROPOSAL:

The Finance Department provides financial reports to Council as per policy.

OPTIONS & BENEFITS:

Please review the following financial reports for the period ended April 2011:

- Investment Report
- Operating Statement
- Projects Progress Report

COSTS & SOURCE OF FUNDING:

NA

RECOMMENDED ACTION:

That the financial reports for the period ended April 30, 2011 be accepted for information.

CAO COMMENTS:

I support the acceptance of these reports for information.

Author: J. Whittleton **Reviewed by:** _____ **CAO** J. Roy Brideau

INVESTMENT REPORT, Apr. 30, 2011

CHEQUING ACCOUNT on Apr. 30, 2011

Bank account balance 1,973,334

INVESTMENT VALUES on Apr. 30, 2011

Short term investments (EM0-0377-A) 6,562,166
 Short term T-Bill (1044265-26) 430,397
 Long term investments (EM0-0374-A) 4,435,152
11,427,715

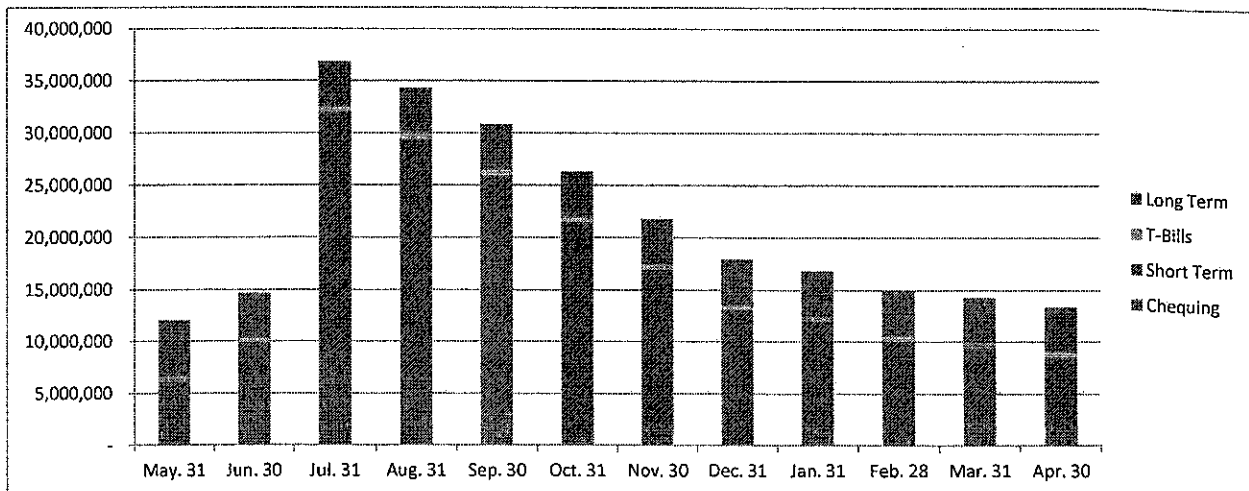
These balances include market value changes.

REVENUES

	Total	Short Term	Long Term
Interest received from investments	66,660	40,466	26,194
Interest accrued	58,052	0	58,052
	124,712	40,466	84,246
Market value changes	(27,681)	n/a	(27,681)
Interest received, chequing account	8,021	8,021	n/a
Grand total revenues before investment manager fees	105,052	48,487	56,565
Deduct: investment manager fees for investments	-9,991	-3,991	-6,000
Grand total revenues after investment manager fees	95,061	44,497	50,565

BALANCES IN THE VARIOUS ACCOUNTS - LAST 12 MONTHS

	Chequing	Short Term	T-Bills	Long Term	Total
May. 31	6,147,146	-	427,556	5,448,219	12,022,922
Jun. 30	6,873,801	3,000,000	427,729	4,375,153	14,676,683
Jul. 31	9,042,151	23,001,988	427,923	4,374,615	36,846,677
Aug. 31	6,453,324	23,005,425	428,142	4,390,682	34,277,572
Sep. 30	2,958,483	23,012,646	428,402	4,423,221	30,822,751
Oct. 31	1,411,596	20,045,171	428,693	4,416,252	26,301,713
Nov. 30	1,963,001	15,007,447	428,975	4,406,755	21,806,178
Dec. 31	45,463	13,026,821	429,266	4,442,639	17,944,189
Jan. 31	1,919,837	10,035,649	429,558	4,436,356	16,821,400
Feb. 28	548,728	9,546,412	429,822	4,418,076	14,943,038
Mar. 31	2,875,156	6,554,887	430,114	4,407,311	14,267,468
Apr. 30	1,973,334	6,562,166	430,397	4,435,152	13,401,049



MACKENZIE COUNTY
STATEMENT OF OPERATIONS

April 30, 2011

	2010 Actual	2011 Actual	2011	\$ remaining	% remaining
	Total	Total	Budget		
OPERATIONAL REVENUES					
Property taxes	\$30,562,572	\$29,577,858	\$29,537,661	(\$40,197)	0%
User fees and sales of goods	\$1,969,856	\$809,573	\$2,278,969	\$1,469,396	64%
Government transfers	\$1,711,897	\$326,678	\$1,111,088	\$784,410	71%
Investment income (operating)	\$288,412	\$78,572	\$250,000	\$171,428	69%
Penalties and costs on taxes	\$141,654	\$56,477	\$115,000	\$58,523	51%
Licenses, permits and fines	\$313,221	\$51,520	\$261,000	\$209,480	80%
Rentals	\$64,542	\$28,114	\$63,087	\$34,973	55%
Insurance proceeds	\$4,129	\$6,368	\$0	(\$6,368)	0%
Development levies	\$175,572	\$6,479	\$0	(\$6,479)	0%
Municipal reserve revenue	\$105,063	\$8,681	\$0	(\$8,681)	0%
Sale of non-TCA equipment	\$6,056	\$1,500	\$0	(\$1,500)	0%
Other	\$313,690	\$242,252	\$222,000	(\$20,252)	-9%
Total operating revenues	\$35,656,666	\$31,194,072	\$33,838,805	\$2,644,733	8%
OPERATIONAL EXPENSES					
Legislative	\$532,989	\$235,884	\$673,490	\$437,606	65%
Administration	\$4,643,720	\$836,824	\$4,563,554	\$3,726,730	82%
Protective services	\$1,208,480	\$226,332	\$1,114,627	\$888,295	80%
Transportation	\$12,600,850	\$1,652,533	\$12,642,761	\$10,990,228	87%
Water, sewer, solid waste disposal	\$3,949,088	\$642,454	\$4,409,570	\$3,767,116	85%
Public health and welfare (FCSS)	\$594,579	\$497,633	\$681,367	\$183,734	27%
Planning, development, agriculture	\$1,859,884	\$257,388	\$2,074,589	\$1,817,201	88%
Recreation and culture	\$1,423,201	\$789,964	\$1,568,317	\$778,354	50%
School requisitions	\$6,559,007	\$1,572,505	\$6,295,112	\$4,722,608	75%
Lodge requisitions	\$720,470	\$0	\$719,088	\$719,088	100%
Non-TCA projects	\$531,942	\$108,099	\$785,433	\$677,334	86%
Total operating expenses	\$34,624,211	\$6,819,614	\$35,527,908	\$28,708,294	81%
Excess (deficiency) before other	\$1,032,454	\$24,374,458	(\$1,689,103)	(\$26,063,561)	1543%
CAPITAL REVENUES					
Government transfers for capital	\$6,337,196	\$0	\$11,457,860	\$11,457,860	100%
Other revenue for capital	\$409,899	\$3,600	\$1,481,557	\$1,477,957	100%
Proceeds from sale of TCA assets	\$1,160,660	\$3,200	\$1,001,040	\$997,840	100%
	\$7,907,555	\$6,800	\$13,940,457	\$13,933,657	100%
EXCESS (DEFICIENCY) - PSAB Model	\$8,940,009	\$24,381,258	\$12,251,354	(\$12,129,904)	-99%
Convert to local government model					
Remove non-cash transactions	\$6,917,067	\$0	\$5,416,045	\$5,416,045	100%
Remove revenue for capital projects	(\$7,907,555)	(\$6,800)	(\$13,940,457)	(\$13,933,657)	100%
Long term debt principle	\$1,709,972	\$182,323	\$2,121,536	\$1,939,213	91%
Transfers to/from reserves	\$6,189,549	\$0	\$1,605,406	\$1,605,406	100%
EXCESS (DEFICIENCY) - LG Model	\$50,000	\$24,192,135	\$0	(\$24,192,135)	

Mackenzie County
Summary of All Units
For the Four Months Ending April 30, 2011

	2010 Actual Total	2011 Actual Total	2011 Budget	\$ remaining	% remaining
OPERATING REVENUES					
100-Taxation	\$30,266,880	\$29,342,415	\$29,286,003	(\$56,412)	0%
124-Frontage	\$297,071	\$235,443	\$265,273	\$29,830	11%
420-Sales of goods and services	\$200,071	\$148,617	\$140,297	(\$8,320)	-6%
421-Sale of water - metered	\$1,377,509	\$477,102	\$1,671,580	\$1,194,478	71%
422-Sale of water - bulk	\$392,276	\$183,854	\$467,092	\$283,238	61%
424-Sale of land	\$45,989	\$113	\$0	(\$113)	0%
510-Penalties on taxes	\$141,654	\$56,477	\$115,000	\$58,523	51%
511-Penalties of AR and utilities	\$33,618	\$11,221	\$25,000	\$13,779	55%
520-Licenses and permits	\$10,416	\$4,295	\$12,000	\$7,705	64%
521-Offsite levy	\$175,572	\$6,479	\$0	(\$6,479)	0%
522-Municipal reserve revenue	\$105,063	\$8,681	\$0	(\$8,681)	0%
526-Safety code permits	\$217,197	\$16,141	\$185,000	\$168,859	91%
525-Subdivision fees	\$17,260	\$15,811	\$22,000	\$6,189	28%
530-Fines	\$70,900	\$13,197	\$35,000	\$21,803	62%
531-Safety code fees	(\$2,552)	\$2,076	\$7,000	\$4,924	70%
550-Interest revenue	\$364,617	\$107,259	\$250,000	\$142,741	57%
551-Market value changes	(\$76,205)	(\$28,687)	\$0	\$28,687	0%
560-Rental and lease revenue	\$64,542	\$28,114	\$63,087	\$34,973	55%
570-Insurance proceeds	\$4,129	\$6,368	\$0	(\$6,368)	0%
592-Well drilling revenue	\$24,764	\$3,976	\$15,000	\$11,024	73%
597-Other revenue	\$187,582	\$173,447	\$182,000	\$8,553	5%
598-Community aggregate levy	\$21,738	\$53,495	\$0	(\$53,495)	0%
630-Sale of non-TCA equipment	\$6,056	\$1,500	\$0	(\$1,500)	0%
830-Federal grants	\$50,369	\$0	\$0	\$0	0%
840-Provincial grants	\$1,661,529	\$326,678	\$1,111,088	\$784,410	71%
990-Over/under tax collections	(\$1,379)	\$0	(\$13,615)	(\$13,615)	100%
TOTAL REVENUE	\$35,656,666	\$31,194,072	\$33,838,805	\$2,644,733	8%
OPERATING EXPENSES					
110-Wages and salaries	\$4,225,141	\$1,231,027	\$5,100,287	\$3,869,260	76%
132-Benefits	\$668,109	\$293,229	\$861,658	\$568,429	66%
136-WCB contributions	\$28,434	\$7,135	\$38,924	\$31,789	82%
142-Recruiting	\$25,352	\$12,000	\$20,000	\$8,000	40%
150-Isolation cost	\$60,546	\$28,154	\$48,000	\$19,846	41%
151-Honoraria	\$363,509	\$195,084	\$530,700	\$335,616	63%
211-Travel and subsistence	\$301,782	\$157,243	\$287,832	\$130,589	45%
212-Promotional expense	\$26,374	(\$510)	\$20,606	\$21,116	102%
214-Memberships & conference fees	\$88,342	\$25,316	\$92,045	\$66,729	72%
215-Freight	\$88,810	\$20,268	\$105,760	\$85,492	81%
216-Postage	\$32,809	\$1,223	\$38,020	\$36,797	97%
217-Telephone	\$185,125	\$57,326	\$181,608	\$124,282	68%
221-Advertising	\$46,351	\$19,516	\$58,510	\$38,994	67%
223-Subscriptions and publications	\$3,716	\$437	\$7,510	\$7,073	94%
231-Audit fee	\$60,941	\$6,780	\$54,690	\$47,910	88%
232-Legal fee	\$101,473	\$48,486	\$56,000	\$7,514	13%
233-Engineering consulting	\$97,915	\$11,946	\$100,000	\$88,054	88%
235-Professional fee	\$1,188,854	\$148,550	\$1,234,792	\$1,086,242	88%
236-Enhanced policing fee	\$143,985	\$84,688	\$325,000	\$240,313	74%
239-Training and education	\$33,765	\$5,565	\$85,923	\$80,358	94%
242-Computer programming	\$32,036	\$3,157	\$39,466	\$36,309	92%
251-Repair & maintenance - bridges	\$98,498	\$13,092	\$170,000	\$156,908	92%
252-Repair & maintenance - buildings	\$147,223	\$33,729	\$189,420	\$155,691	82%
253-Repair & maintenance - equipment	\$195,382	\$72,408	\$226,000	\$153,592	68%
255-Repair & maintenance - vehicles	\$114,545	\$27,185	\$105,200	\$78,015	74%
258-Contract graders	\$176,971	\$46,410	\$135,000	\$88,590	66%
259-Repair & maintenance - structural	\$1,828,068	\$81,023	\$1,614,703	\$1,533,681	95%
261-Ice bridge construction	\$71,338	\$72,026	\$100,000	\$27,974	28%
262-Rental - building and land	\$94,877	\$19,265	\$27,250	\$7,985	29%
263-Rental - vehicle and equipment	\$130,951	\$44,596	\$74,035	\$29,439	40%
266-Communications	\$61,749	\$27,022	\$62,250	\$35,228	57%
271-Licenses and permits	\$3,414	\$792	\$11,039	\$10,247	93%
272-Damage claims	\$20,555	\$0	\$10,000	\$10,000	100%
273-Taxes	\$17,089	\$0	\$17,000	\$17,000	100%
274-Insurance	\$290,152	\$0	\$280,126	\$280,126	100%
342-Assessor fees	\$234,504	\$72,684	\$234,360	\$161,676	69%
290-Election cost	\$6,113	\$0	\$1,500	\$1,500	100%
511-Goods and supplies	\$775,704	\$148,175	\$802,640	\$654,465	82%
521-Fuel and oil	\$570,868	\$196,902	\$604,700	\$407,798	67%
531-Chemicals and salt	\$154,210	\$43,920	\$295,050	\$251,130	85%
532-Dust control	\$665,954	\$24,806	\$350,000	\$325,194	93%
533-Grader blades	\$142,405	\$75,438	\$145,000	\$69,562	48%
534-Gravel (apply; supply and apply)	\$1,539,505	\$32,321	\$3,036,625	\$3,004,304	99%

	2010 Actual	2011 Actual	2011	\$ remaining	% remaining
	Total	Total	Budget		
535-Gravel reclamation cost	\$179,512	\$0	\$50,000	\$50,000	100%
543-Natural gas	\$115,773	\$67,890	\$127,100	\$59,210	47%
544-Electrical power	\$480,575	\$263,813	\$473,000	\$209,187	44%
710-Grants to local governments	\$1,948,168	\$0	\$1,600,000	\$1,600,000	100%
735-Grants to other organizations	\$1,481,052	\$1,326,711	\$1,637,496	\$310,784	19%
747-School requisition	\$6,559,007	\$1,572,505	\$6,295,112	\$4,722,608	75%
750-Lodge requisition	\$720,470	\$0	\$719,088	\$719,088	100%
810-Interest and service charges	\$20,762	\$3,918	\$20,000	\$16,082	80%
831-Interest - long term debt	\$449,220	\$39,407	\$556,404	\$516,997	93%
921-Bad debt expense	\$13,752	\$0	\$9,000	\$9,000	100%
922-Tax cancellation/write-off	\$59,038	\$48,858	\$60,000	\$11,142	19%
992-Cost of land sold	\$4,429	\$0	\$0	\$0	0%
993-NBV value of disposed TCA	\$739,005	\$0	\$0	\$0	0%
994-Change in inventory	\$167,356	\$0	(\$1,014,139)	(\$1,014,139)	100%
995-Depreciation of TCA	\$6,010,706	\$0	\$6,430,184	\$6,430,184	100%
TOTAL	\$34,092,270	\$6,711,515	\$34,742,475	\$28,030,959	81%
Non-TCA projects	\$531,942	\$108,099	\$785,433	\$677,334	86%
TOTAL EXPENSES	\$34,624,211	\$6,819,614	\$35,527,908	\$28,708,294	81%
EXCESS (DEFICIENCY)	\$1,032,454	\$24,374,458	(\$1,689,103)	(\$26,063,561)	1543%
OTHER					
830-Federal transfers for capital	\$1,005,031	\$0	\$4,500,000	\$4,500,000	100%
840-Provincial transfers for capital	\$5,332,166	\$0	\$6,957,860	\$6,957,860	100%
575-Contributed TCA	\$334,140	\$0	\$0	\$0	0%
597-Other capital revenue	\$75,559	\$3,600	\$1,481,557	\$1,477,957	100%
630-Proceeds of sold TCA asset	\$987,562	\$3,200	\$1,001,040	\$997,840	100%
631-Proceeds of traded-in TCA assets	\$173,098	\$0	\$0	\$0	0%
	\$7,907,555	\$6,800	\$13,940,457	\$13,933,657	100%
EXCESS (DEFICIENCY) - PS MODEL	\$8,940,009	\$24,381,258	\$12,251,354	(\$12,129,904)	-99%
CONVERT TO LG INCOME STATEMENT					
Remove non-cash transactions associated with PSAB changes					
993-NBV value of disposed TCA	\$739,005	\$0	\$0	\$0	0%
994-Change in inventory	\$167,356	\$0	(\$1,014,139)	(\$1,014,139)	100%
995-Amortization of TCA	\$6,010,706	\$0	\$6,430,184	\$6,430,184	100%
Remove TCA revenues					
Total of OTHER per above	(\$7,907,555)	(\$6,800)	(\$13,940,457)	(\$13,933,657)	100%
Add LTD principle paid					
832-Principle Payments	\$1,709,972	\$182,323	\$2,121,536	\$1,939,213	91%
Add/Deduct LG model TF to/from reserves					
920-Contribution from Capital Reserve	(\$159,615)	\$0	\$0	\$0	0%
930-Contributions from Operating Reserve	(\$485,667)	\$0	(\$324,295)	(\$324,295)	100%
940-Contribution from Capital Reserve	(\$143,858)	\$0	\$0	\$0	0%
762-Contribution to Capital (funding TCA projects)	\$2,913,988	\$0	\$324,701	\$324,701	100%
763-Contribution to Capital Reserves	\$2,555,394	\$0	\$1,435,000	\$1,435,000	100%
764-Contribution to Operating Reserves	\$1,509,306	\$0	\$170,000	\$170,000	100%
EXCESS (DEFICIENCY) - LG MODEL	\$50,000	\$24,192,135	\$0	(\$24,192,135)	

Project Progress Report

Project Name	Total costs so far (prior years+2011 costs)	Costs in prior years (before 2011)	2011 Costs up to Apr. 30, 2011	2011 Budget	2011 Budget Remaining on Apr. 30, 2011	Status Update on Apr. 30, 2011	Percentage of Completion (%)
Administration Department							
ZA-Distance Communication & Training	0	0	0	10,000	10,000		
FV Building Alarm System (CF)	0	0	0	13,128	13,128	The system will be installed during building construction.	
La Crete Office Building (CF)	3,061,455	3,061,358	97	35,000	34,903	In Progress, finishing up a few odds and ends.	
Zama Multi-Use Facility (CF)	3,036,104	3,031,416	4,688	15,000	10,312		
Virtual City Hall (CF)	15,585	15,585	0	4,415	4,415	The implication schedule is being reviewed.	10%
ZA-Cornerstone Curbing	0	0	0	0	0		
Fort Vermillion Corporate Office (CF)	795,467	474,288	321,179	1,120,151	796,972	Estimated completion date is Jun 15, 2011.	75%
La Crete Library Building (CF)	1,950	1,950	0	3,050	3,050	On hold as per CAO	
Land Purchase in the Hamlet of Zama (CF)	0	0	0	140,000	140,000		
FV-Records Management System	0	0	0	85,000	85,000	The was ordered and will be installed in June 2011.	10%
LC-County Sign	0	0	0	20,000	20,000	In Progress	
Handi-van replacement (La Crete)	0	0	0	83,000	83,000	Ordered	
Land Purchases from AB SRD	0	0	0	245,000	245,000	In progress	
Xerox Replacement (La Crete)	0	0	0	50,000	50,000	In the selection process	
Total department 12			325,965	1,823,744	1,497,779		
Fire Department							
LC-Jaws of Life Equipment	0	0	0	33,000	33,000	Will order in the near future	
Tompkins Fire Hall Construction (CF)	83,681	83,681	0	482,850	482,850	In Construction Phase	
LC-Paging System	0	0	0	24,370	24,370	On Hold	
LC-Trailer	0	0	0	6,600	6,600	Will order in the near future	
LC-Furniture/Fixtures for Blue Hills Fire hall	0	0	0	40,000	40,000	On hold until Fire Hall nears completion	
LC - Fire Tanker	0	0	0	230,000	230,000	Preparing the Tender	
Total department 23			0	\$816,820	\$16,820		

Project Name	Total costs so far (prior years+2011 costs)	Costs in prior years (before 2011)	2011 Costs up to Apr. 30, 2011	2011 Budget	2011 Budget Remaining on Apr. 30, 2011	Status Update on Apr. 30, 2011	Percentage of Completion (%)
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Ambulance Services Department

	0	0	0	0	0		
Total department 25							
			0	\$0	0		

Transportation Department

LC 98th Avenue - Urban Standard (CF)	3,654,991	3,654,991	0	25,000	25,000	Will complete this summer	
FV-550 Truck	0	0	0	56,781	56,781	No purchase as of May 9, 2011	
FV-Backhoe Buy Out	75,727	0	75,727	75,000	(727)	Completed	100%
FV-1 3/4 ton Crew Cab Trucks	28,245	0	28,245	35,000	6,755	Completed	100%
FV-Bobcat	0	0	0	38,272	38,272	Completed	
Grader Replacement	0	0	0	1,690,000	1,690,000	Graders to be delivered	
FV-Sweeper for Wheel Loader	0	0	0	27,860	27,860	In progress	
FV-Oil Containment Tank	0	0	0	7,000	7,000	In progress, tanks ordered	
FV-Front Plow for Unit 2252	0	0	0	6,300	6,300	Project can be cancelled due to new tractor with dozer blade	
FV-Tractor	0	0	0	120,000	120,000	Completed	
North & South - Road Reconstruction & New Road Construction Requests	1,611	0	1,611	1,000,000	998,389	In progress	
LC-Bobcat	0	0	0	38,272	38,272	Replace later this summer	
High Level East Drainage (CF)	78,730	78,730	0	570,065	570,065	Construction will commence in early June, completion will take approximately two months.	
HL Rural - Reconstruction of TWP Rd 119-2 (4 miles) (CF)	92,323	88,701	3,622	61,299	57,677		
LC-Filter Cart	0	0	0	5,000	5,000	We will order soon	
LC 102 Str & 92 Ave curb, gutter & sidewalk (CF)	1,711,394	1,711,394	0	10,000	10,000	Will complete this summer	
LC-Mechanic Service Truck	56,997	0	56,997	70,000	13,003	Truck purchased finishing the outfitting	
Zana Bears paw Crescent (CF)	511,261	511,261	0	30,633	30,633		
LC-Conveyor	0	0	0	38,000	38,000	On order	
Fort Vermilion River Road Reconstruction (CF)	1,130,974	1,130,974	0	10,000	10,000		
LC-Truck	34,871	0	34,871	35,000	129	Complete	
LC-100th Avenue (West of ATB Financial)	0	0	0	1,000,000	1,000,000	Reviewing tenders	
Road Construction Request (CF)	201,324	183,924	17,400	66,076	48,976	On hold	
LC-Recreation Centre Storm Sewers	0	0	0	100,000	100,000	Reviewing tenders	

Project Name	Total costs so far (prior years+2011 costs)	Costs in prior years (before 2011)	2011 Costs up to Apr. 30, 2011	2011 Budget	2011 Budget Remaining on Apr. 30, 2011	Status Update on Apr. 30, 2011	Percentage of Completion (%)
LC-Pressure Washer	0	0	0	14,700	14,700	In Progress	
Zama - Truck Box Sander (CF)	0	0	0	15,000	15,000		
Zama - Water Tank (CF)	6,213	3,684	2,529	3,995	1,466		
Apache Road - Pull Out Area (CF)	0	0	0	50,000	50,000		
LC-Cold Storage Shed/Tool Crib	0	0	0	70,000	70,000	Preparing proposals	
LC-PW Shop Fence	0	0	0	29,520	29,520	In Progress	
ZA-Paving Cornerstone Parking Lot	0	0	0	305,840	305,840		
ZA-Hamlet Entrance Beautification Project	0	0	0	10,000	10,000		
ZA-Grass Seeder and Disc Unit	0	0	0	11,274	11,274		
ZA-Vehicle (PW)	0	0	0	35,000	35,000		
ZA-Mower	0	0	0	17,730	17,730		
Rocky Lane Road Reconstruction (CF)	289,210	289,210	0	10,790	10,790		
AJA Friesen Road Reconstruction (CF)	1,115,939	971,751	144,188	189,168	44,980	In Progress	
LC 180th Ave Reconstruction - CAMRIF (BCF) (CF)	1,378,158	1,350,070	28,088	10,000	(18,088)	Complete	
RV Park Road (La Crete) (CF)	1,986	0	1,986	120,000	118,014	In Progress	
Zama Access Road (Paving)	0	0	0	6,000,000	6,000,000		
Highway 88 Connector (Paving)	0	0	0	18,000,000	18,000,000		
Grader Shelter Insulation and Gas Heating (Rocky Lane)	0	0	0	18,000	18,000	Quotes received, construction dates to be determined	
FV Doors for the Storage Shed	0	0	0	8,000	8,000	Quotes received, construction dates to be determined	
Total department 32			395,264	\$30,034,575	29,639,311		

Airport Department

La Crete Airport (CF)	2,645,086	2,642,916	2,170	50,000	47,830	Investigating options	
Fort Vermilion Airport (CF)	1,347,222	1,344,632	2,590	35,000	32,410		
Zama Airport (Helipad) (CF)	16,540	0	16,540	200,000	183,460		
Total department 33			21,300	\$285,000	263,700		

Project Name	Total costs so far (prior years+2011 costs)	Costs in prior years (before 2011)	2011 Costs up to Apr. 30, 2011	2011 Budget	2011 Budget Remaining on Apr. 30, 2011	Status Update on Apr. 30, 2011	Percentage of Completion (%)
Water Treatment & Distribution Department							
FV-Computrol Card Reader	0	0	0	10,000	10,000	In progress, quotes received	
Zama Water Treatment Plant (CF)	13,489,974	13,489,974	0	29,377	29,377		
FV-Master Meter Update	0	0	0	30,000	30,000	In progress, quotes received	
FV WTP - Lab Renovation & Equipment (CF)	13,521	3,723	9,798	12,277	2,479	Completed	100%
FV WTP - Upgrades (CF)	6,915	0	6,915	30,000	23,085	Materials purchased, construction dates to be confirmed	
ZA-Master Meter Update	0	0	0	20,000	20,000		
Raw Water Truck Fill - Zama (CF)	0	0	0	100,000	100,000		
ZA-Computrol Card Reader	0	0	0	11,500	11,500		
ZA-Distribution Pump	0	0	0	130,000	130,000		
LC-Hydrant Replace Program	0	0	0	100,000	100,000	Preparing proposals	
LC-Filter Media	0	0	0	140,000	140,000	In progress	
FV WTP - Capacity & Expansion Assessment	0	0	0	50,000	50,000	Engineering assessment in progress	
FV WTP - Filter Media Replacement (CF)	0	0	0	0	0	Completed	
Rural Water - Phase I (CF)	1,410,414	752,764	657,650	2,768,205	2,110,555	In progress	
			674,362	\$3,431,359	2,756,997		
Total department 41							

Sewer Disposal Department							
ZA-Lift Station Pumps	0	0	0	600,000	600,000		
ZA-S-Curve Sewer Services (East Side)	0	0	0	50,000	50,000		
North Point Subdivision Lift station	103,600	3,600	100,000	632,400	532,400	In Progress	
			100,000	\$1,282,400	1,182,400		
Total department 42							

Solid Waste Disposal							
1 - 40 yd bin and 2 - 30 yd bins	0	0	0	24,674	24,674	Reviewing options	
Land Purchase (NW 11-104-17-W5) (Tompkins Waste Transfer Station)	0	0	0	39,000	39,000		
			0	\$63,674	63,674		
Total department 43							

Project Name	Total costs so far (prior years + 2011 costs)	Costs in prior years (before 2011)	2011 Costs up to Apr. 30, 2011	2011 Budget	2011 Budget Remaining on Apr. 30, 2011	Status Update on Apr. 30, 2011	Percentage of Completion (%)
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Planning & Development Department

LC-Plotter	0	0	0	7,200	7,200	Plotter purchased.	100%
<i>Total department 61</i>							

Agricultural Services Department

Blue Hills Drainage Study (CF)	0	0	0	10,105	10,105	the ASB hasn't decided what action to take.	
<i>Total department 63</i>							

Subdivision Department

ZA-Residential Subdivision	0	0	0	75,000	75,000		
<i>Total department 66</i>							

Recreation Department

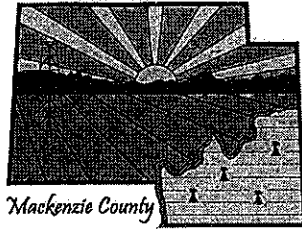
Fort Vermilion Arena - Dressing Rooms (CF)	267,850	267,850	0	7,180	7,180		
Fort Vermilion Recreation Board (CF)	16,581	16,581	0	39,419	39,419		
La Crete Recreation Board (CF)	61,358	61,358	0	88,642	88,642		
La Crete Ball Park (CF)	0	0	0	123,518	123,518		
FV Walking Trail	0	0	0	48,184	48,184		
Zama Recreation Board (CF)	0	0	0	96,000	96,000		
<i>Total department 71</i>							
			0	\$402,943	402,943		

Parks & Playgrounds Department

ZA-Park Landscaping	0	0	0	10,000	10,000		
LC-La Crete Walking Trails Overlay	0	0	0	70,400	70,400	Later this summer	
Water Spray Park (Fort Vermilion) (CF)	0	0	0	80,000	80,000	Project on hold	
Wadlin Lake Beach Construction	607	0	607	44,710	44,103	To be done this fall	
Zama Community Park Expansion (CF)	341,206	334,278	6,930	9,825	2,895		
Wadlin Lake Site Development	0	0	0	0	0		

Project Name	Total costs so far (prior years+2011 costs)	Costs in prior years (before 2011)	2011 Costs up to Apr. 30, 2011	2011 Budget	2011 Budget Remaining on Apr. 30, 2011	Status Update on Apr. 30, 2011	Percentage of Completion (%)
LC-Bobcat Tool cat	0	0	0	45,000	45,000	On order	
Wadlin Lake Concrete Toilet	0	0	0	0	0		
LC-Lawn Mower	0	0	0	19,494	19,494	On order	
LC-Dump Trailer	0	0	0	11,000	11,000	Purchased	
FV - Mackenzie Park - Basketball Concrete Pad	0	0	0	21,000	21,000	Quotes received, awaiting construction dates	
Wadlin Playground Additions	0	0	0	0	0		
LC-LC Arena Swing Set	73	0	73	5,000	4,927	Has not started	
RY Dump - Hutch Lake (CF)	0	0	0	6,600	6,600	Warranty work to be completed when frost is out of ground	
La Crete - Water Spray Park (CF)	0	0	0	60,000	60,000		
LC-LC Hill Park Concrete Toilet	0	0	0	18,320	18,320	Has not started	
LC-108 Street Park Fence & Lighting	0	0	0	16,850	16,850	Has not started	
Machesis Lake-Caretaker Site Expansion	0	0	0	5,000	5,000	In progress, awaiting Alberta Parks authorization to proceed	
Gate at Machesis Lake	0	0	0	0	0	In progress, awaiting Alberta Parks authorization to proceed	
Hutch Lake - Stairs	0	0	0	20,540	20,540	Request for Proposals to go out by mid-May	
Total department 72			7,611	\$443,739	436,128		

TOTAL 2011 Capital Projects	1,524,502	38,676,559	37,152,056
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MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	May 31, 2011
Presented By:	Joulia Whittleton, Acting Chief Administrative Officer
Title:	Mackenzie Charity Golf Sponsorship

BACKGROUND / PROPOSAL:

Mackenzie County is hosting their 3rd Annual Charity Golf Tournament. For the past two years the County has sponsored the barbeque held at this tournament. Administration recommends that the County sponsor the barbeque again this year.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

\$3,000 from the General Operating Reserve

RECOMMENDED ACTION:

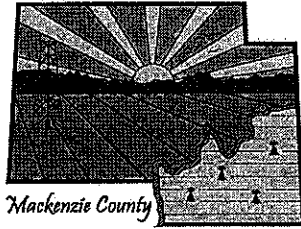
That Mackenzie County sponsor the Mackenzie Charity Golf barbeque in the amount of \$3,000 with funding coming from the General Operating Reserve.

CAO COMMENTS:

I support this action and request that Council approve the request for funding/sponsorship as described.

Author: C. Gabriel Review by: _____ CAO J. Roy Brideau

(



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	May 31, 2011
Presented By:	Joulia Whittleton, Acting Chief Administrative Officer
Title:	Fort Vermilion Ratepayers Meeting

BACKGROUND / PROPOSAL:

See attached letter addressed to Council from the Fort Vermilion Aboriginal Day Committee. They are requesting that Council consider changing the Fort Vermilion Ratepayers Meeting to a different date and encourage Councillors to participate in the Aboriginal Day celebrations.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

That the Fort Vermilion Ratepayers Meeting be changed to Monday, June 20, 2011.

CAO COMMENTS:

I agree with the action as proposed.

Author: C. Gabriel **Review by:** _____ **CAO** J. Roy Brideau



Fort Vermilion Aboriginal Day Committee
5105 River Road
Fort Vermilion, AB
T0H 1N0

Mackenzie County Council
4511 – 46th Avenue
Fort Vermilion, AB
T0H 1N0

May 17, 2011

Dear Council

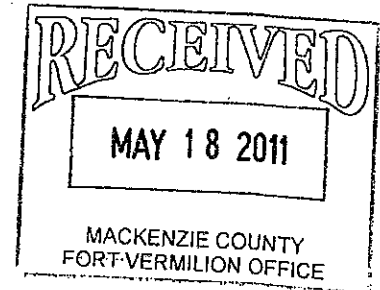
The Fort Vermilion Aboriginal Day Organizing Committee would like to take this opportunity to formally invite the Executive and councilors of Mackenzie County. It would provide the community of Fort Vermilion great pleasure if you were able to attend the celebrations we are planning at the Fort Vermilion Community Complex. The celebration will get under way at 1:00 pm and will involve a number of traditional celebratory activities and performances to celebrate aboriginal culture. As you know Fort Vermilion is the oldest community in Alberta and a community rich in aboriginal heritage.

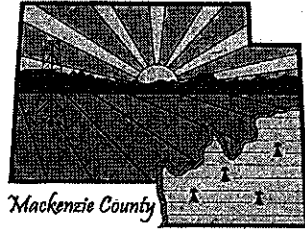
The Committee has learned that you intend to hold the Fort Vermilion Rate Payers Annual Meeting on the evening of June 21st. This is National Aboriginal Day and would be in conflict with the planned celebrations in Fort Vermilion. We ask that Mackenzie County Council consider moving the Fort Vermilion Rate Payers Meeting to a different date in light of the planned Aboriginal Day Celebration as we have planned a daytime and evening celebration so that all the community can come out and celebrate.

In conclusion we hope you can change the date of the Fort Vermilion Rate Payers Meeting scheduled for the evening of June 21st. Also we hope that all Councilors can come out and enjoy Aboriginal Day Celebrations at the Fort Vermilion Community Complex in the spirit of community celebration.

Sincerely,

D. Young
Fort Vermilion Aboriginal Day Organizing Committee





MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	May 31, 2011
Presented By:	Joulia Whittleton, Acting Chief Administrative Officer
Title:	Alberta Forest Products Annual General Meeting and Conference

BACKGROUND / PROPOSAL:

The Alberta Forest Products Annual General Meeting and Conference is being held in Jasper from September 28-30, 2011. Mackenzie County has had representation at this conference in the past.

Administration feels that this fits the mandate of the Community Sustainability Committee and therefore recommends that one member be authorized to attend this conference.

OPTIONS & BENEFITS:

To gain a better understanding and knowledge of the forest industry seeing as it is one of the County's major industry partners and is essential to our region.

COSTS & SOURCE OF FUNDING:

\$1,050.00 Registration Fee (before June 30, 2011) plus travel and subsistence.

RECOMMENDED ACTION:

That Councillor _____ be authorized to attend the Alberta Forest Products Annual General Meeting and Conference from September 28-30, 2011 in Jasper, Alberta.

Author: C. Gabriel **Review by:** _____ **CAO** J. Roy Brideau

CAO COMMENTS:

I support sending one member of Council to this event for the reasons as covered off in this RFD. The attendee should be prepared to produce a report and table such with Council for its information.

Author: C. Gabriel **Review by:** _____ **CAO** J. Roy Brideau



500, 10709 Jasper Avenue
Edmonton, Alberta T5J 3N3
Tel: 780-452-2811 Fax: 780-455-0832
www.albertaforestproducts.ca

Wednesday, May 18,
2011

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AFPA Annual General Meeting and Conference

INVITATION

ALBERTA FOREST PRODUCTS ASSOCIATION ANNUAL GENERAL MEETING & CONFERENCE FAIRMONT JASPER PARK LODGE – SEPTEMBER 28-30, 2011

We are pleased to invite you to attend the Alberta Forest Products Association Annual General Meeting and Conference at the Fairmont Jasper Park Lodge from September 28-30, 2011. The conference will host a gathering of key forest industry representatives and senior government officials to meet, network and attend information sessions conducted by industry experts and government representatives.

Registration Information

Full details of our conference program including Registration, Tentative Agenda, Hotel Accommodations, Sponsorship Opportunities, Golf Tournament and Guest Program can be located online by [clicking here](#).

Guests registering before June 30, 2011 are eligible for the **early bird rate** and for an **early bird prize package** consisting of a gift certificate redeemable at the Fairmont Jasper Park Lodge for two nights Bed & Breakfast package in a Deluxe Room for two adults, valid January 1, 2011 - December 15, 2011 (subject to availability and excluding major holidays).

We look forward to seeing you in Jasper.

Brady Whittaker
President & CEO
Alberta Forest Products Association

www.albertaforestproducts.ca
Alberta Forest Products Association
500, 10709 Jasper Avenue NW
Edmonton, Alberta T5J 3N3

This email was created and delivered using [Industry Mailout](#)



**69th Annual General Meeting & Conference
Fairmont Jasper Park Lodge - Jasper, Alberta**

Schedule of Events

(Subject to Revision)



Wednesday September 28, 2011

Dress: Business Casual

- | | |
|---------|--|
| 5:30 pm | Conference Registration
Guests can pick up their registration package and take the opportunity to mingle with other delegates from across the forest industry. |
| 6:00 pm | Welcome Dinner and Awards
Start the 69 th AFPA AGM and Conference with a Welcome Dinner Reception and Awards Presentation. |

Thursday September 29, 2011

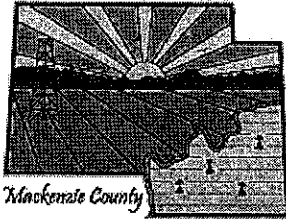
Dress: Business Casual

- | | |
|------------------|--|
| 7:00 - 9:00 am | Breakfast |
| 8:00 - 10:00 am | Registration |
| 8:30 - 10:00 am | AFPA Annual General Meeting – AFPA Members Only
The Annual General Meeting is open to AFPA member company delegates only. |
| 10:15 - 11:45 am | Committee Meetings
Participate in AFPA committee meetings as topics relevant to the industry are discussed. <ul style="list-style-type: none">• Environment / Forest Management• Health and Safety• Public Affairs |
| 12:00 - 1:30 pm | Luncheon |
| 1:30 - 2:30 pm | Panel Session: Government Perspectives |
| 2:45 – 4:00 pm | Panel Session: Industry Perspectives |
| 6:00 - 8:00 pm | Recognition Dinner
The Alberta Forest Products Association celebrates excellence and its members' achievements over the past year. |

Friday September 30, 2011

Dress: Golf Attire

- | | |
|-----------------|---|
| 7:00 - 9:00 am | Breakfast |
| 9:00 - 11:00 am | Panel Session: Ministers |
| 11:00 - 1:00 pm | Luncheon |
| 1:00 - 6:00 pm | 23rd Annual Arden Rytz Golf Tournament
Shotgun start at the award winning Fairmont Jasper Park Lodge Golf Course. The tournament honours Arden's years of dedication to Alberta's forest industry. |
| 6:00 - 9:30 pm | Farewell Dinner and Golf Prizes
The 69 th AFPA AGM wraps up with a Farewell Dinner and the distribution of golf prizes. |



MACKENZIE COUNTY

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	May 31, 2011
Presented By:	Al Hoggan, Director of Operations - North
Title:	Fort Vermilion Airport Instrument Approaches

BACKGROUND / PROPOSAL:

On a 5 year cyclical basis the certified instrument approaches at our airports are required to be reviewed and re-certified. The re-certification for the Fort Vermilion airport instrument approaches is required to be completed and submitted to Nav-Canada. As the current certification expires November 1, 2011 and to maintain, at a minimum, the current services the re-certification process is required to start as soon as possible. Also, owing to the recent expansion of the Fort Vermilion runway, the instrument approach for runway 26 was de-certified due to the change in global positioning waypoints. The re-certification of the approach for runway 26 would also be completed as part of this cyclical review.

OPTIONS & BENEFITS:

Option #1: Take no action and allow the instrument approach certification to expire which would significantly hamper flight operations during inclement weather (reduced ability or total inability, to take-off and land in foggy, low visibility, heavy rain, low clouds, or snow conditions) at the Fort Vermilion airport.

Option #2: Complete the cyclical review and re-certification process which would maintain functioning instrument approaches at the Fort Vermilion airport allowing for flight operations during inclement weather.

COSTS & SOURCE OF FUNDING:

Costs have been established at \$30,000 for the completion of the re-certification, with funding being proposed to be taken from the General Operating Reserve.

Author: A. Hoggan Reviewed By: _____ CAO J. Roy Brideau

RECOMMENDED ACTION: (requires 2/3)

That the 2011 Budget be amended to include \$30,000 for the Fort Vermillion Airport instrument approaches cyclical review and re-certification with the funding coming from the General Operating Reserve.

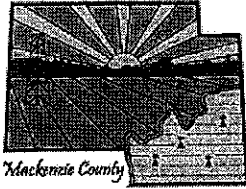
CAO COMMENTS:

Airports are an asset that plays an important role in the continued development of our County and as such we should maximize the use of this asset. Supporting the recommendation as noted by our Director will continue to move us in this direction.

This necessary process will now be time lined so that we are aware of this requirement as it appears in the future and we can then budget for this expenditure as part of future Operating Budgets.

I request that Council support the action as recommended and that Staff note that this expenditure will be required every five years and budget accordingly.

Author: A. Hoggan Reviewed By: _____ CAO J. Roy Brideau



MACKENZIE COUNTY

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	May 31, 2011
Presented By:	John Klassen, Director of Operations - South
Title:	AJA Friesen Drainage Project

BACKGROUND / PROPOSAL:

In 2008 the AJA Friesen project started as a road reconstruction and continued on in 2009 where the County completed 2 miles of reconstruction east of Hwy 697 and 1 mile on the west side of the highway. The project was left open and in 2010 a drainage project was developed, designed and engineered for the north side of the road and then subsequently redesigned for the south side of the road. It was also decided that the County would supply the culverts therefore they were not part of the tender, some money was added but no one really sat down and crunched the numbers to see if the budget for the project was sufficient.

OPTIONS & BENEFITS:

I feel with the project being well under way there is no other option but to amend the budget in order to complete the project.

Author: John Klassen Reviewed by: _____ CAO _____

COSTS & SOURCE OF FUNDING:

AJA Friesen Road "Drainage" Project Costs			
	Project Original Costs	Costs incurred to date	Remaining Costs
Contract	664,800.00	326,050.00	338,750.00
Engineering	265,437.23	221,814.49	43,622.74
Culverts	93,624.00	93,624.00	-
Land Agreements	66,250.00	50,450.00	15,800.00
SRD Registration Fees	100.00	50.00	50.00
Legal Survey*	16,000.00	-	16,000.00
TOTAL	\$ 1,106,211.23	\$ 691,988.49	\$ 414,222.74

AJA Friesen Road "Drainage" Project Budget Costs			
2011 Opening Budget			189,168.00
2011 Budget Expenditures to May 18, 2011			158,654.50
2011 Budget Remaining			30,513.50
Remaining Estimated Costs			414,222.74
Shortfall			(383,709.24)

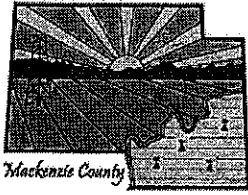
RECOMMENDED ACTION:

That the 2011 budget be amended by adding \$384,000.00 to the AJA Friesen Drainage Project with \$200,000.00 coming from the gravel operating budget and \$184,000.00 from the roads reserve.

CAO COMMENTS:

This project is an example of what can happen when too many people are involved in a project and no one is a Project Lead. I agree that a go forward position needs to be that we complete this project and learn from what can best be described as miscommunication and a lack of project control. I cannot speak to why this has happened however I can advise that it is not a matter of only being over budget but lack of budgeting for known project expenses. Project Management or lack thereof could also easily be a primary cause of this occurring. The proposed recommendation is a compromise to what is a large budget shortfall. As CAO I will be spending time with project Engineers and our Management Team to ensure that this never happens again. I recommend that Council allocate the funds necessary to complete this project.

Author: John Klassen **Reviewed by:** _____ **CAO** J. Roy Brideau



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	May 31, 2011
Presented By:	John Klassen, Director of Operations - South
Title:	100th Ave Reconstruction – Phase 2 Hamlet of La Crete

BACKGROUND / PROPOSAL:

At the May 10, 2011 Council meeting tenders were received and opened for the La Crete 100th Ave reconstruction project and the following motion was made;

- 11-05-446 That the La Crete 100th Avenue Improvements Project tenders be awarded to the lowest qualified tender, subject to budget amendment.

The low tender came in over budget; therefore in order to award the contract a budget amendment is required.

This project is the final stage which will complete 100th Ave in its entirety from a rural standard to an urban standard street.

Schedule "B" the deletable portion of the contract, is also over budget and does not include catch basin leads onto the arena yard to provide the much needed drainage, therefore additional funds would be required to complete that as well, we do not have projected costs for the leads at this time.

OPTIONS & BENEFITS:

Option 1 – Amend the budget to include Schedule "A" alone or both Schedule "A" and "B"

Option 2 – To defer the project to 2012

Author: John Klassen **Review Date:** _____ **CAO** J. Roy Brideau

COSTS & SOURCE OF FUNDING:

	Schedule "A"	Schedule "B"	Total of "A" & "B"
Total Tender	\$ 880,098.00	\$126,162.00	\$1,006,260.00
Contingency	\$ 88,000.00	\$ 12,000.00	\$ 100,000.00
Engineering	\$ 152,857.50	\$ 20,844.00	\$ 173,701.50
ATCO Street Lights	\$ 87,000.00	\$ 0.00	\$ 87,000.00
TOTAL	\$1,207,955.50	\$159,006.00	\$1,366,961.50
Budget	\$1,000,000.00	\$ 100,00.00	\$1,100,000.00
Shortfall	\$ 207,955.50	\$ 59,006.20	\$ 266,961.50

RECOMMENDED ACTION:

Motion 1

That the La Crete Recreation Center Storm Sewer project be deferred to 2012 and the 2011 project funds of \$100,000.00 be transferred to La Crete 100th Ave project.

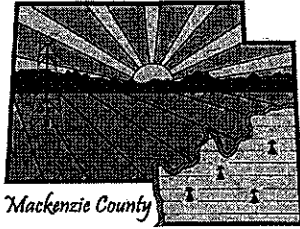
Motion 2

That the 2011 budget be amended to include an additional \$208,000.00 for the La Crete 100th Ave project with \$100,000.00 to come from the deferred La Crete Recreation Center project and \$108,000.00 from the roads reserve.

CAO COMMENTS:

I support the recommendation as submitted and consider the proposed action to be a prudent move at this time. We have other budget pressures that will be covered off at this meeting and we need to be conservative in our approach to expenditures. Our commitment would be to budget for the La Crete Recreation Center Storm Sewer project in 2012.

Author: John Klassen Review Date: _____ CAO J. Roy Brideau



MACKENZIE COUNTY

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	May 31, 2011
Presented By:	Marion Krahn, Supervisor of Planning and Development
Title:	Bylaw 817-11 Plan Cancellation for Consolidation Purposes Plan 842 0527, Block 1, Lots 5, 6 and 7 (Fort Vermilion)

BACKGROUND / PROPOSAL:

The Planning Department received a Plan Cancellation application to cancel Plan 842 0527, Block 1, Lots 5 through 7 for the purpose of consolidation into one (1) lot. This application is submitted as a result of approved Development Permit 11-DP-11 which included the following condition:

1. *Plan 842 0527, Block 1, Lot 6 & Lot 7 MUST be consolidated into one lot prior to construction.*

The consolidation is necessary for the applicant to meet setback requirements for the proposed building. Development Permit 11-DP-11 was approved by the Municipal Planning Commission (MPC) on February 9, 2011 for a Public Use Building (Radio Station).

The applicant is requesting the consolidation of an additional lot which contains the existing CIAM Radio station (Mobile Home with Addition). The existing building encroaches two property lines and is intended to be removed from the site once the new building is complete. The additional lot is intended to provide additional parking and to clean up the site. (The additional lot is not required in the approved Development Permit as Lots 6 and 7 contained sufficient space for parking.)

As a result of the additional lot being requested in the cancellation/consolidation, the subject Bylaw is also being presented to the MPC on May 30, 2011. A verbal update of the MPC recommendation will be presented at the Council meeting.

Author: L. Lambert **Reviewed by:** M. Krahn **CAO** J. Roy Bideau

OPTIONS & BENEFITS:

The subject lands were originally created to be Mobile Home lots and therefore are difficult to develop for any other purpose as the lots are narrow. In accordance with the Fort Vermilion Area Structure Plan (ASP), the subject lands are intended for future commercial development. The current Hamlet Residential-Commercial Transitional District (HRCT) zoning reflects this goal.

Consolidation of lots can be completed by Bylaw or by registration of a consolidation plan. The applicant chose the Bylaw option as it is less costly.

COSTS & SOURCE OF FUNDING:

All costs will be borne by the applicant.

RECOMMENDED ACTION:

That first reading be given to Bylaw 817-11, being a Plan Cancellation Bylaw to cancel and consolidate Plan 842 0527, Block 1, Lots 5 through 7, into one lot.

CAO COMMENTS:

Having this as a commercial property in this location makes sense. It not only improves the area but gives an additional commercial presence to the business district. I support this recommendation and ask that Council approve first reading as presented.

Author: L. Lambert **Reviewed by:** M. Krahn **CAO** J. Roy Brideau

BYLAW NO. 817-11
BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA

FOR THE PURPOSE OF CANCELLING A PORTION OF A
PLAN OF SUBDIVISION
IN ACCORDANCE WITH SECTION 658 OF THE
MUNICIPAL GOVERNMENT ACT, CHAPTER M-26,
REVISED STATUTES OF ALBERTA 2000.

WHEREAS, Mackenzie County has a Municipal Development Plan adopted in 2009, and

WHEREAS, Mackenzie County has adopted the Mackenzie County Land Use Bylaw in 2004, and

WHEREAS, Council of Mackenzie County has determined that a portion of a subdivision, as outlined in Schedule "A" hereto attached, be subject to cancellation, and

WHEREAS, CIAM Media Radio Broadcasting Association, being the registered owner of Plan 842 0527, Block 1, Lots 5 through 7, have requested that the lands be consolidated; and

NOW THEREFORE, THE COUNCIL OF MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That Subdivision Plan 842 0527, Block 1, Lots 5 through 7, as outlined in Schedule "A" hereto attached, are hereby cancelled in full and shall be consolidated as Lot 1.

READ a first time this ___ day of _____, 2011.

READ a second time this ___ day of _____, 2011.

READ a third time and finally passed this ___ day of _____, 2011.

Bill Neufeld
Reeve

J. Roy Brideau
Chief Administrative Officer

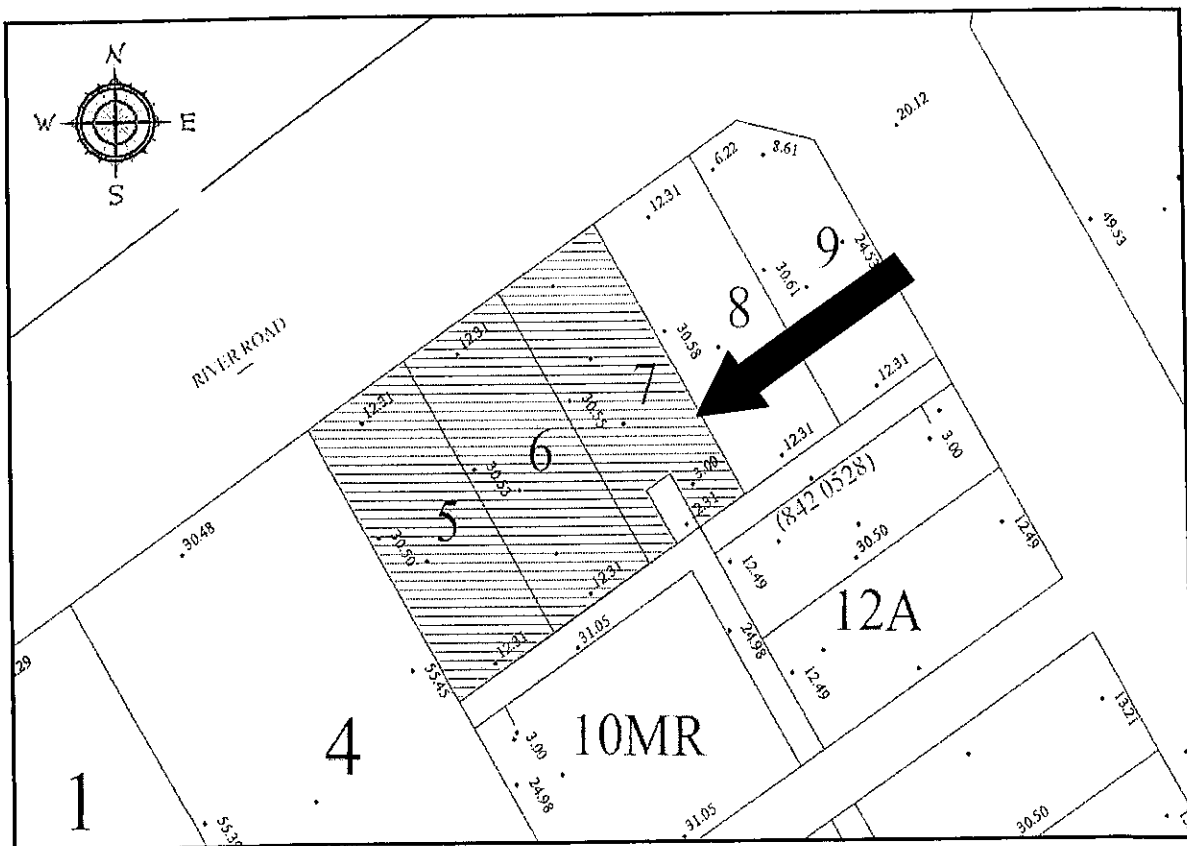
BYLAW No. 817-11

SCHEDULE "A"

1. That the Subdivision Plan, known as:

Plan 842 0527, Block 1, Lots 5 through 7
(4709 - River Road, 4707 - River Road and 4705 - River Road)

located within the Hamlet of Fort Vermilion, be cancelled in full and consolidated
as Lot 1.





LAND USE BYLAW AMENDMENT APPLICATION

APPLICATION NO. _____

COMPLETE IF DIFFERENT FROM APPLICANT

NAME OF APPLICANT CIAM MEDIA & RADIO BROADCASTING ASSOCIATION			NAME OF REGISTER OWNER SAME		
ADDRESS Box 609			ADDRESS		
TOWN Fort Vermilion, AB			TOWN		
POSTAL CODE T0H 1N0	PHONE (RES.)	BUS.	POSTAL CODE	PHONE (RES.)	BUS.

LEGAL DESCRIPTION OF THE LAND AFFECTED BY THE PROPOSED AMENDMENT

QTR./LS.	SEC.	TWP.	RANGE	M.	OR	PLAN	BLK	LOT
						842 0527	1	5,6 & 7

LAND USE CLASSIFICATION AMENDMENT PROPOSED:

FROM: Plan Cancellation + Consolidation TO: 4709, 4707, 4705 River Rd

REASONS SUPPORTING PROPOSED AMENDMENT:

PLAN CONSOLIDATION AS REQUIRED BY DEVELOPMENT PERMIT 11-DP-11 FOR THE PURPOSE OF CONSTRUCTION OF A NEW RADIO STATION BUILDING.

I/WWE HAVE ENCLOSED THE REQUIRED APPLICATION FEE OF \$ 150.00

RECEIPT NO. 131042

APPLICANT

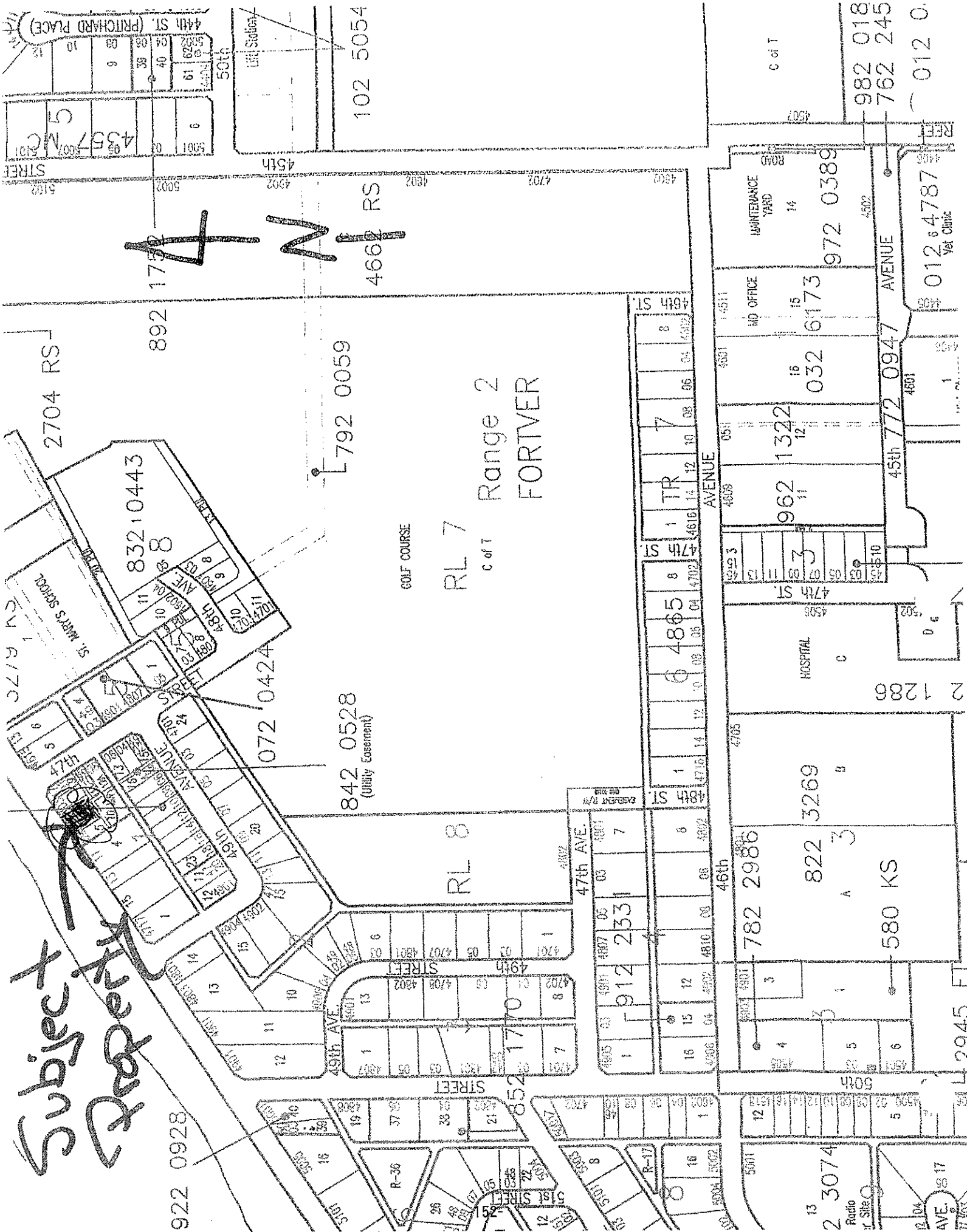
DATE

NOTE: REGISTERED OWNER'S SIGNATURE REQUIRED IF DIFFERENT FROM APPLICANT.

REGISTERED OWNER

DATE

Subject Property



5001	6
5001	4357 MC
5001	5
5002	9
5002	33
5002	40
5002	61
5002	62
5002	63
5002	64
5002	65
5002	66
5002	67
5002	68
5002	69
5002	70
5002	71
5002	72

44th ST. (PRITCHARD PLACE)

STREET

5102

5002

1752

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2704 RS

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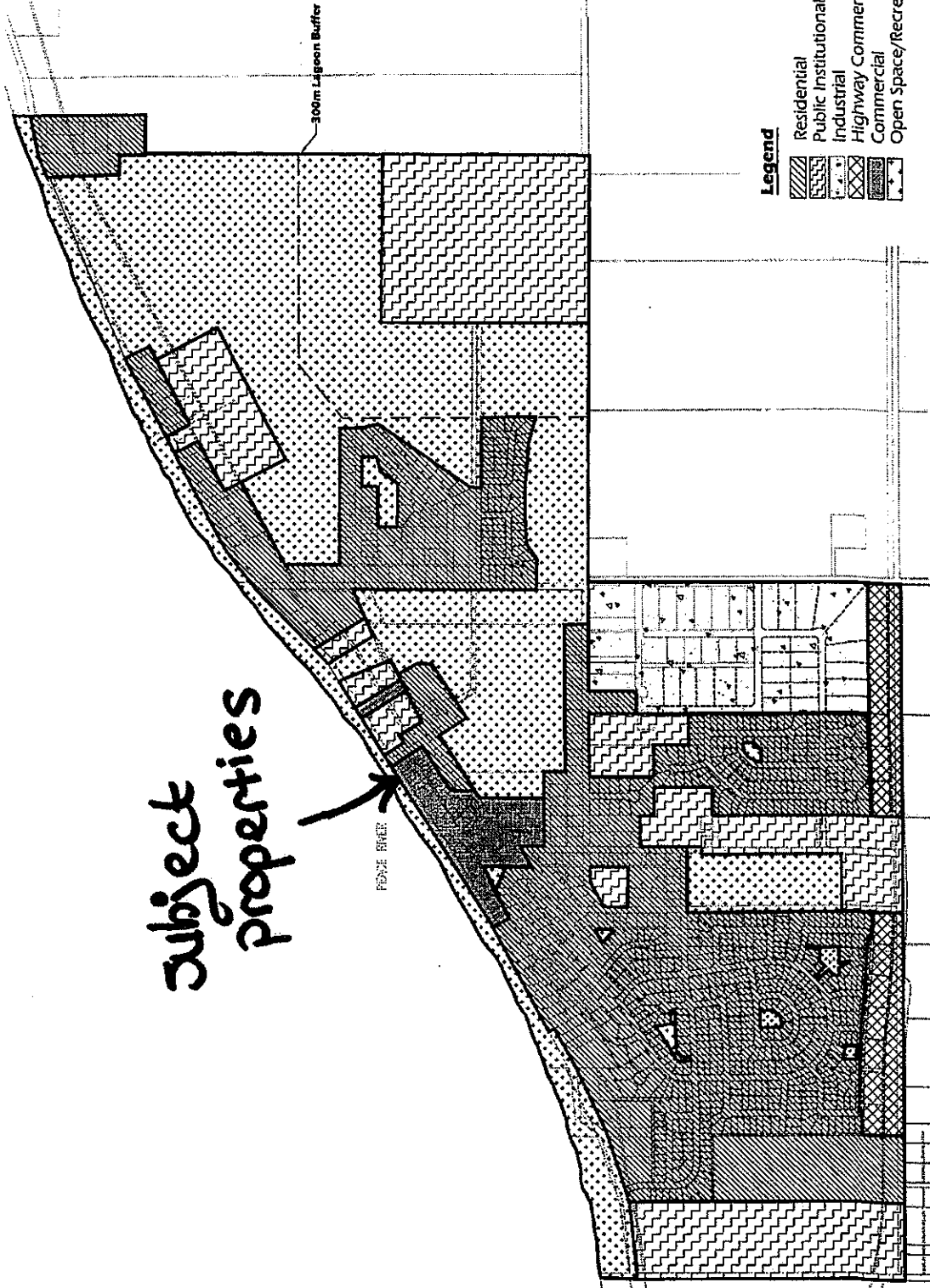
future land use plan

Schedule



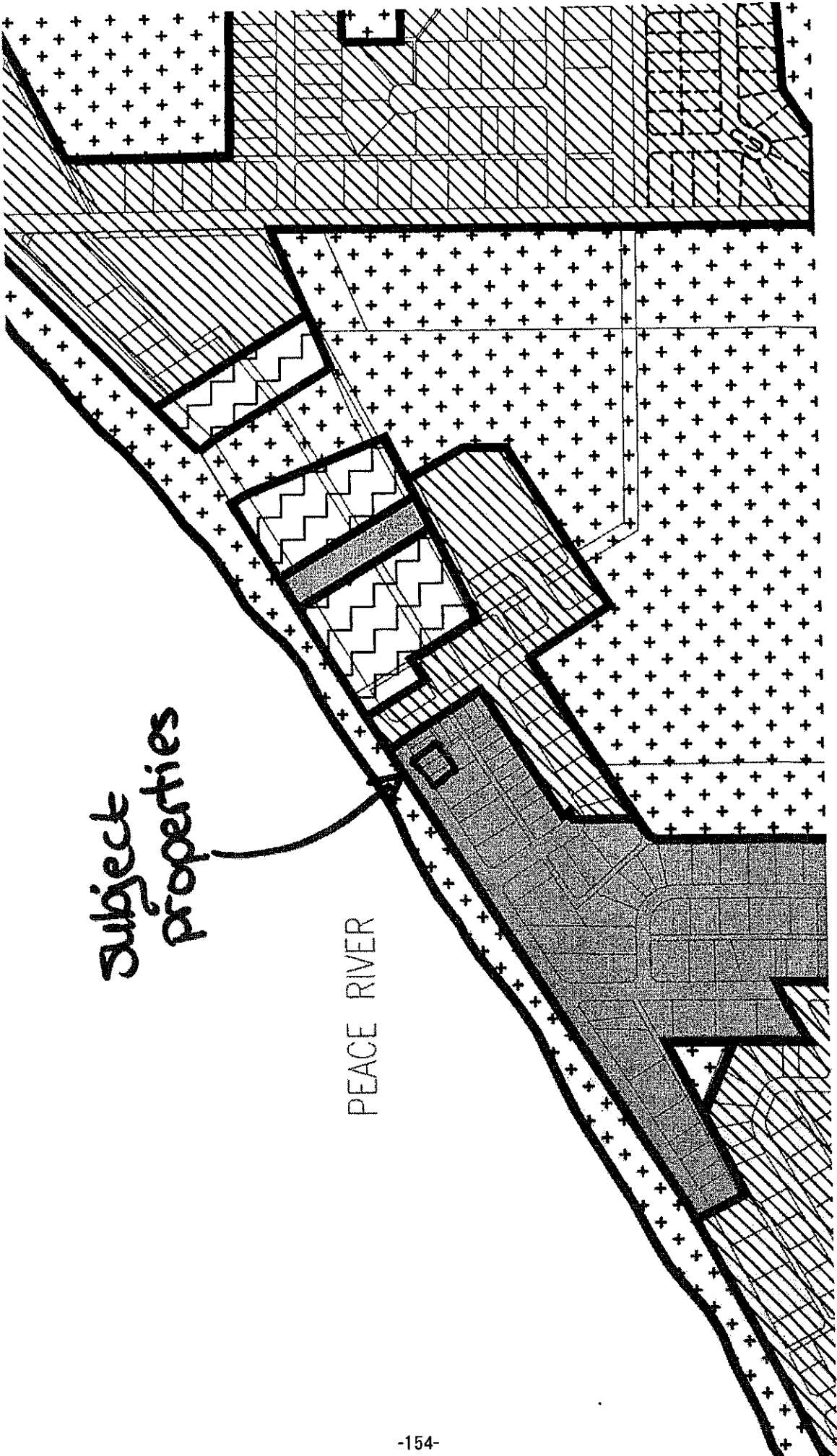
hamlet of fort vermillion

Area Structure Plan



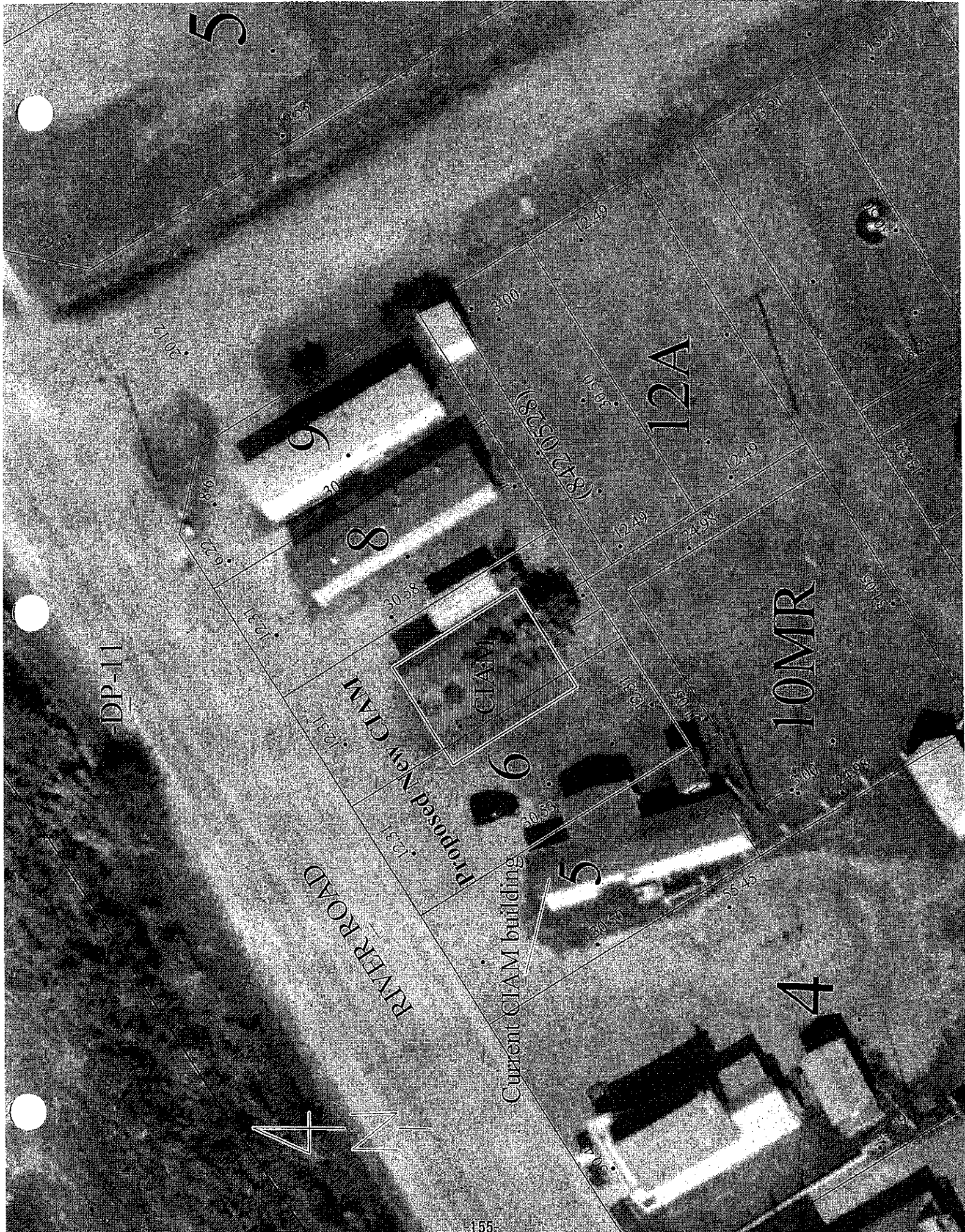
subject properties

URBANSYSTEMS.



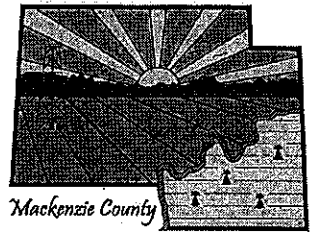
*Subject
Properties*

PEACE RIVER



DP-11





MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	May 31, 2011
Presented By:	Marion Krahn, Supervisor of Planning and Development
Title:	Development Permit 28-DP-08 Time Extension Part of SE 13-106-14-W5M (88 Connector Area) Direct Control District 1 "DC1"

BACKGROUND / PROPOSAL:

Development Permit 28-DP-08, for the construction of a Bio-Mass Gasification Power Plant on Part of SW 13-106-14-W5M, was approved by Council on May 15, 2008. The Developers Agreement for this permit was signed on May 6, 2008.

A Development Permit is only valid for a period of 12 months from the date that it is issued and if the construction has not commenced within the allotted 12 months, a new permit or a time extension is required. The subject development has not commenced and therefore, the developers have requested a two year time extension.

Two time extensions, for one year each, were previously issued. The last time extension expired May 15, 2011. The project is intended to start later this year.

OPTIONS & BENEFITS:

The power plant is a large project that requires more time to start and complete than a standard development. The subdivision of the lands is near completion.

COSTS & SOURCE OF FUNDING:

All costs will be borne by the applicant.

Author: C. Friesen **Reviewed by:** M. Krahn **CAO** J. Roy Brideau

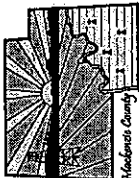
RECOMMENDED ACTION:

That the two year time extension request from Mustus Energy Ltd., for Development Permit 28-DP-08 on Part of SE 13-106-14-W5M, be granted. The time extension will expire on May 15, 2013.

CAO COMMENTS

I have reviewed both the RFD and the attached DA. I appreciate the complexities of such a large project and would support the recommended action for a timeline extension. Recent activity on this file leads us to believe that it will move to the next phase soon. The dates in this Development Agreement will require amendments, in particular section 4.11 the provision of Water by the Municipality.

Author: C. Friesen Reviewed by: M. Krahn CAO J. Roy Brideau



**REQUEST FOR DEVELOPMENT
TIME EXTENSION**

NAME OF APPLICANT Mustus Energy Ltd.		NAME OF REGISTERED OWNER Brenda May Friesen	
ADDRESS Box 1420		ADDRESS Box 778	
La Crete		La Crete	
POSTAL CODE AB	TELEPHONE (RES) 780-928-2986 (BUS)	POSTAL CODE AB	TELEPHONE (RES) (BUS)

FILE NO. 28-DP-08

LEGAL DESCRIPTION

QTR./L/S/ SE	SEC. 13	TWP. 10S	RANGE 14	M. 5	OR	PLAN NO.	BLOCK	LOT
					Part of SE 13-106-14-W5M			

ENTRY DATE OF DEVELOPMENT APPROVAL		EXTENDED TIME REQUESTED	
MM	DD	MM	DD
05	15	05	15
20	11	20	13
2011		2013	

REASONS FOR EXTENSION REQUEST (attach additional information if required) Extension of Development
 Permit requested as construction of the project has not started yet. The development is still intended to proceed
 this fall.

I/We have enclosed the required Application Fee of \$ 50.00 (Fifty Dollars)

George Horan May 13/11
 APPLICANT/OWNER DATE

[Signature] May 13/11
 REGISTERED OWNER DATE

PLEASE RETURN INFORMATION TO THE NEAREST MACKENZIE COUNTY OFFICE ATTENTION DEVELOPMENT OFFICER

Developer's Agreement

Developer: **Mustus Energy Ltd.**

Municipality: **Mackenzie County**

File Number: **28-DP-08**

Legal Description: **Part of SE 13-106-14-W5M**

Mackenzie County

[Signature]
 Initials: Mackenzie County

[Signature]
 Initials: Mustus Energy

MEMORANDUM OF AGREEMENT dated this 6th day of July, 2009

BETWEEN:

MACKENZIE COUNTY
a municipal corporation, (hereinafter referred to as "the Municipality")

- and -

Mustus Energy Ltd.
a body corporate duly authorized to carry on business in the Province of Alberta, (hereinafter referred to as "the Developer")

WHEREAS the Developer is, or is entitled to become, the registered owner of all or a portion of land located within the boundaries of the Municipality and legally described on Schedule "A" attached to and forming part of this Agreement;

AND WHEREAS the Municipality and the Developer have agreed to enter into an Agreement to provide services required within and adjacent to the Lands;

AND WHEREAS development approval of the Lands was granted, subject to the Developer entering into a Development Agreement with the Municipality;

NOW THEREFORE, in consideration of the mutual terms, conditions and covenants to be observed and performed by each of the parties hereto, the Municipality and the Developer agree as follows:

1. DEFINITIONS

1.1 "Construction Completion Certificate" means a certificate issued by the engineer indicating the completion of Municipal Improvements in accordance with Municipal Engineering Guidelines and Municipal approved engineered plans.

1.2 "Development" means those lands outlined in red on Schedule "B" and forming part of this agreement.

1.3 "Engineering Guidelines" means the standards adopted by the Municipality's Council from time to time, respecting construction of Municipal Improvements.

1.4 "Essential Services" shall mean:


- (a) those Municipal Improvements described as Essential Services within Section 3 of this Agreement; and
- (b) natural gas, electrical power, and telephone services.

1.5 "Final Acceptance Certificate" means a written acceptance issued by the Municipality for the Municipal Improvements, or a portion thereof, upon the completion of any repairs for defects or deficiencies and the expiration of the Guarantee Period.

1.6 "Guarantee Period" means a period of two (2) years for all Municipal Improvements.

1.7 "Lands" means those lands described on Schedule "A" and forming part of this Agreement.

1.8 "Municipal Improvements" means those municipal services and facilities identified in Section 3 of this Agreement.


Initials: Mustus Energy

Initials: Mackenzie County

2. PLANS

2.1 Prior to commencing construction and installation of the Municipal Improvements within or adjacent to the Development Area, the Developer shall submit Plans for the Municipal Improvements for approval by the Municipality. The Plans shall give all necessary details of the Municipal Improvements to be constructed by the Developer, and shall conform to the Engineering Guidelines used by the Municipality. The Plans shall include a construction timetable for the construction and installation of all of the Municipal Improvements and the Developer shall comply with all time limits and dates specified in the construction timetable. Where the design of all or any portion of the required Municipal Improvements are entirely contained within the Engineering Guidelines, the Developer shall submit the Municipality's standard design obtained from the Engineering Guidelines.

2.2 The plans and specifications for the construction and installation of the Municipal Improvements for the proposed development shall conform to Municipal Engineering Guidelines as set out in the Municipality's Land Use Bylaw and comply with the Municipality's Engineering Guidelines or the Municipal Engineer's requirements.

2.3 In the event that the plans and specifications required to be submitted by the Developer to the Municipality pursuant to this Agreement are unacceptable to the Municipality, the plans and specifications shall be amended or corrected by or on behalf of the Developer and resubmitted to the Municipality.

2.4 The Developer agrees to supply the Municipality with a complete set of stamped as-built engineering plans pertaining only to any on site Municipal Improvements for the Municipality's records, all within six (6) months of acceptance of the Municipal Improvement by the Municipality.

2.5 The Developer acknowledges and agrees that the Municipality's approval of the Plans is in no way intended to be a warranty, representation or guarantee by the Municipality or its Engineer respecting the content of the Plans, including, without restricting the generality of the foregoing whether the Plans are suitable for the intended purpose or whether the Plans comply with any required federal, provincial or municipal legislation or regulation, Engineering Guidelines or generally accepted engineering practices.

3. CONSTRUCTION AND INSTALLATION OF MUNICIPAL IMPROVEMENTS


3.1 The Developer shall, on or before the 31st day of December, 2009, commence construction and installation of the Municipal Improvements on or adjacent to the Lands and shall complete the construction and installation of the Municipal Improvements, at the Developer's own cost and expense, on or before the 31st day of December, 2010. All of the Municipal Improvements shall be constructed and installed in a good and workmanlike manner, in strict conformance with the Plans, with proper and generally accepted engineering and construction practices, in accordance with the terms of this Agreement, in accordance with the Engineering Guidelines, and in accordance with the requirements of law applicable to the work.


3.2 With respect to Range Road 14-0, The Developer must ensure that there is adequate surfacing gravel for access to lots developed satisfactory to the Municipality, or its engineer, acting reasonably in accordance with the Engineering Guidelines.

3.3 ESSENTIAL SERVICES

The Developer covenants and agrees (such covenant being of the essence of this Agreement) that it shall plan and complete the development of the Development Area so as to guarantee and ensure to the Municipality that:

- (a) all Essential Services shall have been installed and rendered operative in any part of the Development Area before any buildings or facilities are occupied in any such part of the Development Area, except as otherwise permitted in writing by the Municipality.


Initials: Mustus Energy


Initials: Mackenzie County

Notwithstanding the foregoing, the Municipality may, in its sole and absolute discretion, permit the issuance of development and/or building permits in respect to the development upon lots or parcels contained in the Development Area prior to completion of the Essential Services and/or underground water and sewer improvements in any part of the Development Area (subject always to emergency vehicle access and other interim safety concerns), but this shall in no way obligate the Municipality to issue occupancy permits earlier than provided in the regulations and bylaws of the Municipality in respect to any of the buildings constructed pursuant to such development and/or building permits. The Developer shall ensure that no occupancies are permitted without first complying with the Municipality's requirements respecting complete of Essential Services.

- 3.4 The Developer is responsible for the construction and cost of construction of the Municipal Improvements, which shall include the following to be constructed in and adjacent to the said Lands:
- (a) The Developer is responsible to comply with Mackenzie County policy PW037 regarding site access. Plans are required to be submitted to the County for review and approval prior to the commencement of any access construction or road alterations.
 - (b) Provision of detailed site plan by a certified land surveyor for County review and approval prior to construction of the Bio-mass Gasification Power Plant;
 - (c) Provision of a fire suppression pond in accordance with Safety Code standards;
 - (d) The developer is required to construct a 5 foot non-scalable fence around the perimeter of the property in order to prevent trespass by the children attending the school located on the north side of the subject lands;
 - (e) Provision of an Alberta Environmental Impact Assessment prior to construction of the Bio-mass Gasification Power Plant;
 - (f) The Developer is responsible to comply with Mackenzie County policy PW009 regarding dust control;
 - (g) Provision of utilities such as power, gas, telephone, etc. Such utilities to be provided in a location and to a standard to be approved by the appropriate utility company and the Municipality;
 - (h) Provision of utilities right-of-way as required by utilities companies. Any costs incurred for line relocation or repair will be the responsibility of the developer;
 - (i) The developer shall provide the Municipality with a site drainage and surface water management plan;
 - (j) Security in the amount of \$5000.00 must be submitted to the Municipality prior to construction.
 - (k) This Developers Agreement shall be registered as a caveat on the land title;
 - (l) The developer is required to subdivide the lands pertaining to this development as outlined in the attached Schedule "B".

4. ACCEPTANCE OF MUNICIPAL IMPROVEMENTS

4.1 The Developer shall allow the Municipality, upon the Municipality's reasonable request, to enter onto the Lands so that the Municipality may satisfy itself that the Developer is complying with the terms and conditions of the Agreement.

Initials: Mackenzie County

Initials: Mustus Energy

4.2 The Developer shall, during the course of the construction and installation of the Municipal Improvements, provide and maintain adequate inspection services supervised by a professional engineer.

4.3 The Developer shall give written notice to the Municipality when the Developer claims that the Municipal Improvements have been constructed and installed in accordance with this Agreement.

4.4 Within sixty (60) days after inspection of the Municipal Improvements, the Municipality shall advise the Developer in writing of its acceptance or rejection of the Municipal Improvements.

4.5 If the Municipal Improvements are not acceptable to the Municipality, the Developer shall take all steps necessary to rectify the deficiencies. If the Municipal Improvements are acceptable to the Municipality, the Municipality shall issue a Construction Completion Certificate.

4.6 After acceptance of the Municipal Improvements by the Municipality, there shall be a Guarantee Period of two years. During this two-year period, the Municipality shall assume normal operation and maintenance (excluding repairs or matters arising from inadequate or deficient design or construction) of the Municipal Improvements.

4.7 Prior to the expiration of the Guarantee Period, the Developer shall request an inspection by the Municipality of the Municipal Improvements.

4.8 If the inspection reveals no deficiencies, the Municipality shall issue a Final Acceptance Certificate.

4.9 In the event that the Municipality is of the opinion that any repair or replacement required during the Guarantee Period is of a major nature, the Municipality shall be entitled, at its discretion, to require a further full Guarantee Period for the particular Municipal Improvement or portion thereof and such further Guarantee Period shall commence upon the Municipality issuing written notice to the Developer of its acceptance of the repair or replacement work. A Guarantee Period is a two (2) year period which commences upon the Municipality's receipt of a satisfactory engineers inspection of the Municipal Improvements. A separate Guarantee Period for the underground and above ground Municipal Improvements may be imposed.

4.10 The Municipality and the Developer agree, notwithstanding the issuance of a Final Acceptance Certificate, that the Developer shall be responsible for a period of two years following the issuance of a Final Acceptance Certificate to repair or replace any of the deficiencies in any of the Municipal Improvements which were not discovered prior to the issuance of the Final Acceptance Certificate.

4.11 The Municipality will provide water to the development by June 30th, 2010 subject to:

1. substantial on site construction is underway
2. the developer has provided an approved business plan
3. the developer has fulfilled the conditions of the developers agreement to date.

4.12 The Municipality will determine the rate per m³ to the development once construction costs are finalized.

5. UTILITY EASEMENTS AND OTHER INSTRUMENTS

5.1 The Plans, as approved by the Municipality, shall designate rights-of-way of widths adequate to the needs of the Municipality and utility companies for the construction and installation of Municipal Improvements, and shall be of a width and in such locations as required by the Municipality.

5.2 Prior to commencing construction and installation of the Municipal Improvements within or adjacent to the Development Area, the Developer shall grant to the Municipality or other service provider such public utility lots, easements, rights-of-way, restrictive covenants or other instruments, as may be

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applicable, adequate for the construction and installation of Municipal Improvements and services, natural gas, power, and telephone service. The Developer shall provide proof of the registration satisfactory to the Municipality prior to any development upon or subdivision of the Development Area.

6. DEFAULT BY THE DEVELOPER

6.1 In the event that the Developer is in default in the observance and performance of any of the terms, covenants or conditions of this Agreement, the Municipality and the Developer may enter into negotiations to amend this agreement.

6.2 In the event that no amendments to the agreement have been made and the Municipality claims that the Developer is in default in the observance and performance of any of the terms, covenants or conditions of this Agreement, the Municipality may give the Developer thirty (30) days notice in writing of such claimed default and require the Developer to rectify the same within the said period of thirty (30) days. Without limiting in any way the rights and remedies available to the Municipality pursuant to this agreement, statute, or otherwise, upon a failure by the Developer to rectify a default the Municipality shall have the option, but not any obligation, to perform the Developer's obligations in default without further notice and at the Developer's sole cost and expense. The Developer shall reimburse the Municipality for all such costs incurred by the Municipality immediately upon demand.

6.3 In the event that the Developer has not commenced construction of the Municipal Improvements within the time limits specified in paragraph 3.1, then the Municipality shall be entitled to terminate this Agreement, and the Developer agrees that the termination of this Agreement shall be effective upon the Municipality serving written notice of termination on the Developer.

7. INDEMNITY AND SECURITY

7.1 The Developer shall indemnify and save harmless the Municipality from any and all losses, costs, damages, actions, causes of action, suits, claims and demands resulting from anything done or omitted to be done by the Developer in pursuance or purported pursuance of this Agreement.


7.2 The Developer covenants and agrees that it shall carry comprehensive liability insurance and including the Municipality as a named insured. The insurance policies shall have the following minimum limits of coverage:

- (i) Public Liability or Property Damage – Bodily Injury – each person TWO MILLION (\$2,000,000.00) DOLLARS; each accident TWO MILLION (\$2,000,000.00) DOLLARS – Property Damage (aggregate) each accident FIVE HUNDRED THOUSAND (\$500,000.00) DOLLARS.
- (ii) Automobile Public Liability and Third Party Property Damage – Owned and Non-Owned Vehicles – Bodily Injury – each person TWO MILLION (\$2,000,000.00) DOLLARS; each accident TWO MILLION (\$2,000,000.00) DOLLARS – Property Damage, each accident FIVE HUNDRED THOUSAND (\$500,000.00) DOLLARS

8. COMPLIANCE WITH LAW

8.1 This Agreement does not constitute approval of any subdivision or development permit or other permits granted on behalf of the Municipality.

8.2 Any provision that is contrary to the law, the same shall be severed and the remainder of this Agreement shall be in full force and effect.


Initials: Mackenzie County


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8.3 The Developer shall at all times comply with all legislation, regulations and Municipal Bylaws and resolutions relating to the development of the Lands by the Developer.

9. GENERAL

9.1 The validity and interpretation of this Agreement and of each clause and part hereof shall be governed by the laws of the Province of Alberta.

9.2 A waiver by either party hereto of the strict performance by the other of any covenant or provision of this Agreement shall not constitute a waiver of any subsequent breach of such covenant or provision or any other covenant or provision of this Agreement.

9.3 Whenever under the provisions of this Agreement any notice, demand or request is required to be given by either party to the other, such notice, demand or request may be given by delivery or registered mail to the following address:

Mackenzie County
P.O. Box 1690
La Crete Alberta
T0H 2H0

and

Mustus Energy Ltd.
P.O. Box 1420
La Crete Alberta
T0H 2H0

9.4 The Developer acknowledges and agrees that the Municipality shall be at liberty, pursuant to the Municipal Government Act, upon the execution of this Agreement, to file at the Land Titles Office for the North Alberta Land Registration District a caveat against the said Lands for the purpose of protecting the Municipality's interest and rights pursuant to this Agreement.

9.5 The Municipality acknowledges and agrees that the said caveat must be discharged when the terms of this Agreement have been complied with.

9.6 This Agreement shall not be assignable by the Developer without the express written approval of the Municipality, which will not be unreasonably withheld.

9.7 Time shall in all respects be of the essence in this Agreement.

9.8 The Developer shall be responsible for and within thirty (30) days of the presentation of an account, pay to the Municipality any legal and engineering costs, fees, expenses and disbursements incurred by the Municipality through its solicitors and engineers for all services rendered in connection with the preparation, fulfillment, execution and enforcement of this Agreement.


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10. EXECUTION OF AGREEMENT

10.1 The Developer hereby acknowledges that it is hereby executing this Agreement having been given the full opportunity to review the same and seek proper and independent legal advice and that the Developer is executing this Agreement freely and voluntarily and of its own accord without any duress or coercion whatsoever and that the Developer is fully aware of the terms, conditions and covenants contained herein and the legal effects thereof.


IN WITNESS WHEREOF the parties hereto have affixed their corporate seals, duly attested by the hands of their respective proper officers in that behalf, as of the day and year first above written.

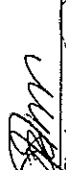
DEVELOPER




Mustus Energy Ltd.

MACKENZIE COUNTY

PER: 
Peter Braun, Chair – Municipal Planning Commission

PER: 
Director of Planning


PER: 
William Justice, Chief Administrative Officer



Initials: Mackenzie County



Initials: Mustus Energy



Initials: Mackenzie County



Initials: Mustus Energy

SCHEDULE "A"
Copy of Certificate of Title



LAND TITLE CERTIFICATE

S
 LINC
 0030 944 920 5:14:106:13:SE
 TITLE NUMBER
 052 062 819 +2

LEGAL DESCRIPTION
 MERIDIAN 5 RANGE 14 TOWNSHIP 106
 SECTION 13
 QUARTER SE
 CONTAINING 64.7 HECTARES (160 ACRES) MORE OR LESS
 EXCEPTING THEREOUT:
 A) PLAN 9020935 - DESCRIPTIVE HECTARES (ACRES) MORE OR LESS
 2.02 4.99
 B) PLAN 9123740 - ROAD 0.843 2.08
 C) PLAN 0520937 - SUBDIVISION 10.06 24.86
 EXCEPTING THEREOUT ALL MINES AND MINERALS
 AND THE RIGHT TO WORK THE SAME

ESTATE: FEE SIMPLE
 MUNICIPALITY: MACKENZIE COUNTY
 REFERENCE NUMBER: 052 062 791 +1

REGISTERED OWNER(S)
 THOMAS WILLIAM FRIESEN

AND
 BRENGA MAY FRIESEN
 BOTH OF:
 BOX 778
 LA CRETE
 ALBERTA T0H 2H0
 AS JOINT TENANTS

REGISTRATION DATE(DMY) DOCUMENT TYPE VALUE CONSIDERATION
 052 062 819 17/02/2005 SUBDIVISION PLAN

(CONTINUED)

ENCUMBRANCES, LIENS & INTERESTS

REGISTRATION NUMBER DATE (D/M/Y) PARTICULARS

812 142 702 17/06/1981 UTILITY RIGHT OF WAY
 GRANTEE - NORTHERN LIGHTS GAS CO-OP LTD.

812 155 598 30/06/1981 UTILITY RIGHT OF WAY
 GRANTEE - NORTHERN LIGHTS GAS CO-OP LTD.

022 083 331 11/03/2002 CAVEAT
 RE : RIGHT OF WAY AGREEMENT
 CAVENTOR - ATCO ELECTRIC LTD.
 ATTENTION: LAND & PROPERTIES, 10035-105 STREET
 EDMONTON
 ALBERTA T5J2V6
 AGENT - TRISH BASSENDALE

082 338 297 12/08/2008 WRIT
 CREDITOR - BANK OF MONTREAL,
 C/O FRASER MILNER CASGRAIN
 2500, 10180 101 ST
 EDMONTON
 ALBERTA T5J3V5
 DEBTOR - THOMAS FRIESEN
 BOX 778
 LA CRETE
 ALBERTA T0H2H0
 AMOUNT: \$29,888,319 AND COSTS IF ANY
 ACTION NUMBER: 0803-09816

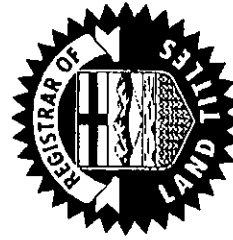
082 376 337 29/08/2008 AMENDED WRIT
 AMOUNT: \$4,913,319
 AFFECTS INSTRUMENT: 082338297

TOTAL INSTRUMENTS: 005

THE REGISTRAR OF TITLES CERTIFIES THIS TO BE AN ACCURATE
 REPRODUCTION OF THE CERTIFICATE OF TITLE REPRESENTED
 HEREIN THIS 4 DAY OF NOVEMBER, 2008 AT 02:20 P.M.

ORDER NUMBER:12679968

CUSTOMER FILE NUMBER: LC Dev



END OF CERTIFICATE
 (CONTINUED)

SCHEDULE "B"
Approved Tentative Plan

PAGE 3

THIS ELECTRONICALLY TRANSMITTED LAND TITLES PRODUCT IS INTENDED FOR THE SOLE USE OF THE ORIGINAL PURCHASER, AND NONE OTHER. SUBJECT TO WHAT IS SET OUT IN THE PARAGRAPH BELOW.

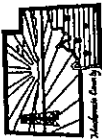
THE ABOVE PROVISIONS DO NOT PROHIBIT THE ORIGINAL PURCHASER FROM INCLUDING THIS UNMODIFIED PRODUCT IN ANY REPORT, OPINION, APPRAISAL OR OTHER ADVICE PREPARED BY THE ORIGINAL PURCHASER AS PART OF THE ORIGINAL PURCHASER APPLYING PROFESSIONAL, CONSULTING OR TECHNICAL EXPERTISE FOR THE BENEFIT OF CLIENT(S).



Initials: Mackenzie County



Initials: Mustus Energy

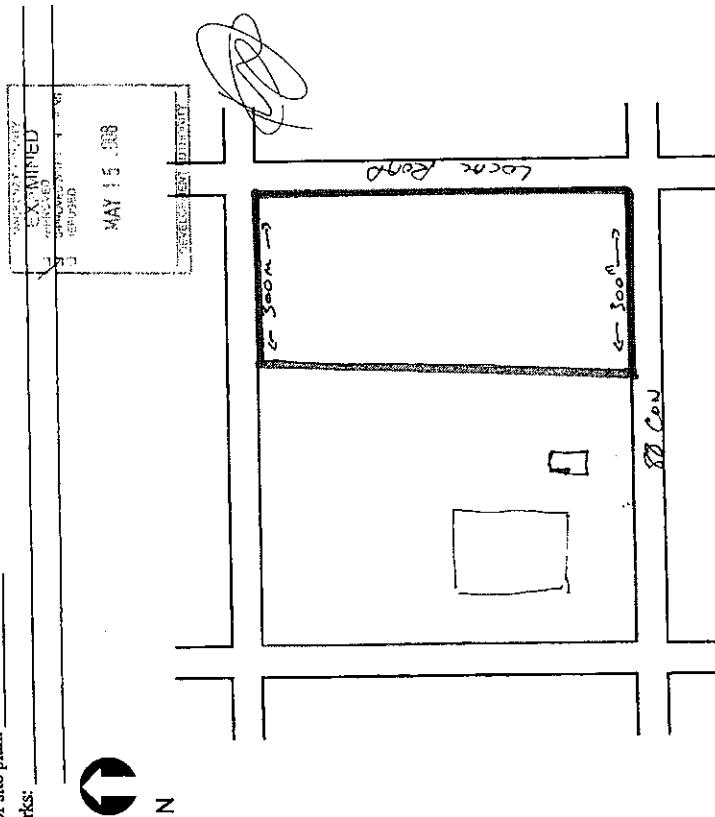


Development Permit Application

SITE PLAN

QTR./L.S. SEC TWP RG M PLAN NO. BLK. LOT Size of Parcel
 SE 13 106 14 W5 or [] and [] ac. ba.

Date of site plan: _____
 Remarks: _____

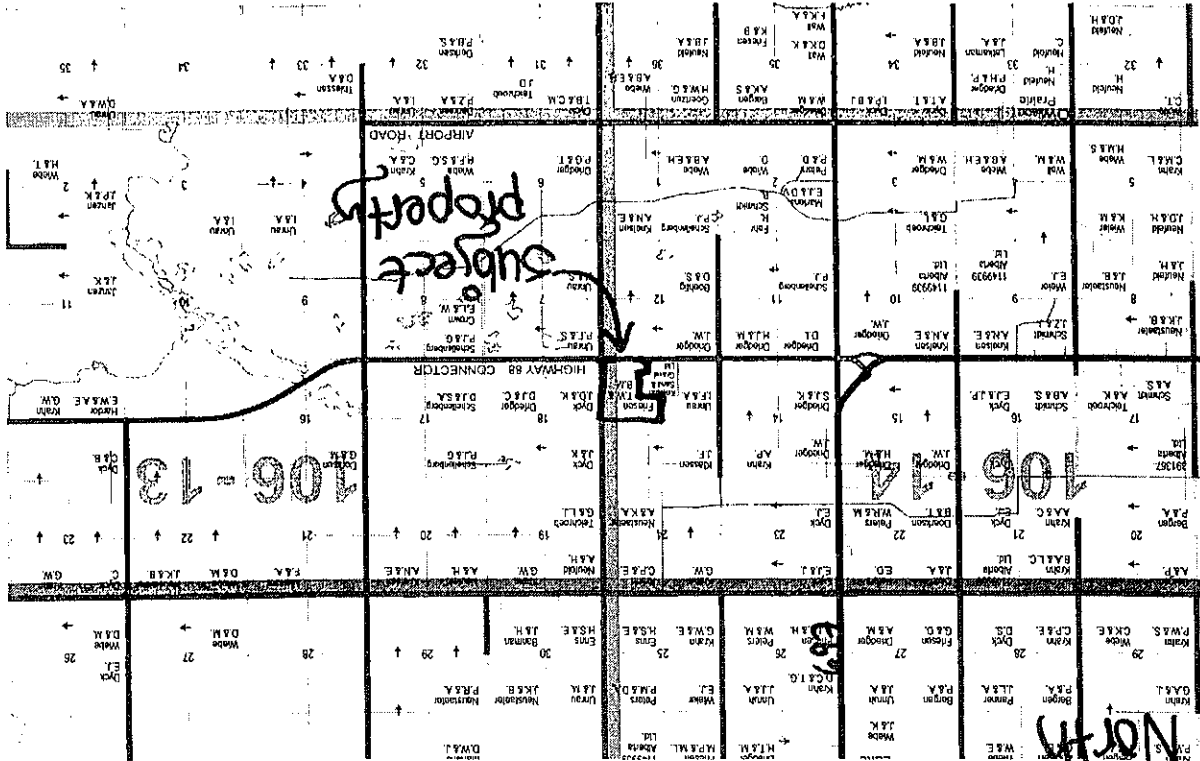


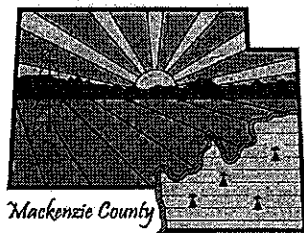
Information Checklist for site plan

- location/distance of existing buildings from property lines
- location of access/driveway, and distance from intersections
- location of shelterbelts and/or wind areas
- location of parking and loading areas

- location/distance of proposed buildings from property lines
- location of roads, alleys, sloughs, and any other water bodies
- location of roads, road allowances
- length and width of property

JWB





MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	May 31, 2011
Presented By:	Marion Krahn, Supervisor of Planning and Development
Title:	Development Permit 74-DP-11 for a Shop on Plan 082 7605, Block18, Lot 14 (1054 Tower Road) Direct Control 1 "DC1" (Zama)

BACKGROUND / PROPOSAL:

The Planning and Development Department has received a Development Permit application for a shop in a Direct Control District 1 "DC1" located on Plan 082 7605, Block 18, Lot 14 in the Hamlet of Zama.

In 2006, the applicant bought 26 lots and a portion of a closed road right of way from Mackenzie County with the condition to consolidate all the lots. The applicant then applied to construct a dugout on the far west portion of the lot for landfill. Due to previous issue of dugouts within Hamlets and no hamlet zonings that allowed dugouts, the applicant was required to rezone a portion of the consolidated lot to Direct Control District 1 "DC1" the remainder of the lot adjacent to Tower Road remained as Hamlet General 1 "HG1"

Bylaw 585/06 rezoning Plan 9624275, Block 19, Lots 1 to 12, Block 4, lots 18 to 27 from Hamlet General District "HG" to Direct Control District 1 "DC1" allowing for the construction of a borrow pit within the Hamlet of Zama was passed on July 26, 2006.

Currently the applicant has a Mobile Home located on the Hamlet General District 1 "HG1" portion and wishes to construct the 100' x 60' shop just west of the Direct Control 1 "DC1" area as indicated on the aerial map.

OPTIONS & BENEFITS:

Under Direct Control District 1 "DC1", Council may refer to other section of the Land Use Bylaw to determine requirements for specific types of proposed lands uses on

Author: L. Lambert **Reviewed by:** M. Krahn **CAO** J. Roy Brideau

property zoned under this district. Since this lot is adjacent to Hamlet General 1 "HG1" on the east and south sides, it seems advisable to consider this development within the same intent.

The proposed shop is intended for an Oil Field Service business, which is allowed as a discretionary use under Hamlet General District 1 "HG1"

The Planning and Development Department does not have any issues or concerns with this proposed development.

COSTS & SOURCE OF FUNDING:

All costs will be borne by the applicant.

RECOMMENDED ACTION:

That Development Permit 74-DP-11 in the name of Patmore Oilfield Services on Plan 082 7605, Block 18, Lot 14 be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. **Minimum building setbacks:**
 - a. **9.1 meters (30 feet) front yard facing Tower Road;**
 - b. **9.1 meters (30 feet) rear yard;**
 - c. **3.0meters (10 feet) side yard, from the property lines.**
2. The architecture, construction materials and appearance of the Commercial shop shall be to accepted standards and shall compliment the natural features and character of the site to the satisfaction of the Development Authority.
3. The Commercial shop shall meet all applicable Alberta Safety Code requirements and any other requirements specified by Superior Safety Codes. Failure to do so shall render this permit Null and Void.
4. Building to be connected to the municipal water and sewer system and the cost of connection fees will be borne by the owner/applicant/developer.
5. The municipality has assigned the following address to the noted property 1054-Tower Road. You are required to display the address (**1058**) to be clearly legible from the street and be on a contrasting background. The minimum size of the characters shall be four inches in height.
6. Provide adequate off street parking as follows: The minimum parking standards are 1 space per 30 square meters of building area, which in this case is 19 public parking stalls, 1 space per each full time employee and 1

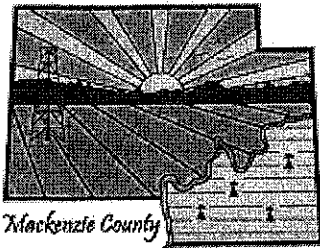
Author: L. Lambert Reviewed by: M. Krahn CAO J. Roy Brideau

space for every 2 part time employees. "One parking space, including the driveway area, shall occupy 27.87 square meters (300 square feet)."

7. **The property must at all times be kept in a neat and orderly fashion. The Development Authority may, at its discretion, require privacy fencing or other suitable means of screening.**
8. This permit approval is subject to an access to the property being constructed to County standards. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-927-3718. Access to be constructed at the developers' expense.
9. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
10. The total site area shall have a positive surface drainage without adversely affecting the neighbouring properties.
11. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

CAO COMMENTS:

All seems in order and supports the economic activity for which this community is known. I recommend that Council approve the development permit as presented.



Mackenzie County

4511-46th Avenue

P.O. Box 640, Fort Vermilion, AB T0H 1N0

Phone (780) 927-3718

Fax (780) 927-4266

Development Approving Authority

74-DP-11

CONDITIONS OF APPROVAL

FAILURE TO COMPLY WITH ONE OR MORE OF THE ATTACHED CONDITIONS SHALL RENDER THIS PERMIT NULL AND VOID

1. **Minimum building setbacks:**
 - a. 9.1 meters (30 feet) front yard facing Tower Road;
 - b. 9.1 meters (30 feet) rear (west) yard;
 - c. 3.0 meters (10 feet) side yards (north and south), from the property lines.
2. The architecture, construction materials and appearance of the Oil Field Service (shop) shall be to accepted standards and shall compliment the natural features and character of the site to the satisfaction of the Development Authority.
3. The Oil Field Service (shop) shall meet all applicable Alberta Safety Code requirements and any other requirements specified by Superior Safety Codes. Failure to do so shall render this permit Null and Void.
4. Building to be connected to the municipal water and sewer system and the cost of connection fees will be borne by the owner/applicant/developer.
5. The municipality has assigned the following address to the noted property 1054-Tower Road. You are required to display the address (1054) to be clearly legible from the street and be on a contrasting background. The minimum size of the characters shall be four inches in height.
6. Provide adequate off street parking as follows: The minimum parking standards are 1 space per 45 square meters of building area, which in this case is 12 public parking stalls, 1 space per each full time employee and 1 space for every 2 part time employees. *"One parking space, including the driveway area, shall occupy 27.87 square meters (300 square feet)."*
7. **The property must at all times be kept in a neat and orderly fashion. The Development Authority may, at its discretion, require privacy fencing or other suitable means of screening.**
8. This permit approval is subject to an access to the property being constructed to County standards. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-927-3718. Access to be constructed at the developers' expense.
9. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.

10. The total site area shall have a positive surface drainage without adversely affecting the neighbouring properties.
11. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

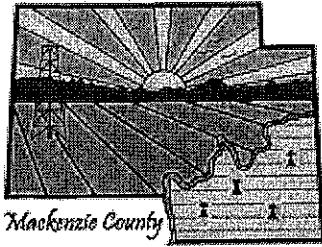
Please note

1. Mackenzie County does not conduct independent environmental or land suitability checks. If the applicant is concerned about the suitability of the property for any purpose, the owner/applicant should conduct the proper tests. Mackenzie County, when issuing a development permit, makes no representation in regards to the suitability of the property for any purpose or as to the presence or absence of environmental contaminants of the property.
2. Obtain all the required Safety Codes Permits pertaining to your development. These permits consist of Building, Gas (Propane), Electrical, Plumbing and Private Sewage Disposal Systems.
3. Call 'Alberta-One-Call' before you dig. (1-800-242-3447).

It is the responsibility of the developer to ensure that the proposed development meets the requirements of the provincial Safety Codes Act. For more information on the necessary Safety Codes Permits, contact Mackenzie County's Permit Clerk at 780-928-3983.

May 31, 2011
Date of Issue of Notice of Decision

Bill Neufeld, Reeve
Mackenzie County



Mackenzie County

4511-46th Avenue

P.O. Box 640, Fort Vermilion, AB T0H 1N0

Phone (780) 927-3718

Fax (780) 927-4266

Development Approving Authority

Application No.: **74-DP-11**

Legal Description: Plan 082 7605, Block 18, Lot 14

Applicant: Patmore Oilfield Services Ltd.
Address: Box 665
High Level AB T0H 1Z0

Development: **Oil Field Service (Shop)**

DECISION: **APPROVED (See Attached Conditions)**

Development Permit

This permit is issued subject to the following conditions:

- (a) That the development or construction shall comply with the conditions of the decision herein contained or attached.
- (b) That the development or construction will be carried out in accordance with the approved plans and application.
- (c) This permit is valid for a period of 12 months from the date of issue or the date of an approved decision of the Subdivision and Development Appeal Board. If at the expiry of this period the development or construction has not been commenced or carried out with reasonable diligence this permit shall be invalid.

Dated May 31, 2011

Bill Neufeld, Reeve
Mackenzie County

DCD.



DEVELOPMENT PERMIT APPLICATION

Admin Use Only
Development Plan #
74-DP-11
Date Received
May 2, 2011
Date Accepted
May 4, 2011

I/We hereby make application under the provisions of the Land Use Bylaw for a Development Permit in accordance with the supporting information submitted which will form part of this application.

BILL INFORMATION					
Applicant Name			Registered Landowner Name (if different than Applicant)		
PATMORE OILFIELD SERVICES LTD			Same		
Address			Address		
Box 665					
HIGH LEVEL					
ALBERTA					
Postal Code	Telephone (Res)	Work or Cell	Postal Code	Telephone (Res)	Work or Cell
T0H 1R0	780 841-0211	780 926 4599			

LAND INFORMATION									
Legal description of proposed development site									
QTR./L.S	SEC	TWP.	RG	M	OF	Registered Plan #	Block	Lot	Stall
						0827605	18	14	
Quarter Section	Acres/ha	Horizontal Lot	ALL/ML/TFA	Acres/ha		Civic Address			
						1054 Tower Road			
Description of existing use of land						Lot Length	Lot Width		
Commercial									

DEVELOPMENT INFORMATION									
Describe proposed development: SHOP									
<input type="checkbox"/> Dwelling (Inc home additions)	<input type="checkbox"/> Temporary Structure	<input type="checkbox"/> Other _____							
<input type="checkbox"/> Secondary residence	<input checked="" type="checkbox"/> Garage, <u>shop</u> , shed (circle one)	<input checked="" type="checkbox"/> Commercial/Industrial Building							
<input type="checkbox"/> Modular/Manufactured Home	<input type="checkbox"/> Moved In Building	<input type="checkbox"/> Public Use Building							
Setbacks from Property Lines									
FRONT YARD	REAR YARD	SIDE YARD (1)	SIDE YARD (2)						
300 ft	20 meter	110 ft	100 ft						
<input type="checkbox"/> m	<input checked="" type="checkbox"/> m	<input checked="" type="checkbox"/> m	<input type="checkbox"/> m						

The land is adjacent to: Primary Highway Secondary Highway Local Road Hamlet Road

Estimate project time and cost:

A. Start Date: AUG 01 / 2011 B. End Date: AUG 01 / 2012 c. Completed Project Cost: \$ 250,000.00

Attached is: (a) Site plan Yes Not Required (b) Floor plans Yes Not required

GEOPHYSICAL INFORMATION

Is there any of the following within 1/2 mile of the proposed development: (check all that apply)

Land Fill or garbage disposal site Confined Feedlot Operation Slope /Coulees/Valley or Ravine
 Sewage treatment or Sewage Lagoon Sour Gas Well or pipeline
 River or Waterbody Multi lot Residential subdivision access tower Rd.

Access:

Is there an Existing Access to proposed site? <input checked="" type="checkbox"/> yes <input type="checkbox"/> no	Does the site location require an access or road to be built to the proposed site? <input type="checkbox"/> yes <input checked="" type="checkbox"/> no
---	--

DECLARATION

I/We hereby declare that the information on this application is, to the best of my/our knowledge, factual and correct.

Applicant Name (Print) <u>J. Lewis Patmore</u>		Registered Land Owner Name (Print) <u>PATMORE OILFIELD SERVICES LTD</u>	
Applicant Name (Signature) <u>JL</u>	Date <u>April 29/11</u>	Registered Land Owner (Signature) <u>JLR</u>	Date <u>April 29 2011</u>

NOTE: The signature of the Registered Land Owner is required if the applicant is not the registered landowner. The signing of this application, by the applicant and/or registered landowner, grants permission for necessary inspections of the property to be conducted by authorized persons of Mackenzie County.

FOR ADMINISTRATIVE USE ONLY

Land Use Classification: DC 2 Tax Roll No: 082631

Proposed Use of land or Building: Commercial

Development Application Fee Enclosed: Yes No Amount \$ 50.00 Receipt No: _____

I/We understand that this application will not be accepted without the following: (a) appropriate development information
 \$25 (residential, farm, public institution)
 \$50 (commercial, industrial, home based business)

Fort Vermilion Office: P.O. Box 610 Fort Vermilion AB T0H 1N0 Phone: (780) 927-3718 Fax: (780) 928-4266
 Email: hambert@mackenziecounty.com

La Crete Office: P.O. Box 1690 La Crete AB T0H 2H0 Phone: (780) 928-3983 Fax: (780) 928-3636
 Email: mkrain@mackenziecounty.com or cafnolan@mackenziecounty.com



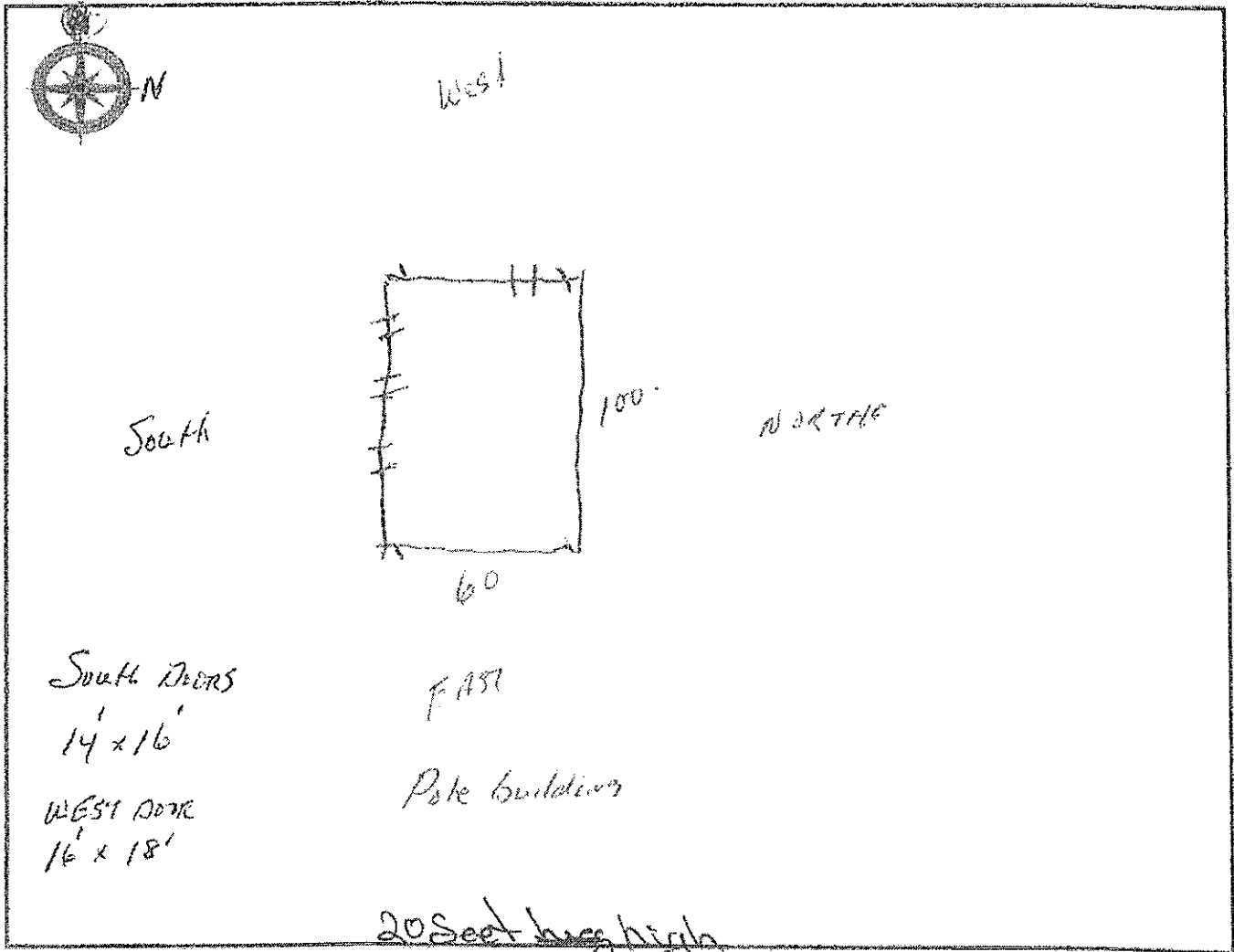
Development Permit Application

SITE PLAN

QTR./L.S.	SEC	TWP	RG	M	or	PLAN NO.	BLK.	LOT	Size of Parcel
									ac. ha.

Date of site plan: April 29/11







Remarks: Shop : 60 x 100. x 20ft high.




Information Checklist for site plan

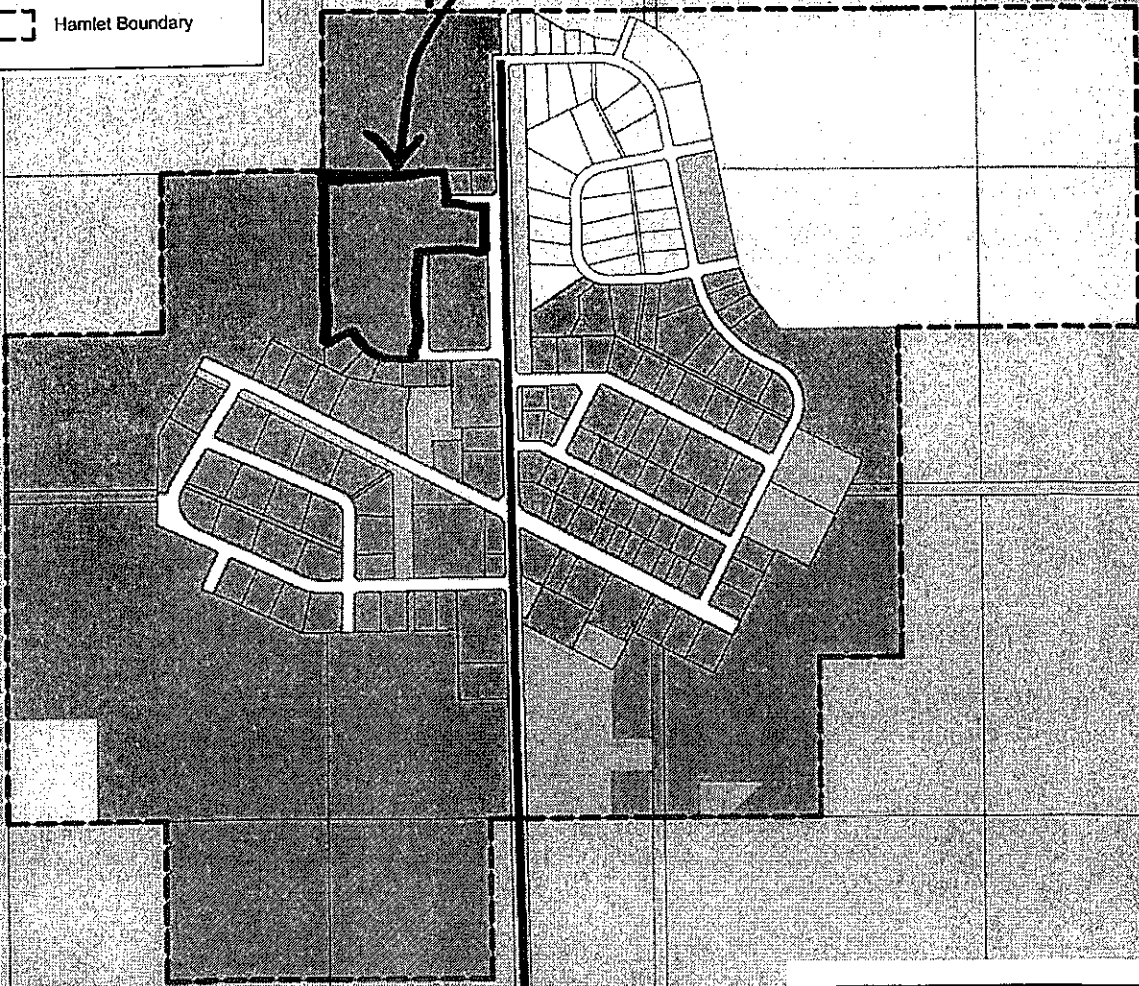
- | | |
|--|--|
| <ul style="list-style-type: none"> ___ location/distance of existing buildings from property lines ___ location of access/driveway, and distance from intersections ___ location of shelterbelts and/or tree areas ___ location of parking and loading areas | <ul style="list-style-type: none"> ___ location/distance of proposed buildings from property lines ___ ravines, creeks, lakes, sloughs, and any other water bodies ___ location of road(s), road allowances ___ length and width of property |
|--|--|

POLICY AREA:

-  Hamlet Residential
-  Hamlet Commercial
-  Hamlet Industrial
-  Parks / Institutional
-  Crown Land
-  Tower

-  Hamlet Boundary

subject property

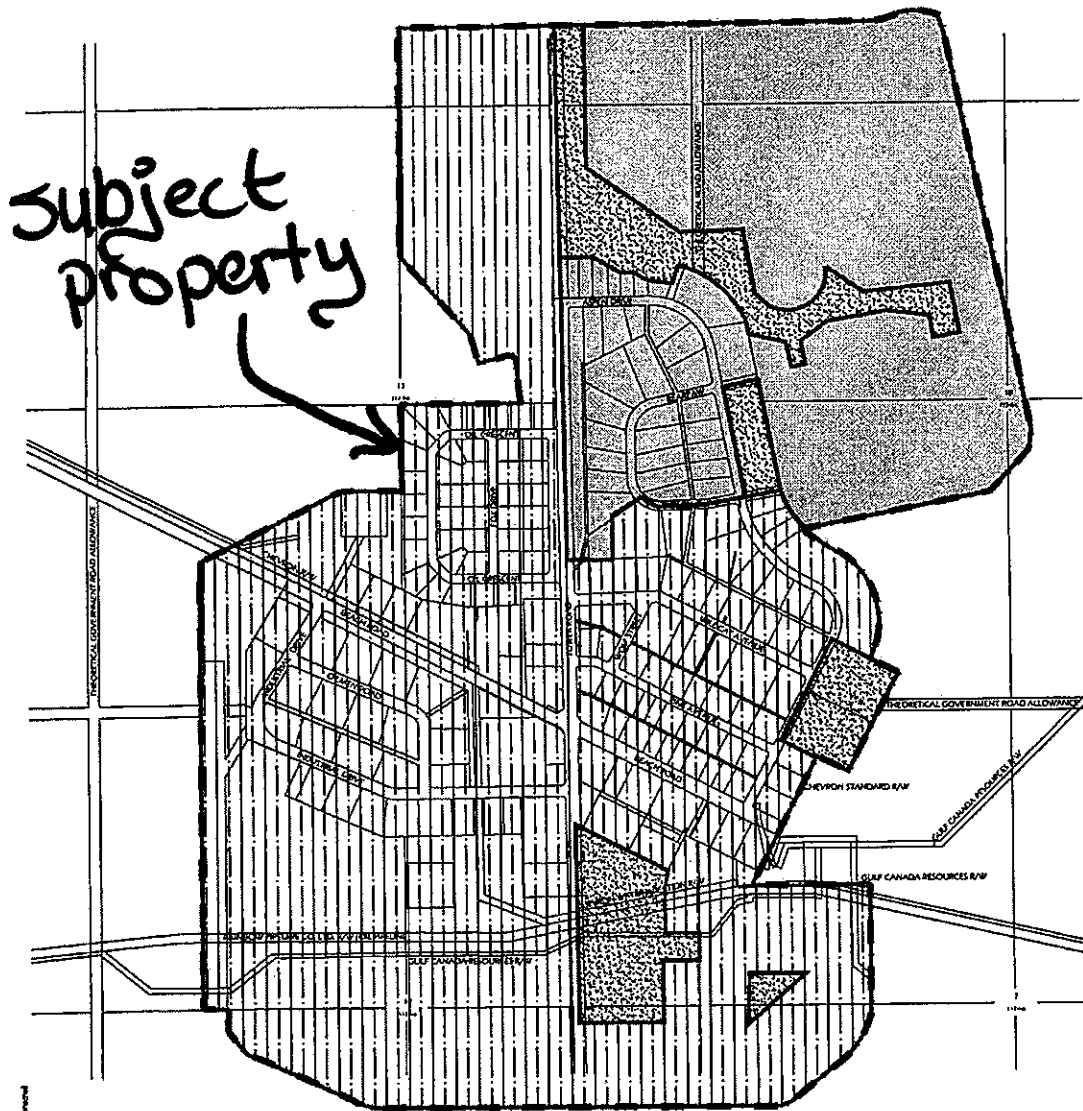


MACKENZIE COUNTY
MUNICIPAL DEVELOPMENT PLAN

MAP 6 - HAMLET of ZAMA CITY
POLICY AREAS

N.T.S.



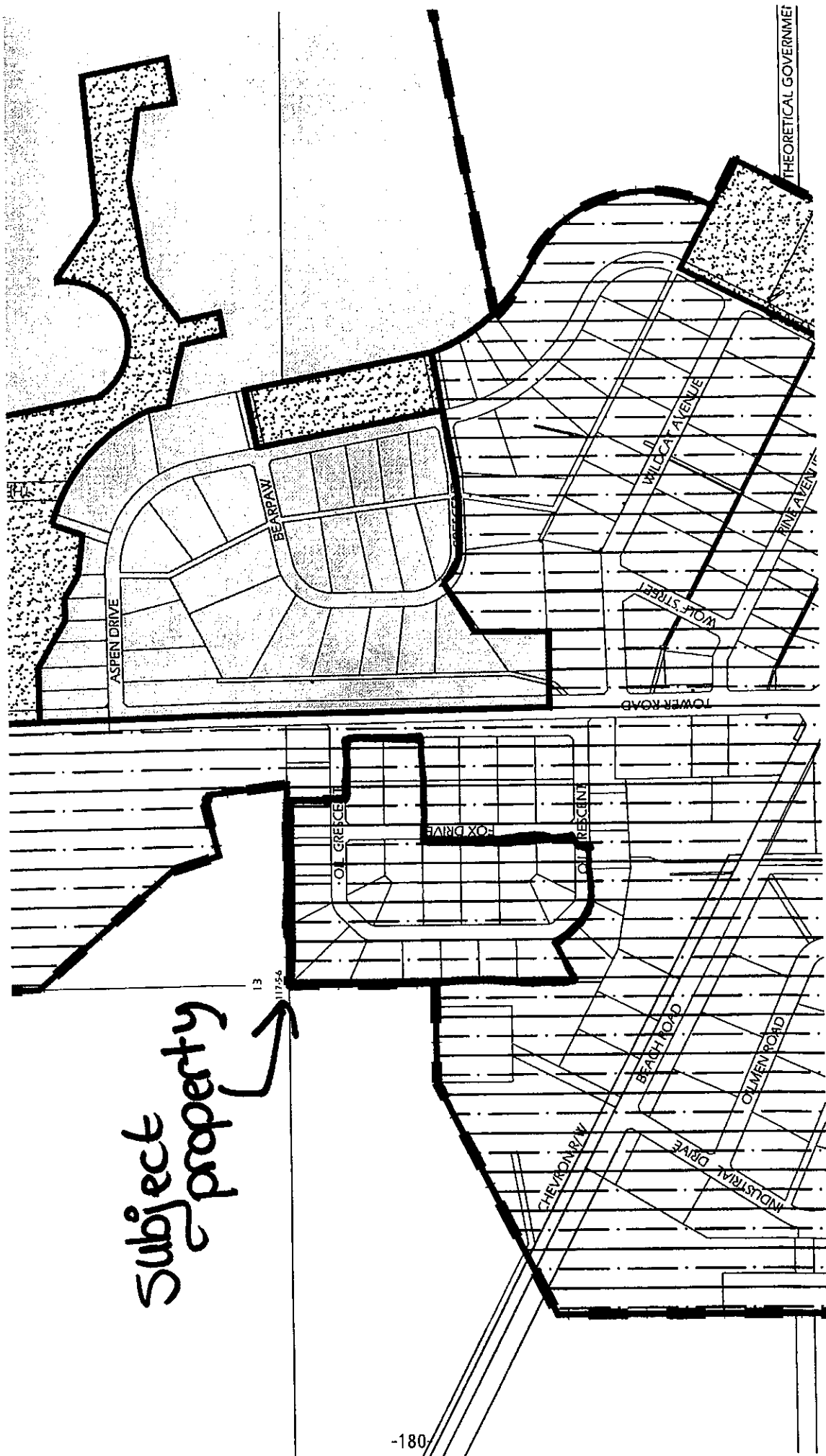


future land use plan

Legend

- Boundary
- Residential
- Public/Institutional
- Hamlet General

U:\proj\134\13420\13420110\13420110.dwg 2000/03/21 11:17:11 AM



Subject property



Proposed Shop

Existing Mobile Home

Direct Control 1 "DC1"

Hamlet General District "HR1"

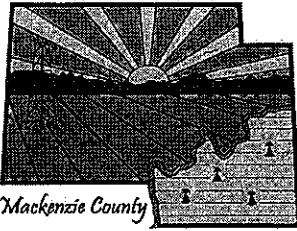
Lower Road



()

()

()



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	May 31, 2011
Presented By:	Marion Krahn, Supervisor of Planning and Development
Title:	Development Permit 96-DP-11 Ancillary Building (Detached Garage) with Height Variance within One Mile of the La Crete Airport (La Crete Rural)

BACKGROUND / PROPOSAL:

The Development Department received a Development Permit application for an Ancillary Building (Detached Garage) with height variance on Part of NW 6-106-14-W5M (Plan 022 0152, Block 1, Lot 1). This property is located within one mile of the La Crete Airport.

This permit is presented to Council in accordance with Motion 10-02-127 which states:

That any development in the airport areas within the municipality be brought to Council to control development within one mile to protect the flight paths until the AVPA takes over development.

OPTIONS & BENEFITS:

The subject property is located northeast of the La Crete airport. The lands are zoned Agricultural District 1 (A1) and the proposed development is a Discretionary Use in this district as a result of the one foot height variance request. In accordance with the County Land Use Bylaw, a Detached Garage is classified as an Ancillary Building. Ancillary Buildings are limited to 15 feet in height from grade to peak unless a height variance is granted.

The proposed Ancillary Building (Detached Garage) will be used for the storage of vehicles.

Author: C. Friesen **Reviewed by:** M. Krahn **CAO** J. Roy Brideau

The draft Airport Vicinity Protection Area (AVPA) includes a Bird Hazard Zone, an Obstacle Limitation Surface and a Noise Contour map (attached). The subject lands are located within the Bird Hazard Zone 1 and the Obstacle Limitation Surface area however neither prohibits the proposed development. The Obstacle Limitation Surface limits the height of development within the subject lands 45 meters (147.64 feet). The requested development will be 16 feet in height and the permit conditions reflect the same.

The Development Department believes that the proposed development will not have any impact on the La Crete Airport or aircrafts arriving at or departing from it. The developer is aware of the proximity of the La Crete Airport.

COSTS & SOURCE OF FUNDING:

All costs will be borne by the applicant.

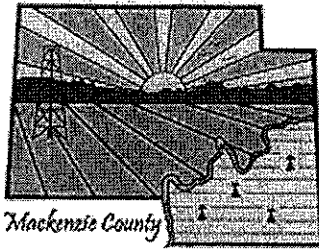
RECOMMENDED ACTION:

That Development Permit 96-DP-11 on Part of NW 6-106-14-W5M (Plan 022 0152, Block 1, Lot 1) in the name of John Wiebe be APPROVED as presented.

CAO COMMENTS:

I support the recommendation for action as provided in this RFD and request that Council approve the Development permit with the conditions as attached.

Author: C. Friesen Reviewed by: M. Krahn CAO J. Roy Brideau



Mackenzie County
P.O Box 1690, La Crete, AB T0H 2H0
Phone (780) 928-3983 Fax (780) 928-3636

Development Approving Authority

96-DP-11

CONDITIONS OF APPROVAL

FAILURE TO COMPLY WITH ONE OR MORE OF THE ATTACHED CONDITIONS SHALL RENDER THIS PERMIT NULL AND VOID

1. Minimum building setbacks: 41.15 meters (135 feet) from any road allowances and 15.24 meters (50 feet) from any other property lines.
2. The La Crete Airport is in located on the S ½ 1-106-15-W5M. Mackenzie County shall not be held liable for any concerns, issues or damages related to and/or resulting from the operation of the La Crete Airport and/or any aircraft leaving or arriving at the La Crete Airport.
3. A one (1) foot height variance for the Ancillary Building (detached garage) is hereby granted. The maximum height of the Ancillary Building (detached garage) shall be 16 feet from grade to peak.
4. The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards.
5. All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2009.
6. This permit approval is subject to the access to the property being constructed to County standards. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed at the developers' expense.
7. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
8. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.
9. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

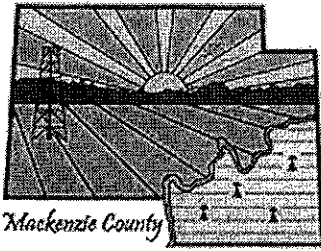
Please note

1. Mackenzie County does not conduct independent environmental or land suitability checks. If the applicant is concerned about the suitability of the property for any purpose, the owner/applicant should conduct the proper tests. Mackenzie County, when issuing a development permit, makes no representation in regards to the suitability of the property for any purpose or as to the presence or absence of environmental contaminants of the property.
2. Obtain all the required Safety Codes Permits pertaining to your development. These permits consist of Building, Gas (Propane), Electrical, Plumbing and Private Sewage Disposal Systems.
3. Call 'Alberta-One-Call' before you dig. (1-800-242-3447).

It is the responsibility of the developer to ensure that the proposed development meets the requirements of the provincial Safety Codes Act. For more information on the necessary Safety Codes Permits, contact Mackenzie County's Permit Clerk at 780-928-3983.

May 31, 2011
Date of Issue of Notice of Decision

Bill Neufeld, Reeve



Mackenzie County
P.O Box 1690, La Crete, AB T0H 2H0
Phone (780) 928-3983 Fax (780) 928-3636

Development Approving Authority

Application No.: **96-DP-11**

Legal Description: Part of NW 6-106-14-W5M
(Plan 022 0152, Block 1, Lot 1)

Applicant: John Wiebe
Address: Box 1441
La Crete AB T0H 2H0

Development: Ancillary Building (Detached Garage) with Height
Variance

DECISION: **APPROVED (See Attached Conditions)**

Development Permit

This permit is issued subject to the following conditions:

- (a) That the development or construction shall comply with the conditions of the decision herein contained or attached.
- (b) That the development or construction will be carried out in accordance with the approved plans and application.
- (c) This permit is valid for a period of 12 months from the date of issue or the date of an approved decision of the Subdivision and Development Appeal Board. If at the expiry of this period the development or construction has not been commenced or carried out with reasonable diligence this permit shall be invalid.

Dated May 31, 2011

Bill Neufeld, Reeve



DEVELOPMENT PERMIT APPLICATION

Admin Use Only	
Development Permit #	96-DR-11
Date Received	May 9, 2011
Date Accepted	May 18, 2011

I/We hereby make application under the provisions of the Land Use Bylaw for a Development Permit in accordance with the supporting information submitted which will form part of this application.

APPLICANT INFORMATION					
Applicant Name			Registered Landowner Name (If different than Applicant)		
JOHN WIEBE			JOHN WIEBE + Angiel Wiebe		
Address			Address		
Box 1441 La Crete AB			Box 1441 La Crete AB		
Postal Code	Telephone (Res)	Work or Cell	Postal Code	Telephone (Res)	Work or Cell
TOH-2H0	8-3430	6-0259	TOH-2H0	SAME	SAME

LAND INFORMATION									
Legal description of proposed development site									
QTR./LS	SEC	TWP.	RG	M	or	Registered Plan #	Block	Lot	Stall
NW	6	106	14	5		0220152	1	1	
Quarter Section	Acreage	Hamlet Lot	MLL/MSL/TFA	Acres/Ha	Civic Address				
				10	Box 1441 L.C				
						Lot Length	660'	Lot Width	660'
Description of existing use of land						ACREAGE - house + shop			

DEVELOPMENT INFORMATION			
Describe proposed development: <u>28x60 storage building</u>			
<input type="checkbox"/> Dwelling (Inc home additions)	<input type="checkbox"/> Temporary Structure	<input checked="" type="checkbox"/> Other <u>STORAGE BUILDING.</u>	
<input type="checkbox"/> Secondary residence	<input type="checkbox"/> Garage, shop, shed (circle one)	<input type="checkbox"/> Commercial /Industrial Building	
<input type="checkbox"/> Modular/Manufactured Home	<input type="checkbox"/> Moved in Building	<input type="checkbox"/> Public Use Building	
Setbacks from Property Lines			
FRONT YARD <input checked="" type="checkbox"/> ft <u>570</u> <input type="checkbox"/> m	REAR YARD <input checked="" type="checkbox"/> ft <u>90</u> <input type="checkbox"/> m	SIDE YARD (1) <input checked="" type="checkbox"/> ft <u>480</u> <input type="checkbox"/> m	SIDE YARD (2) <input checked="" type="checkbox"/> ft <u>180</u> <input type="checkbox"/> m

Building Size

Length 60 Width 28 Sq² 1680 Other _____

The land is adjacent to: Primary Highway Secondary Highway Local Road Hamlet Road

Estimate project time and cost:

A. Start Date MAY 24 B. End Date MAY 27 c. Completed Project Cost \$ 15,000

Attached is: (a) Site plan Yes No (b) Floor plans Yes No

A site plan and blueprints are required for all Development Permit applications unless otherwise specified by the County Planning Department. In addition, all commercial, industrial and multi-family Development Permit applications are required to include a site plan prepared by a surveyor or engineer and such site plan shall show the proposed building with setbacks from property lines, parking stalls, entry onto and exits off of the lot and any other information as required by the County to render a decision.

GEOGRAPHIC INFORMATION

Is there any of the following within 1/2 mile of the proposed development: (check all that apply and provide details)

Land Fill or garbage disposal site Confined Feedlot Operation Slope/Coulee/Valley or Ravine
 Sewage treatment or Sewage Lagoon Sour Gas Well or pipeline
 River or Waterbody Multi lot Residential subdivision

Access:

Is there an Existing Access to proposed site? yes no

Does the site location require an access or road to be built to the proposed site? yes no

DECLARATION

I/We hereby declare that the information on this application is, to the best of my/our knowledge, factual and correct.

Applicant Name (Print) <u>JOHN WIEBE</u>		Registered Land Owner Name (Print) <u>JOHN WIEBE</u>	
Applicant Name (Signature) 		Registered Land Owner (Signature) 	
Date <u>MAY 9/11</u>		Date <u>MAY 9/11</u>	

NOTE: The signature of the Registered Land Owner is required if the applicant is not the registered landowner. The signing of this application, by the applicant and/or registered landowner, grants permission for necessary inspections of the property to be conducted by authorized persons of Mackenzie County.

FOR ADMINISTRATIVE USE ONLY

Land Use Classification: A1 Tax Roll No: 07H133

Proposed Use of land or Building: Accessory Building (Detached Garage) with storage

Development Application Fee Enclosed: Yes No Amount \$ 25.00 Receipt No: 131444

I/We understand that this application will not be accepted without the following: (a) appropriate development information \$25 (residential, farm, public institution) \$50 (commercial, industrial, home based business)

Fort Vermilion Office: P.O. Box 640 Fort Vermilion AB T0H 1N0 Phone: (780) 927-3718 Fax: (780) 928-4266
 Email: llambert@mackenziecounty.com

La Crete Office: P.O. Box 1690 La Crete AB T0H 2H0 Phone: (780) 928-3983 Fax: (780) 928-3636
 Email: mkrahn@mackenziecounty.com or cafriesen@mackenziecounty.com



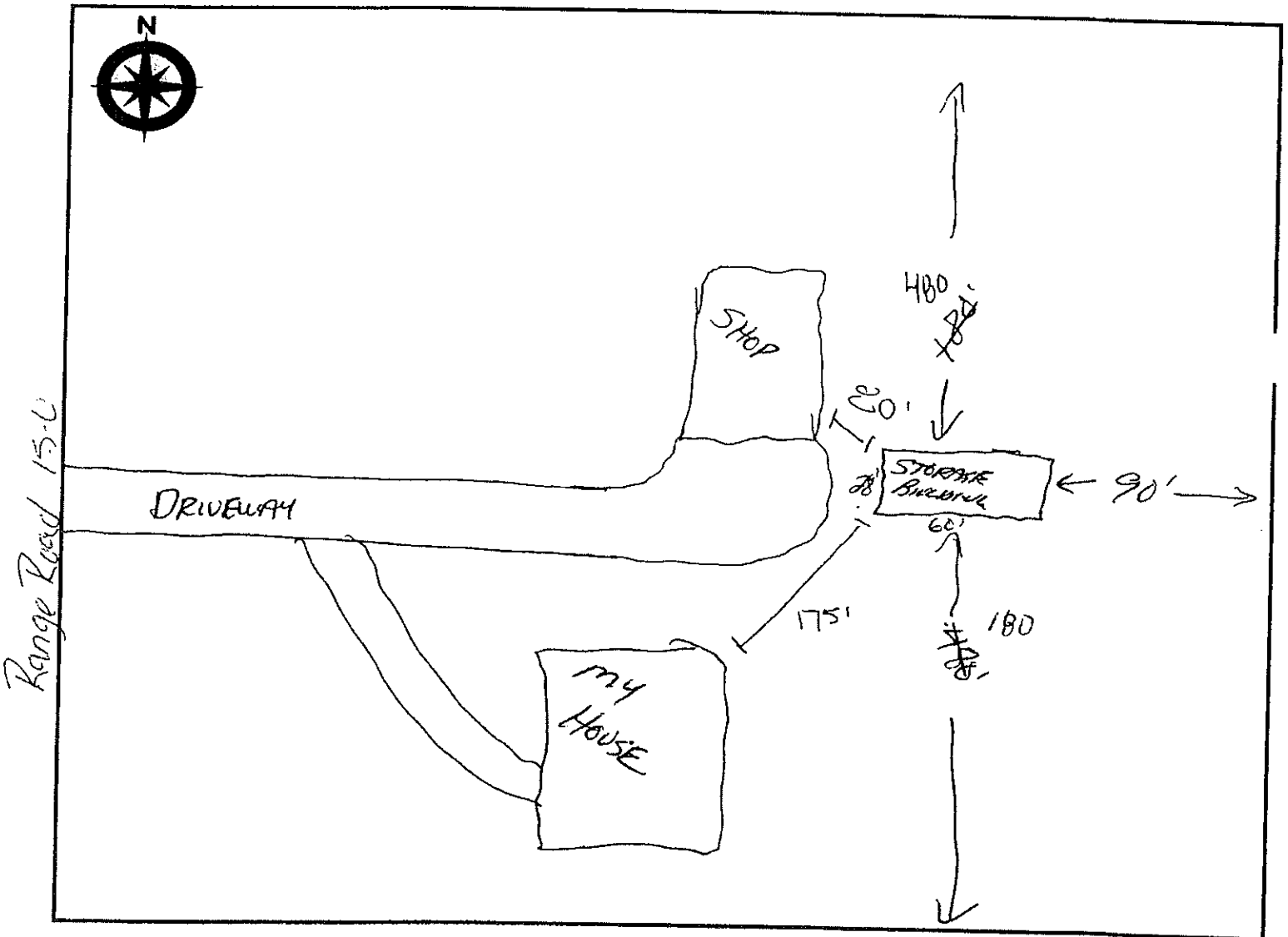
Development Permit Application

SITE PLAN

QTR./L.S. SEC TWP RG M PLAN NO. BLK. LOT Size of Parcel
 NW 6 106 14 W5 or 0220152 1 1 and 10 ac ha.

Date of site plan: MAY 9/11

Remarks: _____



Information Checklist for site plan

- location/distance of existing buildings from property lines
- location of access/driveway, and distance from intersections
- location of shelterbelts and/or treed areas
- location of parking and loading areas

- location/distance of proposed buildings from property lines
- ravines, creeks, lakes, sloughs, and any other water bodies
- location of road(s), road allowances
- length and width of property

(28'X60'X12' POLE BUILDING. (OPEN FRONT.)

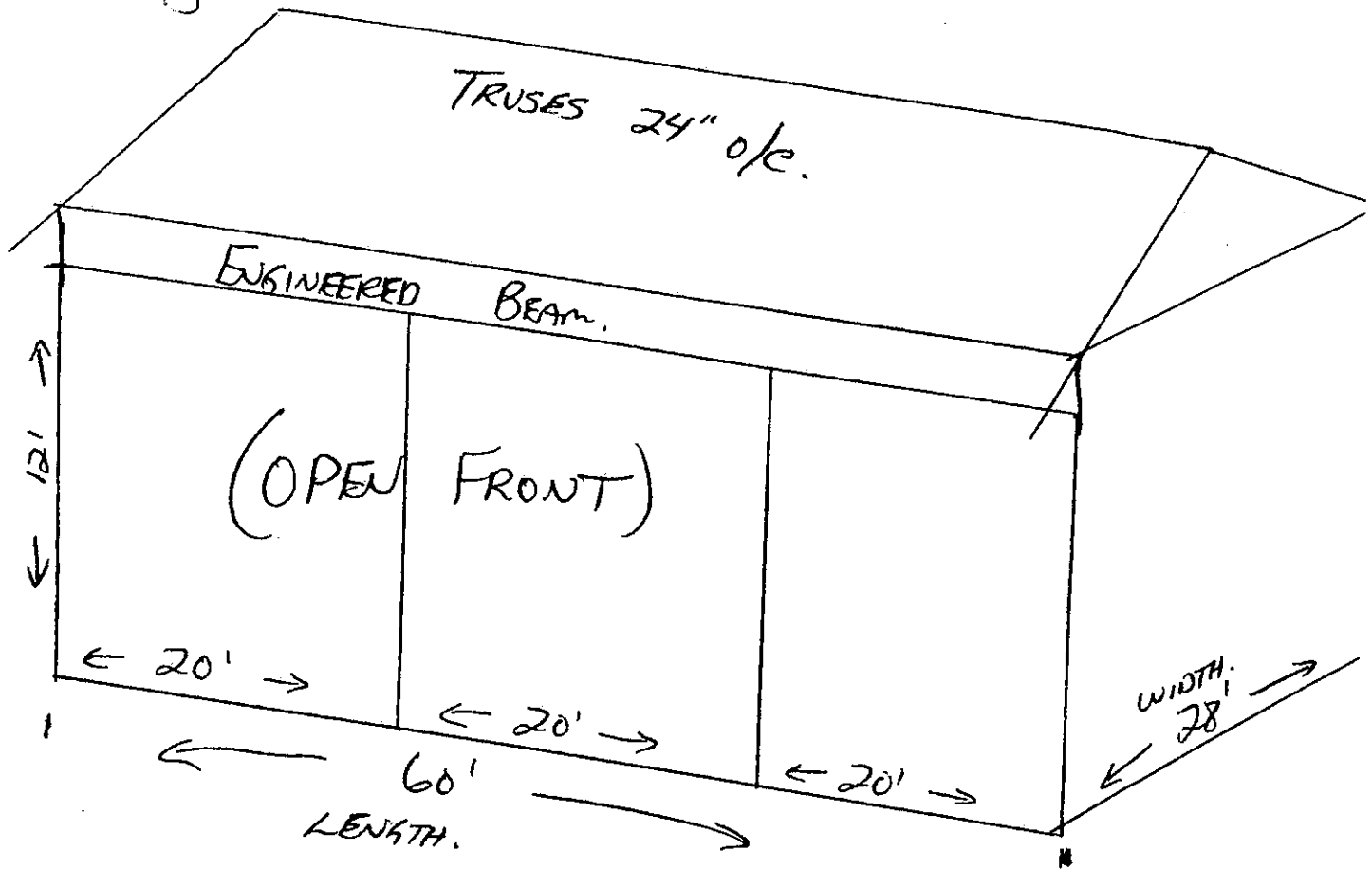
- 6X6 PWF POLE CONSTRUCTION WITH 2X4 WALL STRAPING.

- ENGINEERED TRUSSES 24" O/C. - 2X4 ROOF STRAPING.

- FRONT BUILDING ENGINEERED BEAM.

- POLES WILL BE 8' IN THE GROUND.

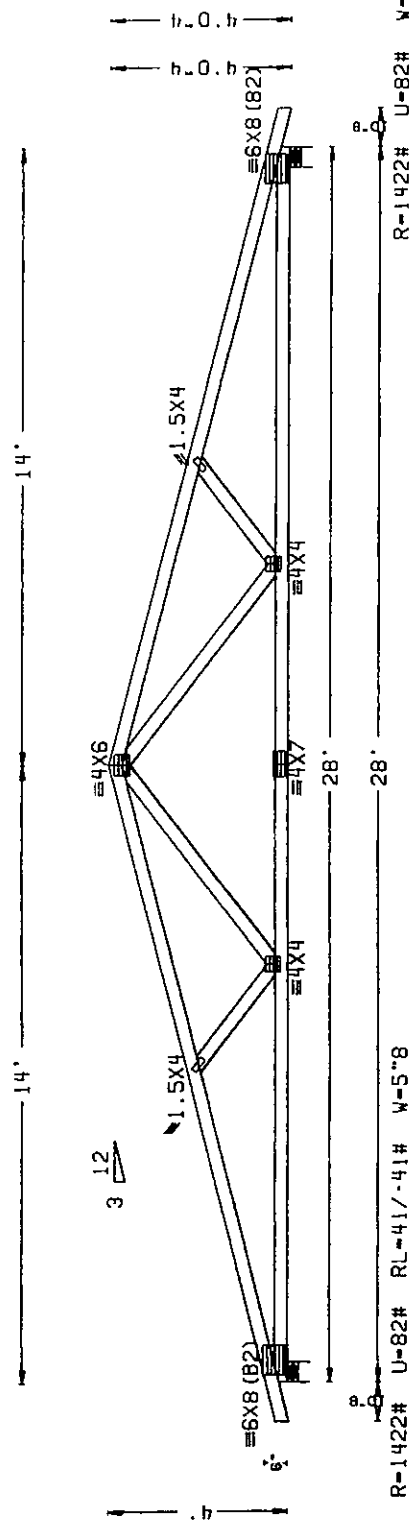
- Tin siding & roof



THIS DWG. PREPARED FROM COMPUTER INPUT (LOADS & DIMENSIONS) SUBMITTED BY TRUSS MFR.

PROVIDE UPLIFT CONNECTION AT BEARINGS AS INDICATED
 FACTORED UPLIFT (LBS): 209 209
 BRG. LDC. (FT): 0.00 27.54
 96.06 psf 16.00' REF. HT. CALC'D INT. PRESS=3.82 psf
 C2 BLDG, 4.00/7.00 TCOL/BCOL. OPNGS MAINLY WINDWARD SIDE.
 DEFLECTION MEETS L/360 LIVE LOAD AND L/360 TOTAL LOAD.
 In lieu of structural panels or rigid ceiling use panels:
 CHORD SPACING (IN OC) START (FT) END (FT)
 TC 24 75 28.88
 BC 0.00 28.00

MAX CSI: TC = 0.71, BC = 0.82, WEBS = 0.18.
 SEE A-101, NOTE 3 FOR STANDARD PLATE POSITIONING. SEE A-102, NOTE 5 FOR PROPER VENTILATION INSTRUCTIONS.
 NIE AS PER CLAUSE 5.5.13.5 OF CSA-D86-01 FOR TRUSS DESIGN.
 PLATES DESIGNED FOR FABRICATION USING SEASONED LUMBER.
 4x8 PLATE POSITIONING TOLERANCE.



R-1422# U-82# RL-41/-41# W-5"8
 R-1422# U-82# W-5"8

LEFT RAKE - 10"13
 LEFT JIG - 14'6"12
 TAG - 11
 P.L.T. TYP. - WAVE-CANADA

QC (T/S)/R = (10/ 0) / (5)
 DESIGN CRIT-FARM

QTY = 31 TOTAL = 31

THIS DRAWING MUST BE REVIEWED BY A REGISTERED PROFESSIONAL ENGINEER BEFORE USE. VISIT www.oipinesys.com/specs FOR THE LATEST INFORMATION AND WARNINGS AND SEE R100 FOR GENERAL NOTES, IMPORTANT SPECIFICATIONS AND WARNINGS. CCHC #12182-L, 12802-L, 13124-L
 Ground Snow Load = 43.89 psf OR LESS
 Rain Load = 2.09 psf OR LESS
 (Cb = 0.80 Cw = 1.00 Cs = 1.00, Importance I, or = 0.80)

CONFORMS TO
 NBCC 1995 FARM
 BUILDING CODE.
 (SLIPPERY ROOF)

TC LL	37.2 psf	REF
TC DL	4.0 psf	
BC DL	7.0 psf	
BC LL	0.0 psf	
TCT.LO	48.2 psf	D/A LEN. 28
OUR.FAC.	1.00	JOB #: 9
SPACING	24.0"	TYP. CURV

RIGHT RAKE - 10"13
 RIGHT JIG - 14'6"12
 TAG - 11
 REV. 10.02.02.1015 SCALE - 0.2500



Double 1-3/4" x 14" VERSA-LAM® 2.0 2800 DF

Roof Beam RB01

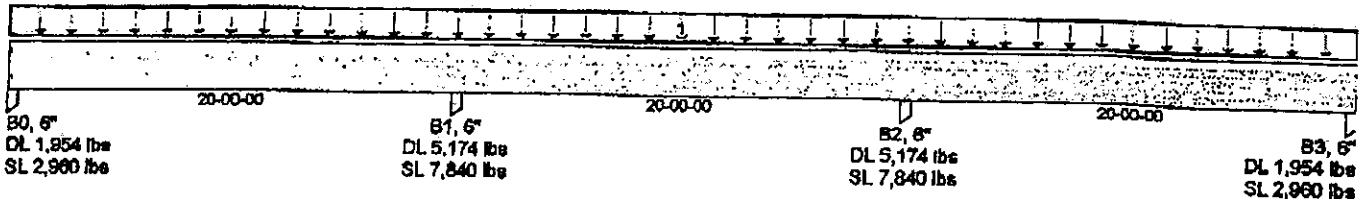
BC CALC® 3.0 Design Report - CA
Build 520

3 spans | No cantilevers | 0/12 slope (deg)

May 9, 2011

Job Name: 28x60 Open Front
Address:
City, Province, Postal Code: La Crete, AB T0H 2H0
Customer:
Code reports: CCMC 12472-R

File Name: BC CALC Project
Description: RB01
Specifier: Versallam 2.0E LVL
Designer: BKI
Company: Boyer Truss Ltd
Misc:



Total Horizontal Product Length = 60'-00"

Load Summary					Live	Dead	Snow	Wind	Trib.
Tag	Description	Load Type	Ref. Start	End	1.00	0.65	1.00	1.15	
1	Standard Load	Unf. Area (psf)	L 00-00-00	60-00-00		15	24		15-00-00

Controls Summary	Factored Demand	Factored Resistance	Demand / Resistance	Load Case	Span Location
Pos. Moment	28,885 ft-lbs	48,047 ft-lbs	0.58	650	3 - Internal
Neg. Moment	-34,415 ft-lbs	-48,047 ft-lbs	0.72	549	3 - Left
End Shear	5,677 lbs	17,052 lbs	0.33	548	1 - Left
Cont. Shear	8,760 lbs	17,052 lbs	0.51	585	3 - Left
Total Load Defl.	L/358 (0.655")	1.304"	0.50	646	1
Live Load Defl.	L/584 (0.402")	0.978"	0.41	677	3
Total Neg. Defl.	L/3,141 (-0.076")	-1.333"	0.06	648	2
Max Defl.	0.655"	1"	0.66	646	1
Span / Depth	16.8	n/a	n/a		1 - Left

Disclosure
Completeness and accuracy of input must be verified by anyone who would rely on output as evidence of suitability for particular application. Output here based on building code-accepted design properties and analysis methods. Installation of BOISE engineered wood products must be in accordance with current installation Guide and applicable building codes. To obtain installation Guide or ask questions, please call 1-800-984-8999 before installation.

Bearing Supports	Dim. (L x W)	Demand	Demand/Resistance Support	Demand/Resistance Member	Material
B0 Post	8" x 3-1/2"	7,072 lbs	n/a	0.28	Unspecified
B1 Post	6" x 3-1/2"	18,743 lbs	n/a	0.73	Unspecified
B2 Post	6" x 3-1/2"	18,743 lbs	n/a	0.73	Unspecified
B3 Post	6" x 3-1/2"	7,072 lbs	n/a	0.28	Unspecified

BC CALC®, BC FRAMER®, AJS™, ALLJOIST®, BC RIM BOARD™, BC® , BOISE GLULAM™, SIMPLE FRAMING SYSTEM®, VERSA-LAM®, VERSA-RIM PLUS®, VERSA-RIM®, VERSA-STRAND®, VERSA-STUD® are trademarks of Boise Cascade Wood Products L.L.C.

Cautions

For roof members with slope (1/4)/12 or less final design must ensure that ponding instability will not occur.

For roof members with slope (1/2)/12 or less final design must account for Rain-on-Snow surcharge load.

Notes

Design meets Code minimum (L/180) Total load deflection criteria.

Design meets Code minimum (L/240) Live load deflection criteria.

Design meets User specified (1") Maximum load deflection criteria.

Resistance Factor phi has been applied to all presented results per CSA 086.

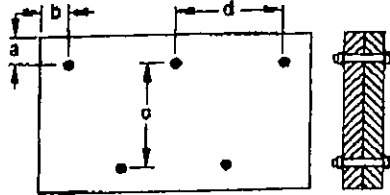
BC CALC® analysis is based on Canadian Limit States Design, as per NBCC and CSA 086.

Calculations assume member is fully laterally braced.

9283636

Job Name: 28x60 Open Front
Address:
City, Province, Postal Code: La Crete, AB T0H 2H0
Customer:
Code reports: CCMC 12472-R

File Name: BC CALC Project
Description: RB01
Specifier: Versallam 2.0E LVL
Designer: BKI
Company: Boyer Truss Ltd
Misc:

Connection Diagram


a minimum = 2" c = 10"
b minimum = 2-1/2" d = 24"

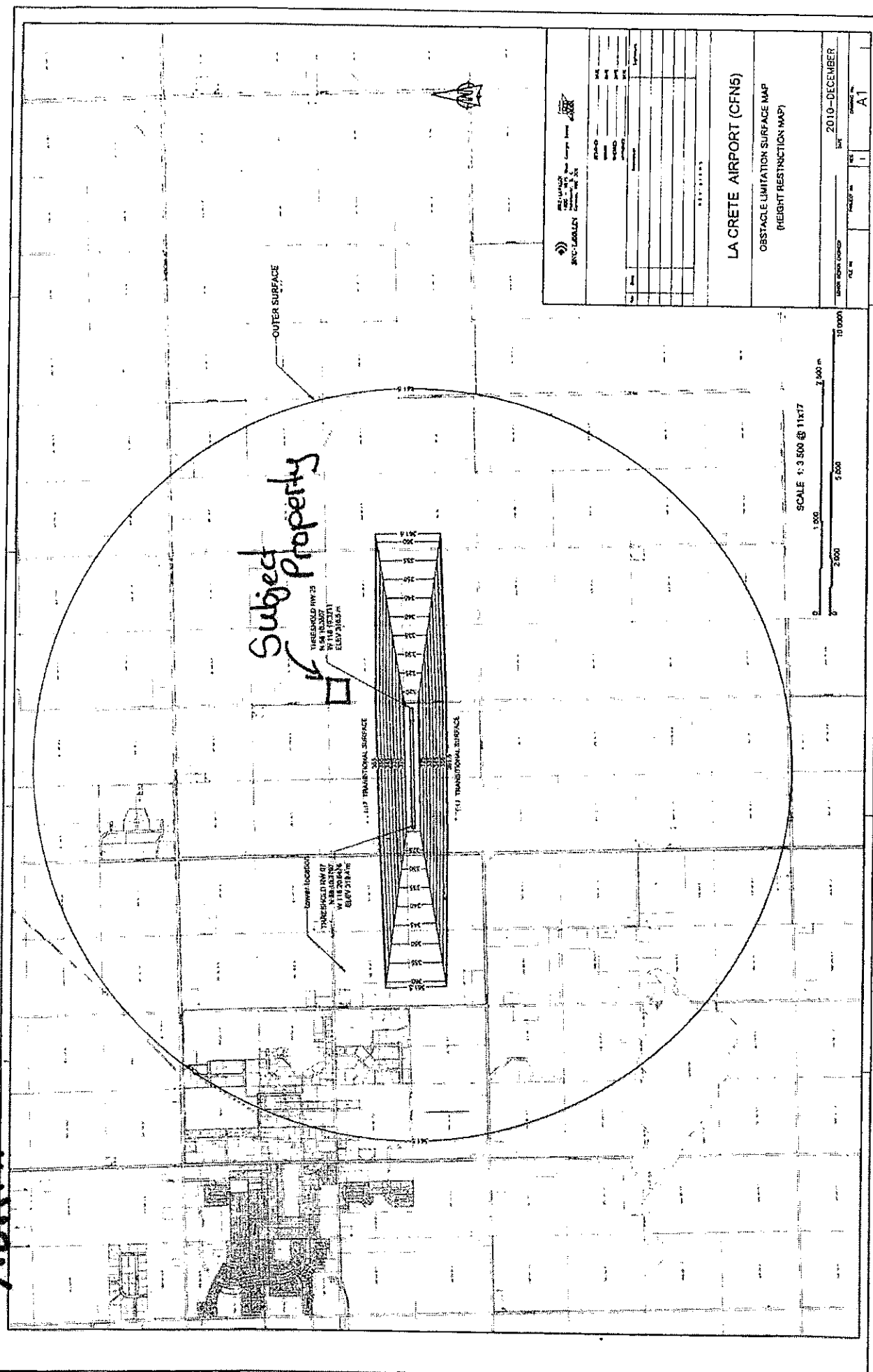
Bolts are assumed to be Grade A307 or Grade 2 or higher.
 Member has no side loads.
 Connectors are: 1/2 in. Staggered Through Bolt

Disclosure

Completeness and accuracy of input must be verified by anyone who would rely on output as evidence of suitability for particular application. Output here based on building code-accepted design properties and analysis methods. Installation of BOISE engineered wood products must be in accordance with current Installation Guide and applicable building codes. To obtain Installation Guide or ask questions, please call 1-800-984-8888 before installation.

BC CALC®, BC FRAMER®, AJS™, ALLJOIST®, BC RIM BOARD™, BCI®, BOISE GLULAM™, SIMPLE FRAMING SYSTEM®, VERSA-LAM®, VERSA-RIM PLUS®, VERSA-RIM®, VERSA-STRAND®, VERSA-STUD® are trademarks of Boise Cascade Wood Products L.L.C.

↑
North



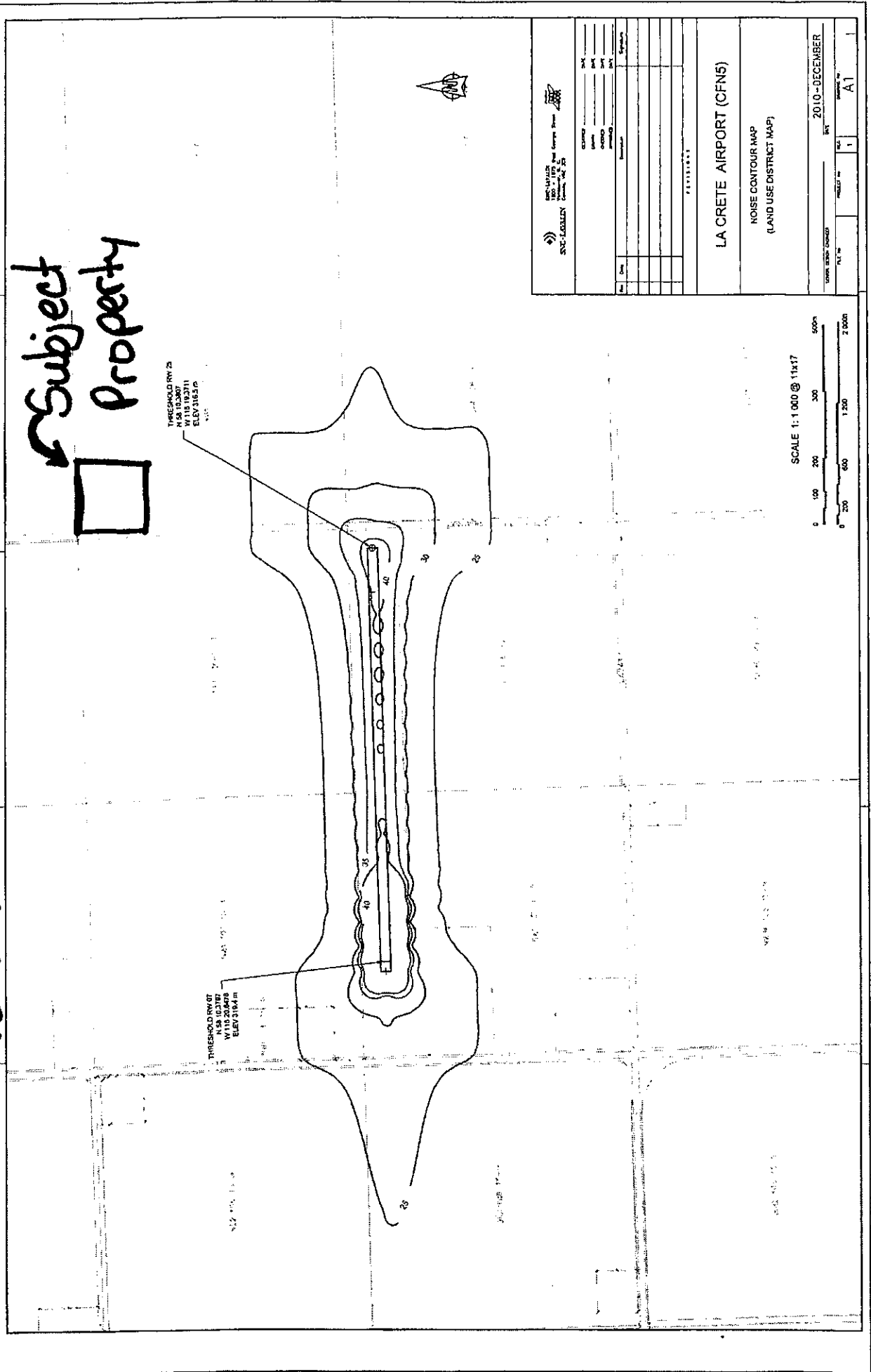
LA CRETE AIRPORT (CFNS)
OBSTACLE LIMITATION SURFACE MAP
(HEIGHT RESTRICTION MAP)

DATE: 2010-DECEMBER

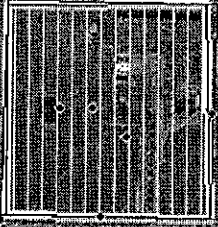
DATE	2010-DECEMBER
SCALE	1:3,500 @ 11x17
PROJECT NO.	1
SHEET NO.	A1

NORTH ↑

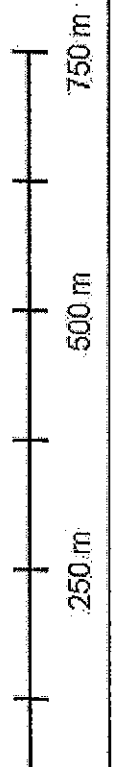
Subject Property



Subject Property



Crete Airport

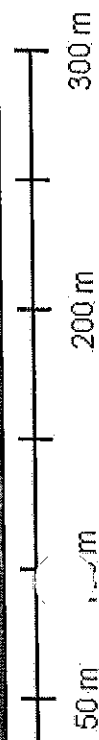


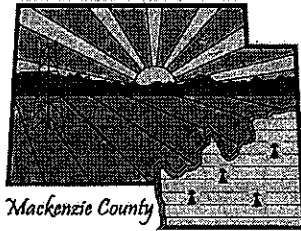


Range Road 15-0

Proposed Building

Subject Property





MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	May 31, 2011
Presented By:	Marion Krahn, Supervisor of Planning and Development
Title:	Subdivision Application 05-SUB-11 Subdivision within One Mile of the La Crete Airport (La Crete Rural)

BACKGROUND / PROPOSAL:

The subject subdivision was approved at the March 30, 2011 Council meeting. The Development Agreement has since been signed however, due to a miscommunication between the developer and the surveyor, an adjustment of the approved subdivision boundaries is requested.

The original subdivision boundaries were approved at 192.02 meters by 105 meters however this did not include the entire tree line towards the northerly portion of the yard. The developer wishes to keep the tree line within the subdivision boundaries and therefore has requested approval of new boundaries being 183.92 meters by 110 meters. This change is to the boundary lines only and the subdivision area remains at 5 acres.

If the revised subdivision boundaries are approved by Council, the Development Agreement will be amended to reflect the same (replacement of Schedule "B" only).

OPTIONS & BENEFITS:

The approved subdivision is located southeast of La Crete and contains a Mobile Home with Addition, shed and chicken coop. The lands are zoned Agricultural District 1 (A1) and the proposed subdivision is the second Agricultural subdivision out of these lands, thereby complying with the zoning district requirements.

The draft Airport Vicinity Protection Area (AVPA) includes a Bird Hazard Zone, an Obstacle Limitation Surface and a Noise Contour map (attached). The subject lands are

Author: C. Friesen **Reviewed by:** M. Krahn **CAO** J. Roy Bideau

located within the Bird Hazard Zone 1 and the Outer Surface area of the Obstacle Limitation Surface however neither prohibits the existing development on the lands nor the proposed subdivision. The Obstacle Limitation Surface limits development within this area to 45 meters (147.64 feet) in height. The existing buildings are well below this height.

COSTS & SOURCE OF FUNDING:

All costs will be borne by the applicant.

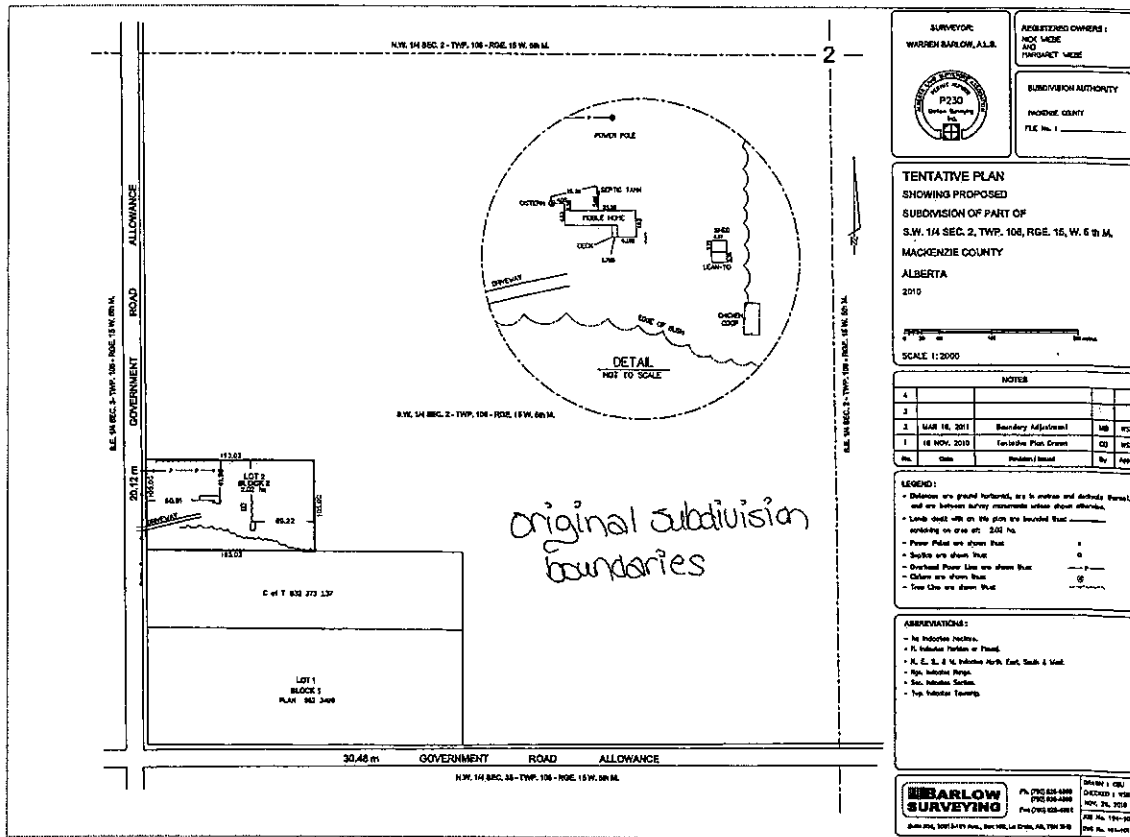
RECOMMENDED ACTION:

That Subdivision Application 05-SUB-11 in the name of Nick Wiebe and Margaret Wiebe, on SW 2-106-15-W5M, be AMENDED as presented.

CAO COMMENTS

As noted in this email and as supported by the attachments to this application to allow for the subdivision application as amended, I support the recommended action and request that Council approve the amendment as noted.

Author: C. Friesen Reviewed by: M. Krahn CAO J. Roy Brideau



SURVEYOR:
WARREN BARLOW, A.L.S.

REGISTERED OWNERS:
NICK VESE
AND
HARVEY WEIK

SUBDIVISION AUTHORITY:
PROVINCIAL COUNTY
FILE No. 1

TENTATIVE PLAN
SHOWING PROPOSED
SUBDIVISION OF PART OF
S.W. 1/4 SEC. 2, TWP. 106, RGE. 15, W. 6 TH M,
MACKENZIE COUNTY
ALBERTA
2010

SCALE: 1:2000

NOTES

No.	Date	Description/Issued	By	App.
1	18 NOV. 2010	Tentative Plan Drawn	CB	WCB
2	MAR 16, 2011	Boundary Adjustment	MB	WCB

- LEGEND:**
- Dashed line ground horizontal, are to indicate and defined, Survey, and are between survey monuments unless shown otherwise.
 - Limits shown with on this plan are bounded that according to area of 1:2000.
 - Power Poles are shown that
 - Sectors are shown that
 - Overhead Power Lines are shown that
 - Channels are shown that
 - Tree Use are shown that

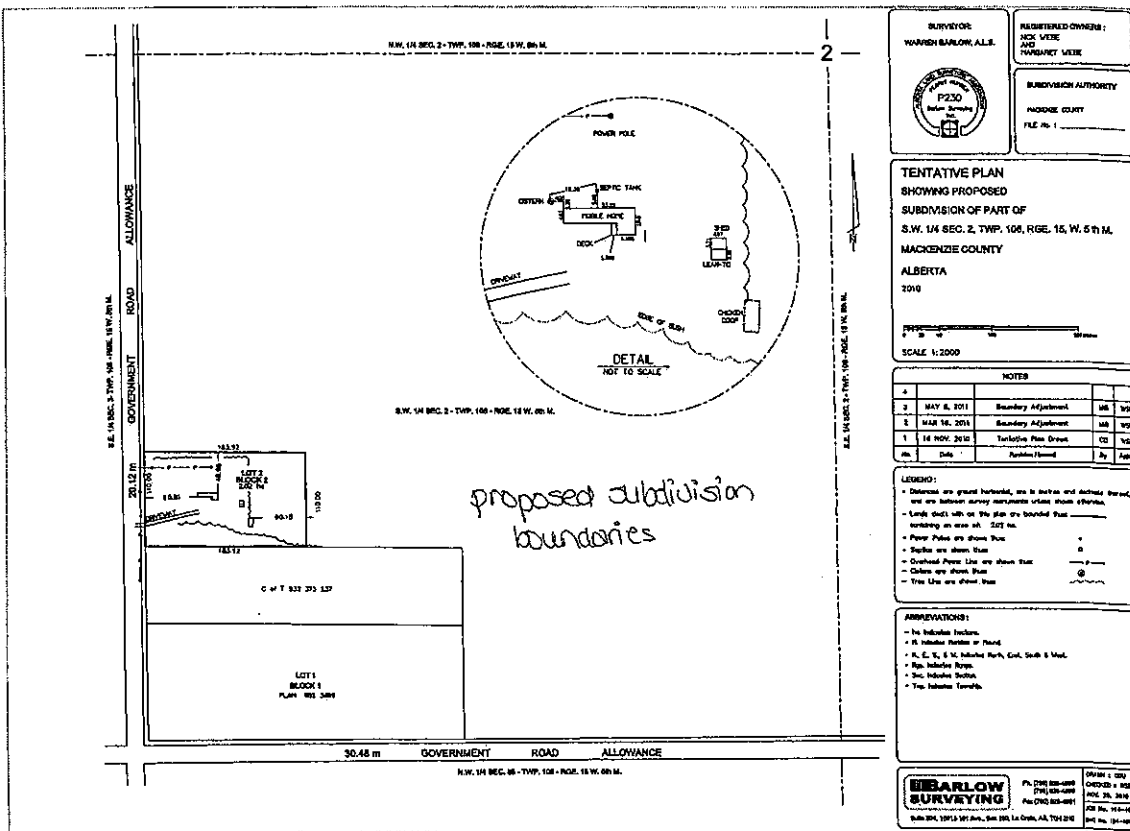
- ABBREVIATIONS:**
- No. Indicates Section.
 - R. Indicates Portion of Road.
 - S.W. 1/4, S.E. 1/4, N.W. Indicates North East, South & West.
 - Rgn. Indicates Range.
 - Sec. Indicates Section.
 - Twp. Indicates Township.

BARLOW SURVEYING

PH: (780) 822-4888
FAX: (780) 822-4889
Cell: (780) 822-4881

Office: 1001 10th Ave., Suite 100, Lacombe, AB, T4C 2K6
Shop: 1001 10th Ave., Suite 100, Lacombe, AB, T4C 2K6

Surveyor: CB
Checked: WCB
Date: MAR 16, 2011
File No.: 100-100
Doc No.: 982-3408



SURVEYOR:
WARREN BARLOW, A.L.S.

REGISTERED OWNERS:
NICK VESE
AND
HARVEY WEIK

SUBDIVISION AUTHORITY:
PROVINCIAL COUNTY
FILE No. 1

TENTATIVE PLAN
SHOWING PROPOSED
SUBDIVISION OF PART OF
S.W. 1/4 SEC. 2, TWP. 106, RGE. 15, W. 6 TH M,
MACKENZIE COUNTY
ALBERTA
2010

SCALE: 1:2000

NOTES

No.	Date	Description/Issued	By	App.
1	18 NOV. 2010	Tentative Plan Drawn	CB	WCB
2	MAY 6, 2011	Boundary Adjustment	MB	WCB
3	MAR 16, 2011	Boundary Adjustment	MB	WCB

- LEGEND:**
- Dashed line ground horizontal, are to indicate and defined, Survey, and are between survey monuments unless shown otherwise.
 - Limits shown with on this plan are bounded that according to area of 1:2000.
 - Power Poles are shown that
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Office: 1001 10th Ave., Suite 100, Lacombe, AB, T4C 2K6
Shop: 1001 10th Ave., Suite 100, Lacombe, AB, T4C 2K6

Surveyor: CB
Checked: WCB
Date: MAY 6, 2011
File No.: 100-100
Doc No.: 982-3408



Mackenzie County

Development Agreement

Developer: Nick Wiebe and Margaret Wiebe
Box 353
La Crete AB T0H 2H0

Municipality: Mackenzie County
4511-46 Avenue
Box 640
Fort Vermilion AB T0H 1N0

File Number: 05-SUB-11

Legal Description: SW 2-106-15-W5M

Memorandum of Agreement made this 3rd day of July, A.D., 2011.

Between: Mackenzie County
(hereinafter referred to as the "Municipality")
Of The First Part

And
Nick Wiebe and Margaret Wiebe
(herein after referred to as the "Developer")
Of the Second Part

WHEREAS the Developer is the owner or is entitled to become the owner of that portion of land located within the boundaries of Mackenzie County and legally described as SW 2-106-15-W5M.


NOW THEREFORE THE PARTIES, to this Agreement, in consideration of the promises and of the mutual terms, covenants, and conditions to be observed and performed by each party agree as follows:


- For the purpose of this Agreement Subdivision means that area of land legally described as; SW 2-106-15-W5M containing 2.02 hectares (5 acres), as outlined in red in Schedule "B", attached.
- Applicant/developer shall enter into a Development Agreement with the Mackenzie County which shall contain, but is not limited to:
 - The La Crete Airport is located on the S 1/2 1-106-15-W5M, within one mile of the subject lands, Mackenzie County shall not be held liable for any concerns, issues or damages related to and/or resulting from the operation of the La Crete Airport and/or any aircraft leaving or arriving at the La Crete Airport.
 - Development on the proposed subdivision shall not exceed 45 meters (147.64 feet).
 - Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
 - Provision of access to the subdivision and the balance of the quarter in accordance with Mackenzie County standards at the developers' expense. Access to the balance of the quarter section shall be off of 91st Street/Range Road 15-2.


- e. All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2009.
- f. Provision of a storm water management plan. Contact Cathy Friesen, Assistant Development Officer, at 780-928-3983 to discuss the requirements for your subdivision.
- g. Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration.
- h. Provision of municipal reserve in the form of money in lieu of land. Specific amount is based on 10% of the subject land and on the current market value. The current market value for this property is \$11,500 per acre. Municipal reserve is charged at 10%, which is \$1,150.00 per subdivided acre. 5 acres times \$1,150.00 equals \$5,750.00.
- i. Provision of utility right-of-way as required by ATCO Electric, Telus and Northern Lights Gas and others.
- j. Provision of and negotiations for utility rights-of-way and/or easements as required by the utility companies. The Developer shall be responsible for any line relocation or correction costs that occur as a result of this development. Responses from utilities companies are shown in Schedule "C" hereto attached.


In Witness whereof: the parties hereunto affixed their signatures, on the date and year first above written.


In the Province of Alberta

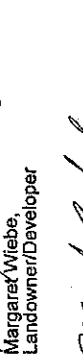

Witness



Witness

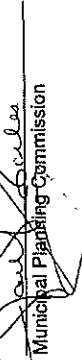

Witness


Nick Wiebe,
Landowner/Developer


Margaret Wiebe,
Landowner/Developer


Mark Bakalar,
Agent


Municipal Planning Commission


Chief Administrative Officer

SCHEDULE "A"
Copy of Certificate of Title



LAND TITLE CERTIFICATE

TITLE NUMBER
862 081 324 A

S
LINE SHORT LEGAL
0011 710 150 57.15;106;2;SN

LEGAL DESCRIPTION

THE SOUTH WEST QUARTER OF SECTION TWO (2)
TOWNSHIP ONE HUNDRED AND SIX (106)
RANGE FIFTEEN (15)
WEST OF THE FIFTH MERIDIAN,
CONTAINING 64.7 HECTARES (160 ACRES) MORE OR LESS
EXCEPTING THEREOUT: HECTARES (ACRES) MORE OR LESS
A) PLAN 3871LZ ROAD 0.243 0.60
B) ALL THAT PORTION DESCRIBED AS FOLLOWS: COMMENCING AT THE SOUTH WEST
CORNER OF THE SAID QUARTER SECTION, THENCE EASTERLY ALONG THE SOUTH
BOUNDARY THEREOF THREE HUNDRED AND SIXTY EIGHT (368) METRES, THENCE
NORTHERLY AND AT RIGHT ANGLES TO THE SAID SOUTHBOUNDARY TWO HUNDRED AND
TWENTY THREE (223) METRES; THENCE WESTERLY AND PARALLEL TO THE SAID SOUTH
BOUNDARY TO A POINT ON THE WEST BOUNDARY; THE SOUTHERLY ALONG THE SAID
WEST BOUNDARY TO THE POINT OF COMMENCEMENT.
CONTAINING..... 8.21 20.29
ALSO EXCEPTING THEREOUT C) 0.302 HECTARES (0.75 ACRES) MORE OR LESS AS
SHOWN ON ROAD PLAN 8921923
EXCEPTING THEREOUT ALL MINES AND MINERALS
AND THE RIGHT TO WORK THE SAME

ESTATE: FEE SIMPLE

MUNICIPALITY: MACKENZIE COUNTY

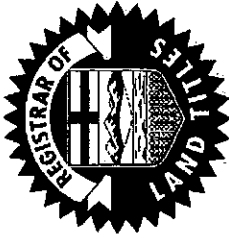
REGISTRATION	DATE (DMY)	DOCUMENT TYPE	VALUE	CONSIDERATION
862 081 324	22/04/1986			NIL

OWNERS

NICK WIEBE

AND
MARGARET WIEBE
BOTH OF:

(CONTINUED)



TOTAL INSTRUMENTS: 003

THE REGISTRAR OF TITLES CERTIFIES THIS TO BE AN ACCURATE REPRODUCTION OF THE CERTIFICATE OF TITLE REPRESENTED HEREIN THIS 8 DAY OF MARCH, 2011 AT 11:37 A.M.

ORDER NUMBER: 18469004

CUSTOMER FILE NUMBER: 180-cf

END OF CERTIFICATE

THIS ELECTRONICALLY TRANSMITTED LAND TITLES PRODUCT IS INTENDED FOR THE SOLE USE OF THE ORIGINAL PURCHASER, AND NONE OTHER, SUBJECT TO WHAT IS SET OUT IN THE PREAMBLE BELOW.

THE ABOVE PROVISIONS DO NOT PROHIBIT THE ORIGINAL PURCHASER FROM INCLUDING THIS UNMODIFIED PRODUCT IN ANY REPORT, OPINION, APPRAISAL OR OTHER ADVICE PREPARED BY THE ORIGINAL PURCHASER AS PART OF THE ORIGINAL PURCHASER APPLYING PROFESSIONAL, CONSULTING OR TECHNICAL EXPERTISE FOR THE BENEFIT OF CLIENT(S).

LA CRETE
ALBERTA
AS JOINT TENANTS

ENCUMBRANCES, LIENS & INTERESTS

REGISTRATION NUMBER	DATE (D/M/Y)	PARTICULARS
802 127 656	06/06/1980	UTILITY RIGHT OF WAY GRANTED - NORTHERN LIGHTS GAS CO-OP LTD.
932 202 409	13/07/1993	CAVEAT RE : OPTION TO PURCHASE CAVEATOR - HER MAJESTY THE QUEEN IN RIGHT OF CANADA AS REPRESENTED BY MINISTER OF AGRICULTURE PRAIRIE FARM REHABILITATION ADMINISTRATION, ROOM 603 CIBC TOWER, 1800 HAMILTON STREET, REGINA SASKATCHEWAN S4P4L2 AGENT - DON H SHEET
052 500 769	15/11/2005	MORTGAGE - ALBERTA TREASURY BRANCHES. 10102-100 AVE. BOX 369 LA CRETE ALBERTA T0R2H0 ORIGINAL PRINCIPAL AMOUNT: \$285,000

(CONTINUED)

Schedule "C", part 1

SCHEDULE "C"
Utility Company Responses



Mackenzie County
P.O. Box 1690, La Crete Alberta T0H 2H0
Phone (780) 528-3983 Fax (780) 928-3636

DATE: March 14, 2011
FILE: 05-SUB-11
THIS ITEM IS SENT BY FAX ONLY

OWNERS: Nick and Margaret Wiebe
LEGAL: SW 2-106-15-W5M
PROPOSED LAND USE: Agricultural District 1 "A1"
DEVELOPER/AGENT/SURVEYOR: Mark Bakalar, Barlow Surveying Inc.

Please provide us with your agencies comments regarding the proposed subdivision boundary adjustment by Monday, March 28, 2011. Please mark any required easements or utility rights-of-way on the attached sketch as well as any additional comments.

Yours truly,

Marlon Kratin,
Supervisor of Planning and Development

- Northern Lights Gas Co-op - Jack Eccles 780-828-2186
- ATCO Electric - Randy Friesen 780-928-4667 (atrel@atcoelectric.com)
- TELUS - Dan Nellis 780-538-8632
- Alberta Environmental Protection - Terry Sawchuk 780-624-6335

COMMENTS:

No concerns
Please ensure our U&W remain in all wells

SIGNATURE

Comments received may be deemed public information

Schedule "C", part 2



Northwest Regional Office, 9717 - 97 Ave., Grande Prairie, Alberta T8V 6L9

March, 2011

Mackenzie County
Box 640
Fort Vermilion, AB
T0H 1N0

Re: Your file: 05-SUB-11
Legal Land: SW2 106-15-WSM

Thank you for the information provided along with your request dated March 14, 2011. ATCO Electric has reviewed this location and has no objections to the proposed subdivision of this property as shown.

As a condition of your approval, please inform the applicant that a Utility Right-of-Way in the name of ATCO Electric must be registered with the new and existing titles extending to an alignment 7.5 metres on either side of the power line center line. This will allow for maintenance of electric facilities, as well as the right-of-way.

The existing and future power line route will require maintenance of a cleared right-of-way to ground level and to a minimum width of 6.1 metres on either side of the line route. Therefore the owner should be made aware of the potential for brushing along the existing and possible future power line alignment. Landowners should be cautioned not to plant trees which may subsequently grow into the power line right-of-way. In addition, buildings or equipment should not be located within 5.0 metres of the power line.

Since it appears as though a separate residential electric service will be required, the applicant or future property owner may contact Leza Leishman of our High Level office at (780) 926-8001 to make arrangements. Approximately 12 weeks notice should be anticipated. Provided these conditions are attached to the development application, ATCO Electric has no objections to this subdivision. If you have any questions or concerns, please don't hesitate to call me at (780) 830-2932, fax (780) 538-7004, or e-mail flavia.zanolli@atcoelectric.com.

Yours truly,
ATCO Electric
Flavia Zanolli
Flavia Zanolli
Northwest Region Engineering
Cc: File



Mackenzie County
P.O. Box 1696, La Crete Alberta T0H 2E0
Phone (780) 928-3463 Fax (780) 928-3634

DATE: March 14, 2011
FILE: 05-SUB-11
THIS ITEM IS SENT BY FAX ONLY

OWNERS: Nick and Margaret Wiebe
LEGAL: SW 2-106-16-WSM
PROPOSED LAND USE: Agricultural District 1 "A1"
DEVELOPER/AGENT/SURVEYOR: Mark Bakalar, Barlow Surveying Inc.

Please provide us with your agencies comments regarding the proposed subdivision boundary adjustment by Monday, March 28, 2011. Please mark any required assessments or utility rights-of-way on the attached sketch as well as any additional comments.

Yours truly,

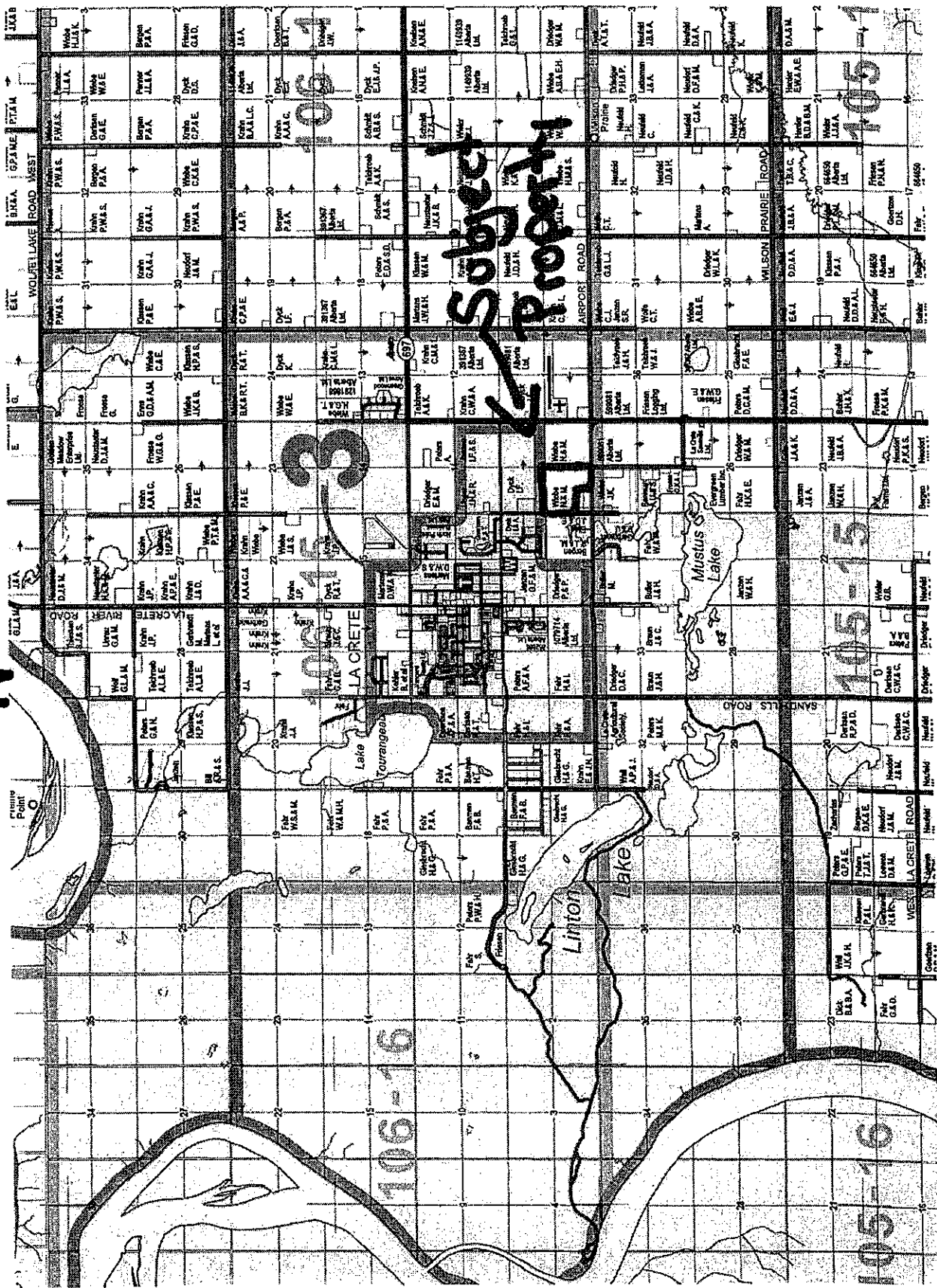
[Signature]
Marion Kratin,
Supervisor of Planning and Development

- Northern Lights Gas Co-op - Jack Eccles 780-828-2186
- ATCO Electric - Randy Friesen 780-928-4657 (randy.friesen@atcoelectric.com)
- TELUS - Dan Neils 780-538-8632
- Alberta Environmental Protection - Terry Sawchuk 780-624-6335

COMMENTS:
Power line as per sketch.

SIGNATURE *[Signature]*

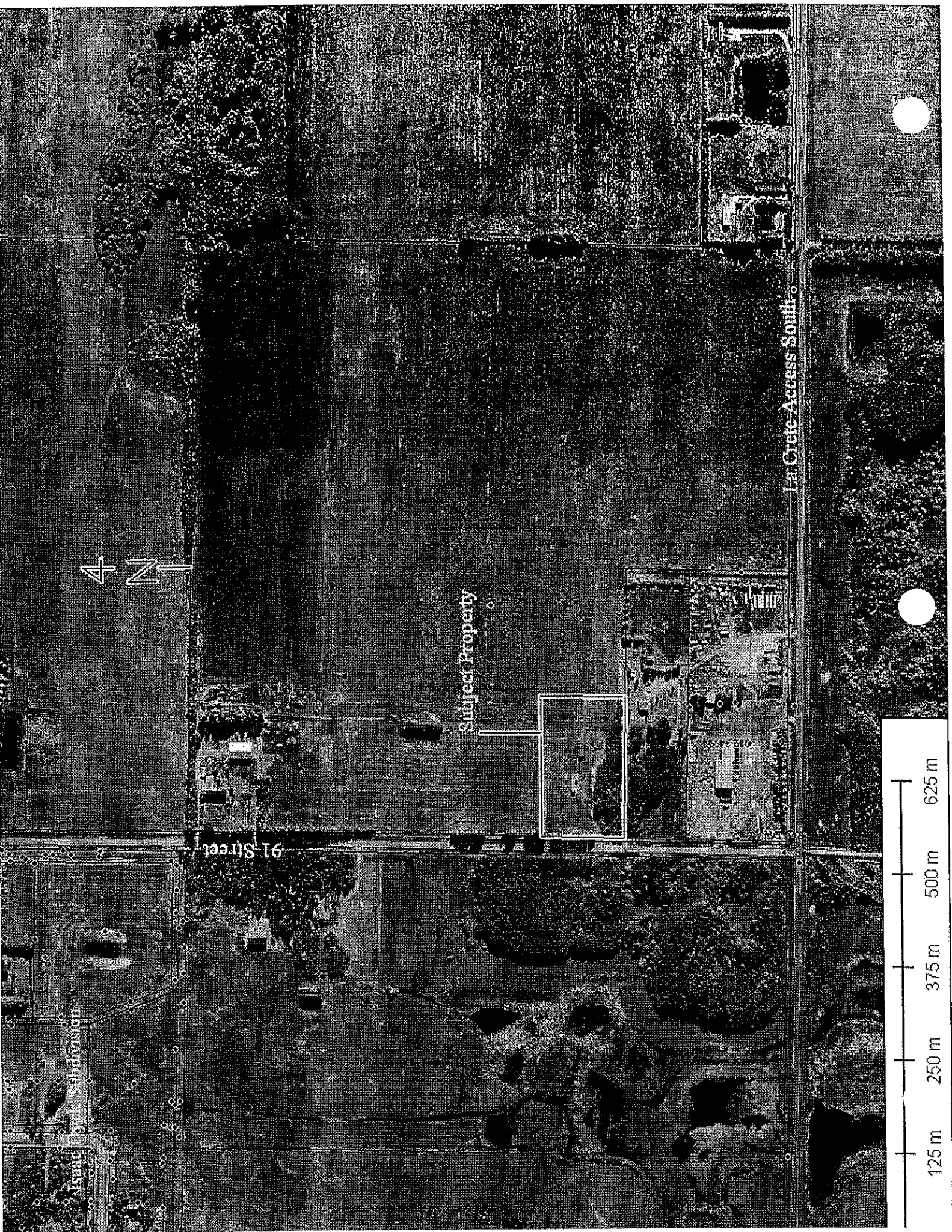
Comments received may be deemed public information



Subject Property

106-6

105-6

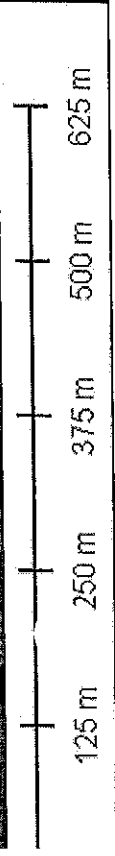


Subject Property

91 Street

La Crete Access South

Isaac Substation





Highway 697

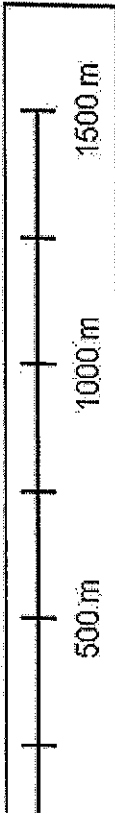
94 Avenue

Isaac Dyck Subdivision

La Crete Airport

Subject Property

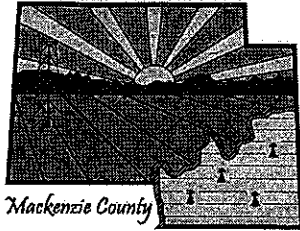
La Crete Access South



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MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	May 31, 2011
Presented By:	Marion Krahn, Supervisor of Planning and Development
Title:	Development Statistics Report January through March 2009 to 2011 Comparison

BACKGROUND / PROPOSAL:

The following are the statistical comparisons from 2009 to 2011 (January through March);

Development Permit applications

- 2009 Development Permits 31 permits (construction value \$1,484,200.00)
- 2010 Development Permits 68 permits (construction value \$10,649,217.00)
- 2011 Development Permits 52 permits (construction value \$7,932,000.00)

Residential Building Activity Report

- Comparison to follow next quarter report (January to June)

Subdivision Application Report

- Comparison to follow next quarter report (January to June)

This summary report is also being presented to the Municipal Planning Commission at the May 30, 2011 meeting.

Author: L. Lambert **Reviewed By:** M. Krahn **CAO** J. Roy Brideau

COSTS & SOURCE OF FUNDING:

N/A

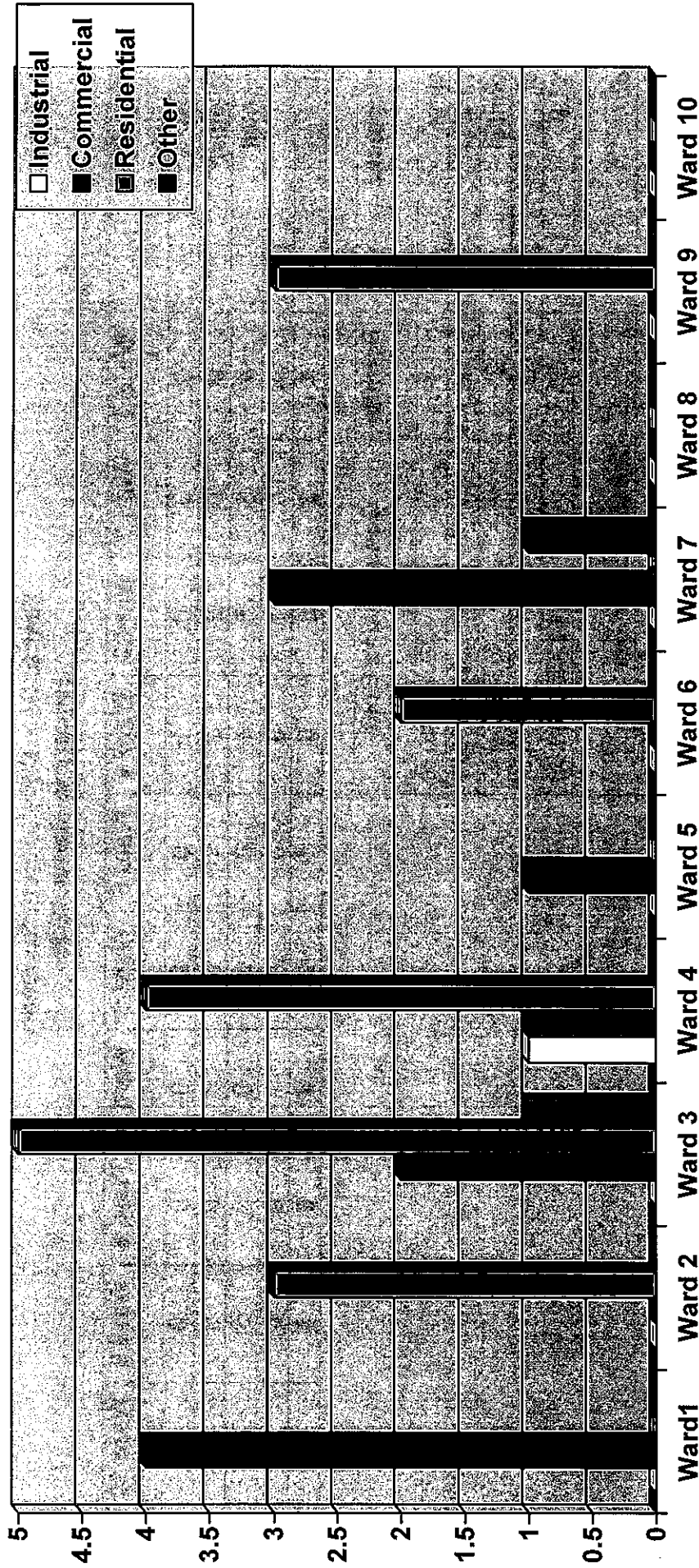
RECOMMENDED ACTION:

That the Development Statistics Report, January through March 2009 to 2011 Comparisons, be received for information.

CAO COMMENTS

That Council accept the attached reports for information.

Author: L. Lambert Reviewed By: M. Krahn CAO J. Roy Brideau



Mackenzie County
Development Summary Report
January – March, 2009

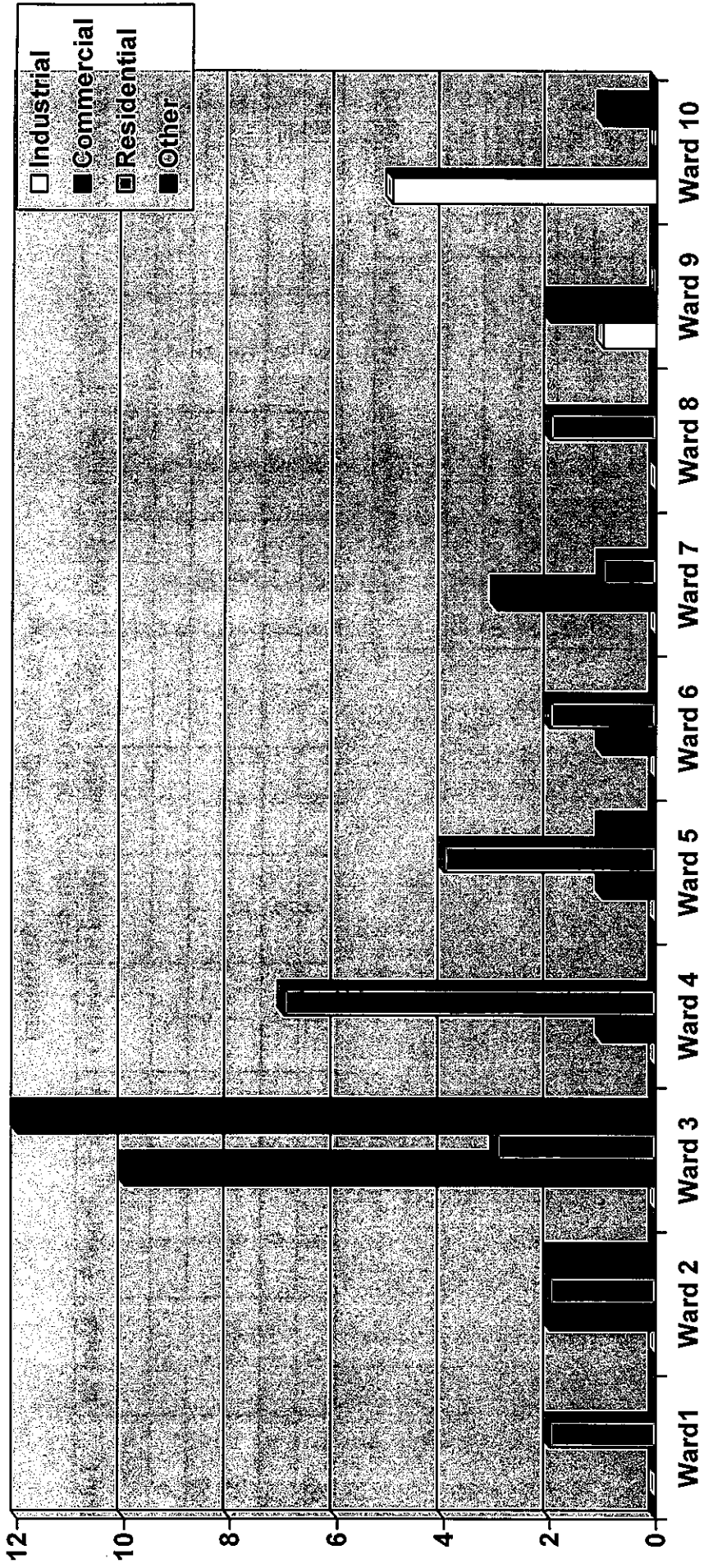
2009

Mackenzie County
Year to Date Development Summary
January to March, 2009

Development	Ward 1	Ward 2	Ward 3	Ward 4	Ward 5	Ward 6	Ward 7	Ward 8	Ward 9	Ward 10	Total
Industrial	0	0	0	1	0	0	0	0	0	0	1
Commercial	0	0	2	1	1	0	3	0	0	0	7
Residential	4	3	5	4	0	2	0	0	3	0	21
Other	0	0	1	0	0	0	1	0	0	0	2
Total	4	3	8	5	1	2	4	0	3	0	31

Development	Permits	Construction Cost
Industrial	1	\$0.00
Commercial	7	\$175,000.00
Residential	21	\$1,648,700.00
Other	2	\$5,500.00
TOTALS	31	\$1,484,200.00

Wards	Construction Cost
Ward 1	\$540,000.00
Ward 2	\$311,000.00
Ward 3	\$437,200.00
Ward 4	\$345,000.00
Ward 5	\$0.00
Ward 6	\$30,000.00
Ward 7	\$500.00
Ward 8	\$0.00
Ward 9	\$5,500.00
Ward 10	\$0.00
TOTAL	\$1,484,200.00



Mackenzie County
Development Summary Report
January – March

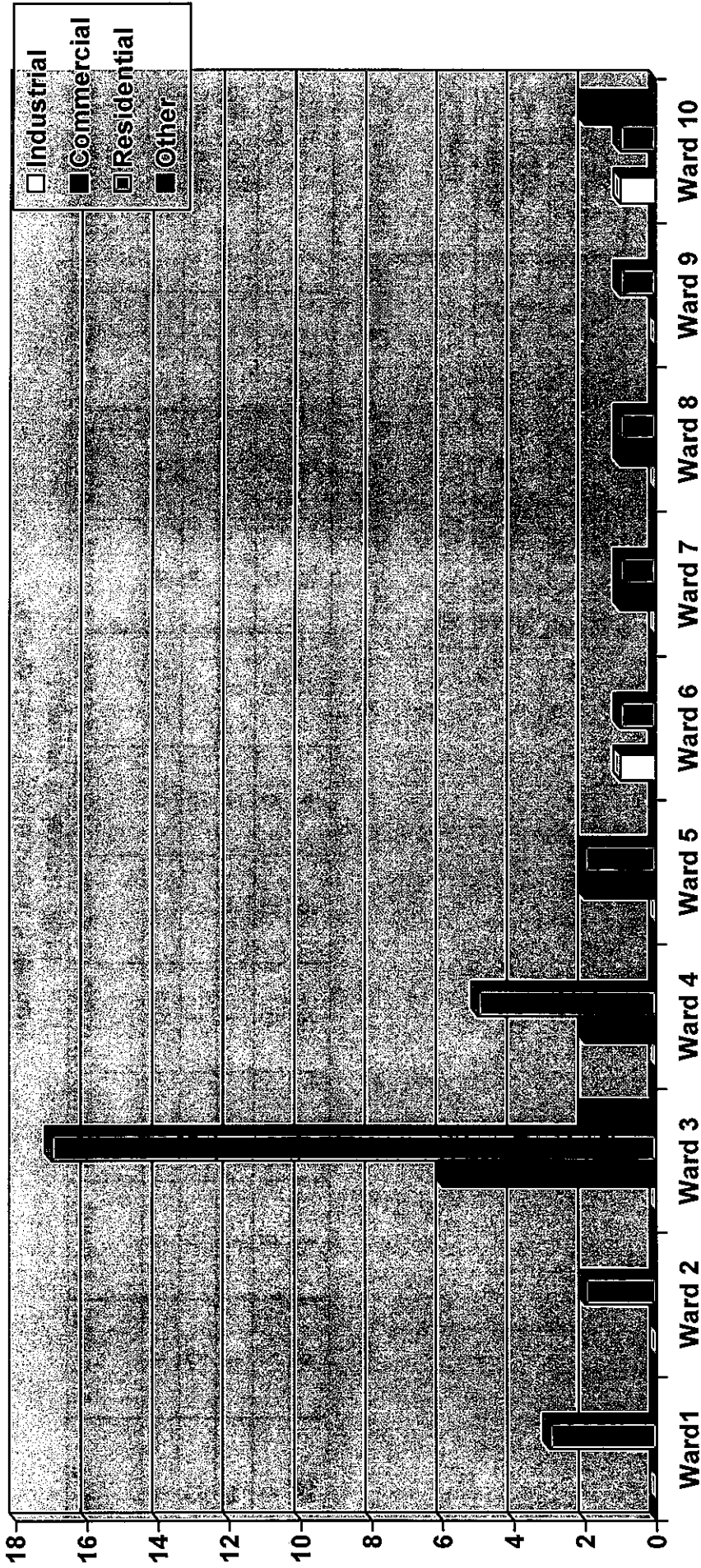
2010

Mackenzie County
Year to Date Development Summary
January to March, 2010

Development	Ward 1	Ward 2	Ward 3	Ward 4	Ward 5	Ward 6	Ward 7	Ward 8	Ward 9	Ward 10	Total
Industrial	0	0	0	0	0	0	0	0	1	5	6
Commercial	0	2	10	1	1	1	3	0	2	0	20
Residential	2	2	3	7	4	2	1	2	0	0	26
Other	0	2	12	0	1	0	0	0	0	1	16
Total	2	6	25	8	6	3	4	2	3	6	68

Development	Permits	Construction Cost
Industrial	6	\$629,000.00
Commercial	20	\$434,000.00
Residential	26	\$4,090,525.00
Other	16	\$5,495,692.00
TOTALS	68	\$10,649,217.00

Wards	Construction Cost
Ward 1	\$5,000.00
Ward 2	\$1,640,000.00
Ward 3	\$6,258,192.00
Ward 4	\$1,117,500.00
Ward 5	\$509,500.00
Ward 6	\$270,000.00
Ward 7	\$10,025.00
Ward 8	\$175,000.00
Ward 9	\$0.00
Ward 10	\$664,000.00
TOTAL	\$10,649,217.00



**Mackenzie County
Development Summary Report
January – March**

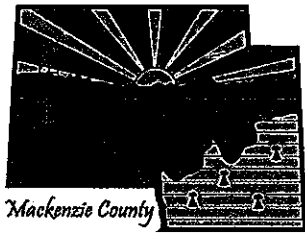
2011

Mackenzie County
Year to Date Development Summary
January to March, 2011

Development	Ward 1	Ward 2	Ward 3	Ward 4	Ward 5	Ward 6	Ward 7	Ward 8	Ward 9	Ward 10	Total
Industrial	0	0	0	0	0	1	0	0	0	1	2
Commercial	0	0	6	2	2	0	1	1	0	0	12
Residential	3	2	17	5	2	1	1	1	1	1	34
Other	0	0	2	0	0	0	0	0	0	2	4
Total	3	2	25	7	4	2	2	2	2	4	52

Development	Permits	Construction Cost
Industrial	2	\$100,000.00
Commercial	12	\$2,038,000.00
Residential	34	\$5,783,000.00
Other	4	\$11,000.00
TOTALS	52	\$7,932,000.00

Wards	Construction Cost
Ward 1	\$6,500.00
Ward 2	\$50,000.00
Ward 3	\$6,079,500.00
Ward 4	\$1,446,000.00
Ward 5	\$605,000.00
Ward 6	\$195,000.00
Ward 7	\$180,000.00
Ward 8	\$65,000.00
Ward 9	\$165,000.00
Ward 10	\$140,000.00
TOTAL	\$7,932,000.00



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	May 31, 2011
Presented By:	Joulia Whittleton, Acting Chief Administrative Officer
Title:	Information/Correspondence

BACKGROUND / PROPOSAL:

The following items are attached for your information, review, and action if required.

	Page
• La Crete Support Services Meeting Minutes – January 21, 2011	219
• Mackenzie Frontier Destination Marketing Meeting Minutes – April 28, 2011	221
• Alberta Centre for Injury Control & Research	225
• Fort Vermilion Support Services Society Meeting Minutes – March 29, 2011	227
• [REDACTED]	
• [REDACTED]	
• [REDACTED]	
• [REDACTED]	
• [REDACTED]	
• [REDACTED]	
• [REDACTED]	
• [REDACTED]	
• [REDACTED]	

RECOMMENDED ACTION:

That the information/correspondence items be accepted for information purposes.

Author: C. Gabriel **Review by:** _____ **CAO** _____

(

MINUTES
January 21, 2011
La Crete Support Services
Pine Centre
12:00 p.m.

Present: Betty Wieler, Eleanor Teichroeb, George Wiebe, Betty Doerksen, Judy Penner,
Joyce Fehr

Regrets: Peter Braun, Ann Knelsen

Missing:

Recording Secretary: Betty Doerksen

Staff: Mary Driedger

1. Call to Order at 12:20 p.m.

2. Approval of Agenda

Judy Penner approved the Agenda.

3. Approval of the minutes from the November 15, 2010 meeting.

Betty Wieler approved the minutes from the November 15, 2010 meeting.

4. Business arising from Minutes

4.1 The Dare to Care Program will not be happening due to a lack of funding.
Director suggested using the funds for the Friends for Life Program.

Motion: Judy Penner moves that the \$2500.00 for the Dare to Care Program be allocated
to the Friends for Life Program. -Carried-

5. Additions to Agenda

6. New Business

6.1 Director Wages

Motion: Betty Wieler moved to have the Director's salary increased to \$4000.00 per
month and to increase the travel allowance to \$500.00 per month.

- Carried -

6.2 La Crete Support Services Annual General Meeting is planned for March
21, 2011 at 7:30 p.m. We will have a board meeting prior to the AGM at
6:30 p.m.

7. Information Items

7.1 Children's Christmas Crafts: Ran for 2 weeks with 17 children registered.

7.2 Carol Fest: We had good attendance; the Heritage Centre was full. It
continues to be a struggle to get singers to volunteer.

- 7.3 Christmas Lunch for Adults with Disabilities: 42 clients and staff attended from the Self Help Group, Accredited Supportive Living Society, and a few independent people. Interaction between the groups went well.
- 7.4 Angel Tree: 100 gifts were given out this year. All gifts were donated this year; none needed to be purchased.
- 7.5 Christmas Hampers: 37 hampers were given out this year; this is up from last year. A lot of donations of food were received as well as cash donations from AUPE, La Crete Public School, and the Mackenzie County. Fort Vermilion School Division is donating for next year.
- 7.6 Outcome Measures Training: Director and Director's Assistant attended the training in High Level. This training is for reporting to the province for programs using Program Logic Models. The trainer will be coming out to offer more assistance.

8. Upcoming Programs

- 8.1 Income Tax Training: This will happen in High Level and must be done every year. We should be able to start doing tax returns by the end of February.
- 8.2 Family Day Activities: Activities are planned for Family Day. Youth Activity Centre has not yet been contacted about partnering.
- 8.3 Women's Wellness Conference: Planning is in process for the conference.
- 8.4 Volunteer Appreciation Supper: It would be good for other organizations to support this event. Most organizations do their own appreciation for volunteers.

9. Financial Report

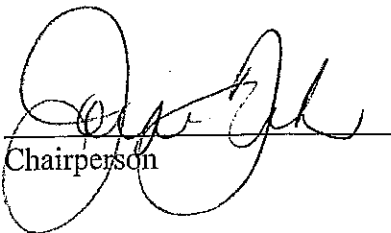
Mary presented the financial report. The board requested more details regarding deferred revenue for the next meeting.

10. Acceptance of Financial Statements

Betty Doerksen accepted the Financial Statements as presented.

11. Next Meeting Date: February 28, 2011

12. Adjournment at 1:17 p.m.


Chairperson

**MACKENZIE FRONTIER DESTINATION MARKETING MEETING
APRIL 28, 2011, 6:00PM
GREENWAY GUEST RANCH, HIGH LEVEL, AB**

ATTENDANCE:

Beth Kappelar, Chair
Teresa Griffith
Peter Braun (Teleconference)
Eleanor Teichroeb
Rick Groenewegen

REGRETS:

Lisa Wardley
Clint Hilhorst
Theresa Shelton
Lyle Duperron

STAFF:

Lindsay Thompson, REDI

1. CALL TO ORDER

Meeting called to order at 6:07pm.

2. REVIEW AND ADOPTION OF THE AGENDA

Motion:

Moved by: Rick Groenewegen

That the agenda be accepted with addition of 5.C (first nations).

Carried

3. REVIEW AND ADOPTION OF THE MINUTES

Motion:

Moved by: Teresa Griffith

That the minutes be accepted as presented.

Carried

4. A) TRI-COUNCIL MEETING UPDATE

Hoping for funding of \$12,500 (from the Town of High Level), \$12,500 (from Mackenzie County), and \$5,000 (from the Town of Rainbow Lake) per year. The Town of High Level want to see budget and business plan before committing funding. Mackenzie County will likely match the funding that the Town of High Level provides. The Town of Rainbow Lake has not been in contact.

Part-time staff member, could share a part-time staff member with the High Level Chamber of Commerce. We also require a Content Management System for the website, for easy editing. The quote from David Bailey is very high.

Likely costs for a Content Management System would be \$1,000, the yearly hosting & domain fee could be \$300.

The cost for an individual could be about \$1,000 per month. Community Futures or one of the municipalities may offer some office space; a part-time person might be able to work out of their home. Challenge to the board member to find someone who would be a good fit, and would be interested in this position. We could also check with the Hospitality and Tourism Program in Grande Prairie. There may be individuals who have completed the program here. A contract position may be the easiest way to hire someone.

Motion:

Moved by: Rick Groenewegen

To draw up budget working with 30,000.00, assuming contributions of \$12,500 from Mackenzie County, \$12,500 Town of High Level and \$5,000 from the Town of Rainbow Lake.

Carried

4. B) DRAFT TERMS OF REFERENCE

Motion:

Moved by: Eleanor Teichroeb

Review Draft Terms of Reference, discuss next meeting.

Carried

5. A) BUSINESS PLAN

A business plan will be developed along with the budget.

5. C) FIRST NATIONS SUPPORT

It is very important for the DMO to have the support of First Nations in the region. We will need to look at ways to encourage participation.

6.) AROUND THE TABLE COMMENTS:

Beth: Would need to cost out first, but once we exist it is a possibility.

Teresa: Town of High Level has a study on Tourism. I am working with the York boat project, it is getting very big. There is a contract in Southern Alberta to build the boat. Geo-Tourism Canada has hired me as project manager. The boat will travel from Dunvegan to Fort Vermilion in June. Push-off will be on June 1st and the boat will arrive in Fort Vermilion on June 18th. I will be unavailable from May 12th onwards with the project.

Rick: The Google earth representation in the region is terrible. The signage is around the region is not great either. Beautification is important.

7.) MEETING ADJOURNMENT & NEXT MEETING DATE

Motion:

Moved by: Rick Groenewegen

That the meeting be adjourned at 7:32.

Carried

NEXT MEETING DATE

May 6th, 2011 at Community Futures Boardroom.

X _____
Mackenzie Frontier Chair

Destination Marketing Meeting
January 17, 2011
Community Futures Boardroom, High Level, AB

Attendance:

Mackenzie Frontier DMO Board Members

Peter Braun – Teleconference
Lyle Duperron – Teleconference
Eleanor Teichroeb
Theresa Shelton
Lisa Wardley
Beth Kappelar
Rick Groeneweggen
Teresa Griffith

Guests

Janet – Town of High Level Tourism Strategy Consultant
Evelyn
Clint Hilhorst – Teleconference
Rosemary Offrey – Teleconference

Staff

Lindsay Thompson (REDI)

1. Election of Board Members:

Beth Kappelar, Theresa Shelton, Eleanor Teichroeb, Teresa Griffith, Rick or Jane Groenewegen, Lyle Duperron

2. Election of Interim Chair:

Beth Kappelar nominated, accepted

3. Creation of the board:

The meetings will be open to anyone who would like to attend. Quorum will be 50% plus 1. The board will be composed of 12 members, 2 from Mackenzie County, 2 from the Town of High Level and 2 from the Town of Rainbow Lake. There will be 6 Members from industry or public and a paid staff member.

Motion: Teresa Griffith

Carried

4. New Business:

Beth will present information to the Tri-Council Meeting on February 2, 2011. She will provide information about the need for a local organization to promote tourism in the region, and request support from the Municipalities. Lindsay will prepare packages in advance for council members, including the final report from The Studio Group.

5. Next Meeting Date:

February 15, 2011 from 12-3 meeting at community futures or Greenway Bed and Breakfast

X _____
Mackenzie Frontier Chair



May 2, 2011

Mr. Bill Kostiw
Mackenzie County
Box 640
Fort Vermilion, AB T0H 1N0

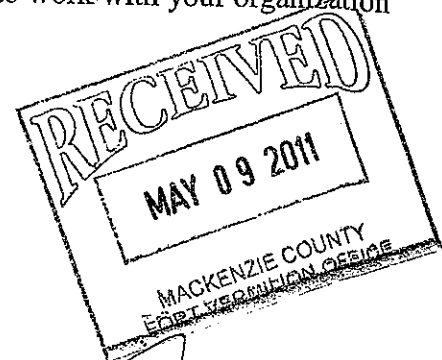
Dear Mr. Kostiw:

The Alberta Centre for Injury Control & Research and Alberta Transportation, Office of Traffic Safety extend their thanks to you and the County for hosting Judy Ostrowski, the Regional Traffic Safety Coordinator (RTSC) for Region 9 East. Your willingness to provide an office to allow the RTSC to get started working with stakeholders in the region is greatly appreciated.

Thanks to you and the other County staff for your continued support of this important traffic safety initiative and we look forward to continuing to work with your organization to reduce traffic fatalities and injuries in Alberta.

Sincerely,

Kathy L. Belton, Associate Director
Alberta Centre for Injury Control & Research



Fort Vermilion Support Service Society Board Meeting

May 16th, 2011

FVSS Office Fort Vermilion, AB

5:00pm

AGENDA

1.0 CALL TO ORDER:

2.0 APPROVAL OF AGENDA:

3.0 APPROVAL OF MINUTES:

4.0 BUSINESS ARISING

- 4.1 Partnering with FVPS
- 4.2 Community gardens grant application
- 4.3 Program Coordinator position
- 4.4 Voting Rights for Mackenzie County Rep

5.0 FINANCIAL REPORT

- 5.1 March
- 5.2 April
- 5.3 As of today's date we have \$28,627.65 this also includes the \$7000.00 grant that it not a part of our funding.



6.0 MONTHLY REPORT

6.1 March

6.2 April

7.0 COMMITTEE UPDATES

7.1

8.0 NEW BUSINESS

8.1 Seniors Tea Day-June 8th

8.2 Volunteer Supper- May 31st

8.3 Children's Festival- August 20th

8.4 Aboriginal Day-June 21st

8.5 Lynn Pack is coming for a visit-Outcomes Measures-June 1st

8.6 Prevention of Family Violence & Bullying-May 17, 18th

8.7 Summer Programs have been advertised

8.8 Break in-May 1st, 2011 stolen value approx. \$850.00

8.9 Insurance

8.10 Community Gardens

8.11 Canada Day status

8.12 Swimming Lessons?

9.0 ADJOURNMENT BY 6:30pm

**Fort Vermilion Support Services Board Meeting
Minutes for March 29th, 2011
FVSS Office Fort Vermilion, AB
5:00p.m.**

Attendance

Present: Carla Paul, Cheryl Mercredi, Jeri Phillips, Nina Reid, Donna Guitard, Odell Flett, Cheryl Lizotte

Regrets: Cindy Johnson

1.0 Call to Order

Donna calls meeting to order at 5:10 pm

2.0 Approval of Agenda

Cheryl L moves to approve agenda; Cheryl M. seconds

CARRIED

3.0 Approval of Minutes

Cheryl M motions to approve; Jeri. seconds

CARRIED

4.0 Business Arising

4.1 Yearly Contract Renewal

- Will be moved to 8.6 to be discussed

4.2 New Program Munchkins group update

- The advertisement will be going out on the April calendar and will start on April 15

4.3 Scavenger Hunt Update

- No one entered any of these events so it was cancelled

5.0 Financial Report

5.1 February

Jeri motions to approve the January Financial Report; Nina seconds

CARRIED

6.0 Monthly Report

6.1 January

Cheryl L motions to approve; Jeri seconds

CARRIED

7.0 Committee Updates

7.1 None to report

8.0 New Business

8.1 AGM

- Will be set for May 2nd. 2011

8.2 FVSS partnering with FVPS on April 1st, 2011

- Darren asked if FVSS would like to help out on April 1st and do dene games with the students. Hali and Carla will go and help out for the afternoon.

8.3 Choose Well Challenge-Grant for community gardens

- Carla and Kaitlin(Health Promotions) will be applying for a grant for the community gardens.
- Three years ago this was where we received the grant money to start the community gardens.

8.4 Carla sick leave April 6th-??

- Carla will be on sick leave due to a surgery.

8.5 Program Coordinator Position hour change

- Carla has brought it to our attention that we should look into reducing the Program Coordinators hours. Now that FVSS is established and everything is on track and running smooth there is no need for two full time employees during the day hours. Carla feels that this community would benefit from having evening programing. In order to achieve these changes the PC position will have to change hours.
- Cheryl L motions effective July 1st, 2011 the Program Coordinator position will be reduced to a 24hr work hour week, due to shortage of work. This hour change will be reviewed as needed by the board. In time programs will be added to this position which will increase the hours also the casual part time position will be reduced to know set hours and be called in as needed Nina seconds this motion.

CARRIED

8.6 Yearly Contract renewal

- Board goes into camera at 6:20pm.
- Board comes out of camera at 6:34pm.
- Nina motions to increase the program coordinator position hourly wage up 2% and to increase the Directors position to 4 weeks of vacation leave with pay, the director's vacation leave can be only taken two weeks at a time Cheryl L seconds the motion.

CARRIED

9.0 Adjournment

Donna adjourns meeting at 6:39pm